



वै.औ.अ.प.-भारतीय समवेत औषध संस्थान
CSIR-Indian Institute of Integrative Medicine
नहर मार्ग, जम्मू, जम्मू व कश्मीर (कें.शा.प्र.) - 180001
Canal Road, Jammu, Jammu & Kashmir (U.T.) - 180001



ADVT. NO. 02R/2024 dated 10.12.2024

CSIR-Indian Institute of Integrative Medicine (CSIR-IIIM), Jammu, is a premier R&D Institute under Council of Scientific and Industrial Research (CSIR), an autonomous body under the Ministry of Science and Technology, Government of India. The Institute is engaged in high-quality Research and Development with a primary focus on drug discovery from natural resources.

This Institute invites **OFFLINE** applications for recruitment to the posts of Technical Assistant and Technician (1) as per the details given below.

CSIR-IIIM strives to have a work-force which reflects Gender balance and Woman candidates are encouraged to apply.

Candidates are advised to apply well in time without waiting for the last date. The application forms along with the documents should reach us on or before the last date of receipt of applications, i.e., 31.01.2025.

The candidates who are already shortlisted/screened-in for the posts of Technical Assistant (Advt. No. 15/2021) and Technician(1) (Advt. No. 01R/2023) need not to apply again. The candidature of all such candidates will remain intact and their applications will be processed along with the fresh applications.

Details of Posts and Essential Qualification:

Post Code	Name and no. of Post(s) and Reservation Status	Essential Qualification	Desirable Qualification	Job Requirement
RE-ADVERTISED POSTS (ADVT. NO. 15/2021)				
T-01	Technical Assistant 01 Post-OBC Pay Level-6 [35400-112400]	B.Sc or equivalent, with minimum 60% marks, having Chemistry as one of the subject, and one year experience in isolation and characterization of Natural products from a recognized Institute/Organization.	Experience in isolation and characterization of Natural products in Chemistry laboratory, Operation of high end analytical Instruments and Analytical testing.	To assist scientists in Natural product Chemistry in isolation, characterization, Operation and maintenance of high end instrumentals in chemistry lab. The selected candidate will be required to work in a team.
T-02	Technical Assistant 01 Post-OBC Pay Level-6 [35400-112400]	B.Sc or equivalent, with minimum 60% marks, having Chemistry as one of the subject, and one year experience in handling high end Analytical Instruments from a recognized Institute/Organization.	Experience of handling high end Analytical Instruments such as NMR, chromatographic and spectroscopic instruments (GCMS, LCMS, HPLC).	To assist scientists in operation and maintenance of high end instrumentals and expected to develop and validate methods and quantification study of their constituents as per regulatory guidelines. The selected candidate will be required to work in a team.

