

Receipt No : 8422/2020/IIPS\_WHO\_SAGE

International Institute for Population Sciences (IIPS), Mumbai.

(Deemed University)

WHO-SAGE Project

Applicants are invited for the following position on contract basis in WHO-SAGE project at IIPS:

<b>Position</b>	<b>Senior Project Officer – 1 position</b>
<b>Role &amp; Responsibilities</b>	<p>Planning, operationalizing and coordinating the project activities and administration.</p> <p>Preparation of Project report.</p> <p>Supporting in the arrangement of logistics.</p> <p>Assist the team in the implementation of the tasks assigned. Supporting data analysis, preparation of reports and necessary documentation.</p> <p>Any other responsibility relating to the project that may be assigned from time to time.</p>
<b>Qualifications</b>	<p><b>Essential:</b></p> <p>PhD / M.Phil. in Population Sciences/Social Sciences/Statistics/Mathematics from recognized university with minimum of four years' experience in social research and experience in handling the analysis of large-scale surveys in health/social research.</p> <p><b>Desirable:</b></p> <p>Research experience/ publications on Ageing issues.</p> <p>Experience in handling statistical and demographic software packages.</p> <p>Excellent oral and written communication skills in English, Good data analysis, interpretation and report writing skills.</p>
<b>Salary</b>	<b>Rs. 60,000/- Per Month (Consolidated)</b>

The post is purely temporary fixed tenure project-based position. Temporary Appointment shall terminate with completion of the project or the period of appointment, whichever is the earlier.

The appointment may be for three months. Educational Qualification or work experience may be relaxed in deserving cases.

Candidates qualifying the above criteria may send their CV to [iips.sage@gmail.com](mailto:iips.sage@gmail.com) by 26th December, 2020. The shortlisted candidates will be informed and invited for a virtual interview.

Thanking You

Yours Faithfully,

**Assistant Registrar (Admin.)**

International Institute of Population Sciences (IIPS)

Govandi Station Road

Deonar, Mumbai-400088

Phone: 022-42372401.