भारतीय विदेश व्यापार संस्थान
INDIAN INSTITUTE OF FOREIGN TRADE
(Deemed to be University)
An Autonomous body Under Department of Commerce, Govt. of India

Empanelment of "Research Associate in the area of Trade Analytics" on contract basis

Indian Institute of Foreign Trade (IIFT) is a premier B- School set up by the Department of Commerce, Government of India, engaged in education, training and research in the Area of International Business. The Institute intents to empanel Research Associates on contractual basis for Economics Division at IIFT, New Delhi.

Position: "Research Associate in the area of Trade Analytics"

Number of Positions: 04 (04 RAs to be empanelled through Letter of Intent (LoI))

Consolidated Salary: The consolidated monthly emolument for RA shall be Rs. 60,000-80,000/- per month. Higher Salary may be considered for deserving candidates.

Duration: The engagement is contractual initially for a period of one year which is extendable based on the requirement of the Institute and the performance of the candidate.

Link to apply - **http://docs.iift.ac.in/recruit/solo.asp?jcode=RA_TT__April25**

Last date – **20.04.2025**

Key Responsibilities:

- Devise research strategies after understanding the project and provide timely information

- Analyse and summaries search results on tariff and non-tariff profiles of India's trading partners and provide insightful evaluation and analysis of results

- Basic knowledge of trade databases like WITS, ITC trade map, WTO's, TAO, and other similar databases.

- Prepare reports by performing various excel databases and econometrics researches and technical analysis

- Undertake any other tasks in furtherance to the fulfilment of her/his responsibilities.

- Protect the secrecy of and avoid disclosure and unauthorised use of the Confidential Information in any forum which includes formal and informal discussion/lectures/publications etc.

- Performs other duties as assigned.

Qualification:

Essential:

The candidate should be a Post Graduate in Economics or related discipline with good academic record.

Desirable/Preferable:

- Knowledge of statistical, econometric techniques and Trade Analytics (tariffs and non-tariff measures)
- Reasonably good knowledge of practical application of excel advance techniques
- Relevant experience of carrying out data analysis, exploratory research
- Excellent command over written and spoken English with good writing skills
- Experience of report writing and project coordination
- High level of proficiency in presentation skills including Power Point Presentation and graphic presentation / animation
- Experience of working in Govt. Project is desirable but not necessary.

Age limit: Minimum 21 years and **m**aximum 35 years as on closing date of vacancy.

- In case of a large number of applications, the Institute may apply higher benchmarks for shortlisting of eligible candidates for further selection process.

- The candidates are required to join immediately and would be expected to work hard and travel in India and overseas on short notice. The Candidates are also required to come on Saturdays / Sundays, as and when needed in lieu of which compensatory off would be given.

- Fulfilment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
- In case of large number of applicants, IIFT reserves the right to shortlisting applicants in any manner as may be considered appropriate and no reason of rejection shall be communicated in any case.

- IIFT reserves the right to fill or not to fill the post advertised. No correspondence whatsoever will be entertained from the candidates regarding any delays, conduct and result of interview and reason for not being called for interview.

Candidates who do not have requisite experience/qualification need not apply.

Only shortlisted candidates shall be informed by e-mail to appear for written test/ interview at IIFT Campus at B-21, Qutab Institutional Area, New Delhi – 110016.

■■■

(Gaurav Gulati)
Registrar