T-03	Technical Assistant 01 Post-UR Pay Level-6 [35400-112400]	B.Sc. or equivalent, with minimum 60% marks, having Botany as one of the subject, and one year full time experience in the identification and collection of the plants from a recognized Institute/ Organization.	Practical/working knowledge of plant identification and collection, herbarium and crude drug repository management.	Assisting scientists in field studies for plant collection, herbarium and crude drug repository management. The selected candidate will be required to work in a team.
T-04	Technical Assistant 01 Post-OBC Pay Level-6 [35400-112400]	B.Sc. or equivalent, with minimum 60% marks, having Zoology as one of the subject, and one year experience in the pharmacokinetics studies from a recognized Institute/ Organization.	Experience in conducting pharmacokinetics experiments and using sophisticated analytical techniques.	To assist scientists in performing in-vitro and in-vivo ADME studies. The selected candidate will be required to work in a team.
T-05	Technical Assistant 01 Post -OBC Pay Level-6 [35400-112400]	B.Sc. or equivalent, with minimum 60% marks, having Microbiology/ Biotechnology as one of the subject, and one year experience in the Fermentation Technology from a recognized Institute/ Organization.	Experience in isolation, Characterization of micro-organisms and conducting lab experiments in Fermentation technology at fermenter scale.	To assist scientists in Microbiology and Fermentation technology. The selected candidate will be required to work in a team.
T-06	Technical Assistant 01 Post -OBC Pay Level-6 [35400-112400]	B.Sc. or equivalent, with minimum 60% marks, having Zoology as one of the subject, and one year experience in the laboratory animal handling and maintenance from a recognized Institute/ Organization.	Experience of animal handling, maintenance and experimentation is desirable.	To assist scientists in Animal house management and maintenance. The selected candidate will be required to work in a team.
T-07	Technical Assistant 01 Post -OBC Pay Level-6 [35400-112400]	B.Sc. or equivalent, with minimum 60% marks, having Zoology as one of the subject, and one year experience in the mammalian cell culture from a recognized Institute/ Organization.	Experience in mammalian cell culture and cell based Screening of compounds against cell lines.	To assist scientists in cell based Screening of compounds. The selected candidate will be required to work in a team.
T-08	Technical Assistant 01 Post -UR Pay Level-6 [35400-112400]	Diploma in Electrical Engineering of at least three years full time duration, with minimum 60% marks and experience of 02 years in the Maintenance of the electrical installation from a recognized Institute/Organization. OR Diploma in Electrical Engineering of at least two years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in the Maintenance of the electrical installation from recognized Institute/Organization.	Three years experience in electrical estimation, site supervision, maintenance of electrical installation, and operation maintenance of DG sets, solar plant and solar water heating system etc. Experience in computer application/Computer Aided design (CAD) will have added advantage.	To Assist in day to day activities related to operation and maintenance of electrical installation to ensure uninterrupted power supply. Position is for CSIR-IIIM Branch Laboratory, Srinagar, Kashmir.

T-09	Technical Assistant 01 Post -EWS Pay Level-6 [35400-112400]	Diploma in Computer Engineering of at least three years full time duration, with minimum 60% marks and experience of 02 years in the Maintenance of the Desktop support and computer Network from a recognized Institute/Organization. OR Diploma in Computer Engineering of at least two years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in the Maintenance of the Desktop support and computer Network installation from recognized Institute/ Organization.	Experience in Management, Maintenance and upkeep of LAN/Network and desktop support.	To undertake management, maintenance of Computer Network, desktops and peripherals of the Institute. Position is for CSIR-IIIM Branch Laboratory, Srinagar, Kashmir
T-10	Technical Assistant 01 Post-UR Pay Level-6 [35400-112400]	B.Sc or equivalent, with minimum 60% marks, having Chemistry as one of the subject, and one year experience in handling high end Analytical Instruments from a recognized Institute/Organization.	Experience of handling high end Analytical Instruments such as NMR, GCMS, LCMS, HPLC.	To assist scientists in operation and maintenance of high end instrumentation facility and documentation as per regulatory requirement. The selected candidate will be required to work in a team. Position is for CSIR-IIIM Branch Laboratory Srinagar, Kashmir.
FRESH VACANCIES				
T-11	Technical Assistant 02 Posts (UR-01; EWS-01) Pay Level-6 [35400-112400]	B.Sc. Agriculture or equivalent, with minimum 60% marks and one year full time professional qualification in the relevant area/field OR B.Sc. Agriculture or equivalent, with minimum 60% marks and one year experience in relevant discipline from a recognized Institute / Organisation.	Experience in the area of agronomic research, crop improvement, protected cultivation of Medicinal/ Aromatic Plants, extension activities and farm management.	Incumbents are expected to use existing scientific and/ or technical knowledge/ methods/ techniques towards solution of technical problems in the area of agriculture extension and farm management, and assist the Scientist(s) for achieving the Institutional mandates.
T-12	Technical Assistant 01 Post-UR Pay Level-6 [35400-112400]	B.Sc. or equivalent, with minimum 60% marks, having Botany/Plant Taxonomy as one of the subject and one year full time experience in the collection, identification and maintenance of herbarium specimen plants from a recognized Institute/ Organization.	Practical/working knowledge of plant identification and collection, herbarium and crude drug repository management.	Assisting scientists in field studies for plant collection, and in herbarium and crude drug repository management. The selected candidate will be required to work in a team.

