



भारतीय विदेश व्यापार संस्थान
INDIAN INSTITUTE OF FOREIGN TRADE
(Deemed to be University)
An Autonomous body Under Department of Commerce, Govt. of India

Advt./NT/Con/AII/35/2025

Empanelment of Research Associate on contract basis

Indian Institute of Foreign Trade (IIFT) is a premier B- School set up by the Department of Commerce, Government of India, engaged in education, training and research in the Area of International Business. The Institute intends to empanel Research Associate on contractual basis for Case Research Centre at IIFT, New Delhi.

Position: Research Associate

Number of Positions : 01

Consolidated Salary: The consolidated monthly emolument for RA shall be Rs. 40,000/- per month.

Duration: The engagement is contractual initially for a period of one year which is extendable based on the requirement of the Institute and the performance of the candidate.

Link to apply – https://docs.iift.ac.in/recruit/solo.asp?jcode=RA_NOV2025

Last date – **03.12.2025**

Key Responsibilities:

- Devise research strategies after understanding the project and provide timely information
- Analyze and summarize search results and provide insightful evaluation and analysis of results
- Prepare reports by performing various researches and technical analysis
- Undertake any other tasks in furtherance to the fulfilment of her/his responsibilities.
- Protect the secrecy of and avoid disclosure and unauthorized use of the Confidential Information in any forum which includes formal and informal discussion/lectures/publications etc.
- Performs other duties as assigned.

Qualification:

Essential:

The candidate should be a Post Graduate in Economics with good academic record.

Desirable/Preferable:

- Knowledge of statistical , econometric techniques and Trade databases
- Relevant experience of carrying out data analysis, exploratory research
- Excellent command over written and spoken English with good writing skills and
- Experience of report writing and project coordination
- High level of proficiency in presentation skills including Power Point Presentation and graphic presentation / animation
- Experience of working in Govt. Project is desirable but not necessary.

Age limit: Minimum 21 years and maximum 35 years as on closing date of vacancy.

- The number of posts advertised is indicative and the Institute reserves the right not to fill up the post and may decrease or increase the number of posts.
- The candidates are required to join immediately and would be expected to work hard and travel in India and overseas on short notice. The Candidates are also required to come on Saturdays / Sundays, as and when needed in lieu of which compensatory off would be given.
- Fulfilment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
- In case of large number of applicants, IIFT reserves the right to shortlisting applicants in any manner as may be considered appropriate and no reason of rejection shall be communicated in any case.
- No correspondence whatsoever will be entertained from the candidates regarding any delays, conduct and result of interview and reason for not being called for interview.

Candidates who do not have requisite experience/qualification need not apply.

Only shortlisted candidates shall be informed by e-mail to appear for written test/ interview at IIFT Campus at B-21, Qutab Institutional Area, New Delhi – 110016.

(Gaurav Gulati)
Registrar