T-13	<p>Technical Assistant 03 Posts (UR-01;EWS-01;SC-01)</p> <p>Pay Level-6 [35400-112400]</p>	<p>B.Sc. or equivalent, with a minimum of 60% marks, having Zoology/ Biotechnology/Microbiology as one of the subjects and one year experience in CCSEA(CPCSEA)/ NABL/ NABH/ GLP Certified Lab/ Institute/ Organization or one year professional qualification in Medical Lab Technology from a recognized Institute/ Organization.</p>	<p>At least 2 years' experience in CCSEA(CPCSEA)/ NABL/ NABH/ GLP Certified labs in handling of laboratory animals, Animal experimentation and maintenance of automated instruments as per CCSEA(CPCSEA)/ NABL/ GLP norms.</p>	<p>To be deployed in the Animal facility. The incumbent is expected to Assist Scientists and participate in Animal breeding, Genetic monitoring, Microbiological monitoring, Quality Control of Laboratory Animals and Record keeping, Data Entry in Computer, Test Report Preparation as per CCSEA(CPCSEA), Good Laboratory Practices (GLP).</p>
T-14	<p>Technical Assistant 01 Post-ST</p> <p>Pay Level-6 [35400-112400]</p>	<p>B.Sc. or equivalent, with a minimum of 60% marks, having Chemistry as one of the subjects and one year experience in the isolation and characterization of natural products/medicinal chemistry from a recognized Institute/organization.</p>	<p>Experience in the isolation and characterization of natural products or medicinal compounds, along with expertise in operating advanced analytical instruments and performing chemical analysis.</p>	<p>To assist scientists in Natural Products & Medicinal Chemistry (NPMC) Division in the isolation, characterization, organic synthesis, operation and maintenance of advanced analytical instruments within the chemistry laboratory. The selected candidate will be required to work in a team.</p>
T-15	<p>Technical Assistant 02 Posts-UR</p> <p>Pay Level-6 [35400-112400]</p>	<p>B.Sc. / B.Pharm. or equivalent, with minimum 60% marks, having Chemistry / Pharmaceutical Chemistry / Quality Assurance as one of the subjects and one year experience in handling analytical Instruments and working in Quality Control & Quality Assurance environment as per regulatory guidelines from a recognized Institute / Organization.</p>	<p>Experience in operation of analytical Instruments (ICPMS, GC-MS, HPLC, LC-MS), method development and its validation. Candidate should have good documentation skills for Quality Assurance and, in Quality Control parameters, hands on experience in extraction protocols for: analysis of pesticides, antibiotic drug residues, heavy metals, titration protocols and physicochemical parameters.</p>	<p>The selected candidates are expected to operate analytical instruments and work as per regulatory guidelines meeting the standards of NABL, APEDA, CCRAS, CCRUS etc. The selected candidates will be required to work in a team.</p>
T-16	<p>Technical Assistant 02 Posts (UR-01;EWS-01)</p> <p>Pay Level-6 [35400-112400]</p>	<p>B.Sc. / B.Pharm. or equivalent, with minimum 60% marks, having Chemistry / Pharmaceutical Chemistry / Pharmaceutics as one of the subjects, and one year experience in handling and operation of chromatographic and spectroscopic techniques from a recognized Institute / Organization.</p>	<p>Experience of operation (FT-IR, CD, GC-MS, HPLC, LC-MS, NMR, SEM, TEM etc.) their calibration and troubleshooting. Candidates should be able to develop a method and do its complete validation.</p>	<p>The selected candidates are expected to work in Central Instrumentation facility of the Institute and will be required to work in a team.</p>
T-17	<p>Technical Assistant 01 Post-UR PwBD (HH)</p> <p>Pay Level-6 [35400-112400]</p>	<p>B.Sc. or equivalent, with minimum 60% marks and B.Lib.Sci.</p>	<p>Candidates having M.Lib.Sci. with knowledge of library automation & office management software, and having minimum one year professional working experience in</p>	<p>To assist the Librarian in managing day to day library activities, including upkeep of LMS - KOHA, DSpace, MyLOFT and other Library Automation Software; providing access to online e-resources, databases, e-</p>

			Government/Library of repute, shall be given preference.	books & other works as may be assigned by the Librarian.
T-18	Technical Assistant 01 Post-OBC Pay Level-6 [35400-112400]	Diploma in Computer Engineering of at least three years full time duration, with minimum 60% marks and experience of 02 years in the Maintenance of the Desktop support and computer Network from a recognized Institute/Organization. OR Diploma in Computer Engineering of at least two years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in the Maintenance of the Desktop support and computer Network installation from recognized Institute/ Organization.	Experience in Management, Maintenance and upkeep of LAN/Network and desktop support.	To undertake management, maintenance of Computer Network, desktops and peripherals of the Institute.

RE-ADVERTISED POSTS (ADVT. NO. 01R/2023)				
Post Code	Details of Post(s)	Trade	Essential & Desirable Qualification	Job Requirement and Place of Posting (PoP)
T-19	Technician (1) 01-UR; 01-EWS Pay Level-2 [19900-63200]	Instrument Mechanic	Essential: SSC/10th Standard /SSC or equivalent with Science subjects, with minimum 55% marks and ITI Certificate or National/State Trade Certificate in the Relevant Trade as per post code details OR SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in the Relevant Trade as per post code details OR SSC/10th Standard or equivalent with Science subjects, with	Operation, Maintenance, up-keeping of Instruments and assisting Scientists and Researchers in experimentation. PoP: CSIR-IIIM, Jammu
T-20	Technician (1) 02-OBC; 01-UR; 01-EWS Pay Level-2 [19900-63200]	Horticulture		To assist S&T Staff in Management of Lawns, Gardens and Experimental Farms. PoP: CSIR-IIIM, Jammu
T-21A	Technician (1) 01-UR (ESM) Pay Level-2 [19900-63200]	IT & System Maintenance		To provide IT support to the institutional PCs, printers, servers, and IT related queries; maintenance of computer systems and institutional IT network by resolving problems, installing hardware and software solutions, Antivirus solutions, Switches, Access points, etc. and provide end user support and performing PC maintenance, upgrades and configurations and troubleshooting of Operating Systems and LAN/WAN/WiFi Networks, Maintain

			minimum 55% marks and 3 years of work experience in the Relevant Trade as per post code details in a Ministry/ Department/Organization/ Public Sector Undertaking /Autonomous Body under Government of India/State/UT.	inventory of all IT equipment and software. PoP: CSIR-IIIM, Jammu
T-21B	Technician (1) 01-UR Pay Level-2 [19900-63200]	IT & System Maintenance		Job requirement same as that of Post Code T-13A. PoP: CSIR-IIIM Branch Lab, Srinagar.
T-22A	Technician (1) 01-OBC Pay Level-2 [19900-63200]	Carpenter	Desirable: Candidates having experience of at least 1 year in the relevant field over and above that prescribed as essential qualification will be preferred.	Making various furniture items, maintenance of the infrastrure besides working as general purpose Carpenter in the Institute. PoP: CSIR-IIIM, Jammu
T-22B	Technician (1) 01-OBC Pay Level-2 [19900-63200]			Job requirement same as that of Post Code T-14A. PoP: CSIR-IIIM Branch Lab, Srinagar.
T-23A	Technician (1) 01-UR; 01-UR(ESM); 01-EWS Pay Level-2 [19900-63200]	Electrician		Maintenance of Sub-Stations, Gen sets, Cables, Internal Wirings, Motor Windings, Transformer Windings, Electrical Gadgets, Electronic Circuits and Electrical appliances. PoP: CSIR-IIIM, Jammu
T-23B	Technician (1) 01-UR Pay Level-2 [19900-63200]			Job requirement same as that of Post Code T-15A. PoP: CSIR-IIIM Branch Lab, Srinagar
T-24	Technician (1) 01-UR; 01-EWS Pay Level-2 [19900-63200]	AC & Refrigeration		To work in Refrigeration & Airconditioning Section of Workshop for maintenance of AC Units, Refrigerators, Chillers, VRV/VRF and Central AC plants etc. and general maintenance and work assigned by higher authorities from time to time. PoP: CSIR-IIIM, Jammu
T-25	Technician (1) 01-UR; 01-OBC Pay Level-2 [19900-63200]	Welding		To undertake all welding jobs (both Gas and electric) and assist S&T staff in day to day works. PoP: CSIR-IIIM, Jammu

T-26	Technician (1) 01-UR Pay Level-2 [19900-63200]	Digital Photography	To undertake digital photography, Videography, computer operation, Photoshop and other modern tools. PoP: CSIR-IIIM, Jammu
T-27A	Technician (1) 01-OBC Pay Level-2 [19900-63200]	Housekeeping/Health Safety & Environment	To be deployed in the centralised utility services. Incumbent to look after Operation & supervision of cleaning and housekeeping services of CSIR-IIIM premises. Must be aware of Good Laboratory Practices guidelines for up keeping of laboratories. Responsible to maintain day to day operation and upkeep the system. PoP: CSIR-IIIM, Jammu
T-27B	Technician (1) 01-UR Pay Level-2 [19900-63200]		Job requirement same as that of Post Code T-19A. PoP: CSIR-IIIM Branch Lab, Srinagar
T-28	Technician (1) 02-UR; 01-OBC; 01-ST; 01-EWS Pay Level-2 [19900-63200]	Lab Assistant	Assisting in various Laboratories. PoP: CSIR-IIIM, Jammu
T-29	Technician (1) 01-UR; 01-OBC Pay Level-2 [19900-63200]	Pump Operator	Operation and maintenance of pumps etc. installed in the tube wells. PoP: CSIR-IIIM, Jammu
T-30A	Technician (1) 01-SC Pay Level-2 [19900-63200]	Plumber	To execute supporting work related to Research & Development assigned by higher authorities from time to time. PoP: CSIR-IIIM, Jammu
T-30B	Technician (1) 01-UR Pay Level-2 [19900-63200]		Job requirement same as that of Post Code T-22A. PoP: CSIR-IIIM Branch Lab, Srinagar
T-31	Technician (1) 01-UR; 01-UR PwBD (OH) Pay Level-2 [19900-63200]	Computer System/System Management/ Computer Hardware & Network Maintenance	Manage LAN, computer hardware issues and routine computer works. PoP: CSIR-IIIM, Jammu
TBL-01	Technician (1) 01-OBC PwBD (HH) Pay Level-2 [19900-63200]	Computer Operator & Programming Assistant	Computer operation, Programming and assisting scientists and researchers in experimentation.

				PoP: CSIR-IIIM Branch Lab, Srinagar
TBL-02A	Technician (1) 01-OBC Pay Level-2 [19900-63200]	Horticulture		To assist S&T Staff in Management of Lawns, Gardens and Experimental Farms.
TBL-02B	Technician (1) 01-ST Pay Level-2 [19900-63200]			PoP: CSIR-IIIM, Jammu Job requirement same as that of Post Code TBL-02A.
TBL-03	Technician (1) 01-ST Pay Level-2 [19900-63200]	Electrician		PoP: CSIR-IIIM Branch Lab, Srinagar Maintenance of Sub-Stations, Gen sets, Cables, Internal Wirings, Motor Windings, Transformer Windings, Electrical Gadgets, Electronic Circuits and Electrical appliances.
TBL-04	Technician (1) 01-ST Pay Level-2 [19900-63200]	Medical Lab Technician		PoP: CSIR-IIIM, Jammu Various technical tasks in Laboratories.
TBL-05	Technician (1) 01-ST Pay Level-2 [19900-63200]	Nursing Assistant		PoP: CSIR-IIIM, Jammu Nursing duties in CSIR-IIIM Dispensary.

SELECTION PROCEDURE-CUM-MODE OF EXAMINATION (POST CODE T-01 TO T-31 AND TBL-01 TO TBL-05):

The candidates as recommended by the Screening Committee will be invited for Trade/Skill Test. Those who qualify in the Trade/Skill Test will be invited for a Competitive Written Examination. The final merit list will be prepared on the basis of the performance of the candidates in the Competitive Written Examination.

For these posts, there will be three papers (Paper-I, Paper-II and Paper-III). The second and third paper will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in the first paper.

Mode of Examination	OMR Based or Computer Based Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on the English Language
Standard of Exam	Post Code T-01 to T-18: Diploma/Graduation Level (based on the advertised qualification of the post) Post Code T-19 to T-31 and TBL-01 to TBL-05: SSC + ITI / XII th Standard
Total No. of Questions	Post Code T-01 to T-18: 200 Post Code T-19 to T-31 and TBL-01 to TBL-05: 150
Total Time Allotted	Post Code T-01 to T-18: 3 hours Post Code T-19 to T-31 and TBL-01 to TBL-05: 2 hours 30 minutes

SYLLABUS FOR POST CODE T-01 TO T-18

Paper-I (Time Allotted - 1 hour)

Subject	No. of Questions	Maximum Marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	There will be no negative marks in this paper.

**Mental Ability Test will be so devised so also include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgement, etc.*

Paper- II (Time Allotted - 30 minutes)

Subject	No. of Questions	Maximum Marks	Negative Marks
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (three marks for every correct answer)	One negative mark for every wrong answer

Paper-III (Time Allotted - 90 minutes)

Subject	No. of Questions	Maximum Marks	Negative Marks
Concerned Subject	100	300 (three marks for every correct answer)	One negative mark for every wrong answer

SYLLABUS FOR POST CODE T-19 TO T-31 AND TBL-01 TO TBL-05

Paper-I (Time Allotted - 1 hour)

Subject	No. of Questions	Maximum Marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	There will be no negative marks in this paper

**Mental Ability Test will be so devised so also include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgement, etc.*

Paper- II (Time Allotted - 30 minutes)

Subject	No. of Questions	Maximum Marks	Negative Marks
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (three marks for every correct answer)	One negative mark for every wrong answer

Paper-III (Time Allotted - 1 hour)

Subject	No. of Questions	Maximum Marks	Negative Marks
Concerned Subject	50	150 (three marks for every correct answer)	One negative mark for every wrong answer

Note: The methodology for resolution of 'Tie Cases' wherever two or more candidates have secured equal aggregated marks shall be in terms of CSIR guidelines on the subject notified vide Letter No.5-1(211)/2014-PD dated 30.05.2023.

A. BENEFITS UNDER COUNCIL SERVICE:

1. The posts carry usual allowance i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of entitled type as per CSIR house allotment rules depending upon availability in which case HRA will not be admissible.
2. In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of Medical expenses, Leave Travel Concession, House Building Advance etc. are available as applicable to Council employees.
3. The posts will be governed by the National Pension System (erstwhile New Pension Scheme) applicable w.e.f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter number 17/68/2001-E.II dated 23.12.2003 and other instructions issued on the subject.

B. GENERAL CONDITIONS AND INFORMATION:

1. The applicant must be a citizen of India.
2. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for the posts as on the last date for receipt of applications. No enquiry asking for advice as to eligibility will be entertained.
3. Merely fulfilling the minimum prescribed qualifications and experience will not vest a right in a candidate for being called for Trade/Skill Test and Written Test or appointment. If on verification, either before or after at any of the stages of selection process, it is found that any candidate does not fulfil any of the eligibility conditions, his/her candidature will be summarily cancelled forthwith.
4. Applicants working in Government Departments/Autonomous Bodies/Public Sector Undertakings shall be required to produce a 'No Objection Certificate' from their employer at the time of document verification, failing which their candidature will NOT be considered. The date of such document verification will be intimated in due course.
5. In respect of equivalent clause in Essential qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order / letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
6. If any document / certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested is to be submitted.
7. In case of Universities/Institutes awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their University/Institute.
8. Persons With Benchmarks Disabilities (PwBD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.
9. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for the post.
10. The number of vacancies indicated against each Post Code is provisional and may vary either way at the time of selection.
11. Incomplete/unsigned applications and/or those without required certificates/documents are liable to be rejected.
12. If any declaration given or information furnished by any candidate proved to be false or if he/she is found to have wilfully suppressed any material information, his/her candidature may be cancelled at any stage and/or he/she will be liable to removal from service after joining at any stage, and such other action as may be deemed necessary may be taken by the Competent Authority.
13. The date for determining the upper age limit, qualification and / or experience shall be the closing date prescribed for receipt of application.

14. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
15. The decision of the CSIR-IIIM / CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination will be final and binding on the candidates.
16. The Director, CSIR-IIIM reserves the right to cancel the advertisement without assigning any reason thereof or reserves the right not to fill up any of the posts, if required. The number of vacancies indicated above are tentative and may increase or decrease.
17. Further, all the subsequent information / notification / corrigendum / addendum regarding this recruitment will be hosted on the Institute's website only. Hence, applicants are requested to follow the Institute website i.e. <https://iiim.res.in> for updates.

C. UPPER AGE LIMIT & RELAXATIONS:

1. The upper age limit for UR candidates is **28 years** for all the posts. The cut-off date for determining the upper age limit shall be the closing date prescribed for receipt of applications.
2. The upper age limit is relaxable up to 5 years for SC/ST and 03 years for OBC as per Government orders in force only in those cases where the post is reserved for respective categories.
3. As per GOI provisions, age relaxation for Widows, Divorced Women and Women judicially separated from Husbands who are not remarried, the upper age limit is relaxable up to the age of 35 years (up to 40 years for members of SC/ST in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence at the time of test/examination:
 - a) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - b) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgement / decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an affidavit in respect of divorced Women that they have not remarried since.
4. Age relaxation for persons with benchmark disabilities (PwBD): Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates, only in those cases where the post is reserved for respective categories) in upper age limit shall be allowed to persons suffering from (a) blindness or low vision (b) **deaf and hard of hearing** (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy (d) autism, intellectual disability, specific learning disability and mental illness; (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness. The age concession to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual such posts.
5. Relaxation in case of Ex-Servicemen will also be applicable as per provisions of CSIR/GoI.
6. SC/ST/OBC/EWS/PwBD/Ex-Servicemen candidates are required to produce a copy of the certificate in the prescribed format signed by the specified authority valid for appointment of posts under the Central Government at the time of test/examination/document verification.
7. Upper age limit is also relaxable up to five years for the regular employees working in CSIR Laboratories/Institutes, Government Departments, Autonomous Bodies, and Public Sector Undertakings.
8. Temporary/contractual employees working in CSIR laboratories/Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings should mention "NO" in the Government Employee Status.

D. HOW TO APPLY:

1. Eligible candidates are required to apply offline using the form attached as Annexure-A. No other mode of application will be accepted.
2. Candidates belonging to General, OBC and EWS category are required to remit an application fee of ₹500/- (Rupees Five Hundred Only) by way of Demand Draft/Banker's Cheque drawn in the name of '**Director, CSIR-IIIM, Jammu**' payable at Jammu. SC/ST/PwBD/Women/Ex-servicemen/Abroad Candidates and regular CSIR Employees are exempted from submission of application fee.
3. The duly filled-in application form, demand draft/banker's cheque along with self-attested copies of all testimonials/Certificates/marks sheets in support of qualification, experience, category, date of birth etc. in a sealed cover super scribed "Application for the post of _____" should be sent only by Registered/Speed Post to the address: **Sr. Controller of Administration, CSIR-Indian Institute of Integrative Medicine, Canal Road, Jammu, UT of J&K - 180001** on or before the closing date of this advertisement, i.e., 31.01.2025.
4. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other subsequent recruitment or selection process.
5. **Application from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected, will be relieved within one month of the receipt of the appointment orders wherein Vigilance Clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach CSIR-IIIM, Jammu within 30 days from the closing date of advertisement.**
6. Candidates should specifically note that the applications, received after the closing date for any reasons whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained.
7. Incomplete applications (i.e. without photograph, unsigned, without application fee, without requisite particulars, without applicable testimonials and without self attested photograph and documents) will not be entertained and will be summarily rejected.
8. Following documents must be attached along with application form (Annexure-A) sent by post :-
 - a) Demand Draft/Banker's Cheque of Rs. 500/- as application fee.
 - b) Latest coloured scanned photograph from front of the candidate on the form and signed across in full.
 - c) Self Attested photocopy of Date of Birth Certificate.
 - d) Self Attested photocopies of educational qualifications/certificates.
 - e) Self Attested photocopy of Caste/Category Certificate.
 - f) Self Attested photocopy of Experience Certificate
 - g) Self Attested photocopy of discharge summary in respect of Ex-Service Men/Para-Military Personnel.
 - h) Synopsis Sheet (Annexure-B) duly filled-in and signed by the Applicant.

NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.

**Sd/-
Senior Controller of Administration**