

**International Institute for Population Sciences  
(Deemed to be University)**

Govandi Station Road, Deonar, Mumbai – 400088

Ph. No. 022-42372489/549

Website: [tps://www.iipsindia.ac.in](https://www.iipsindia.ac.in)

Applications are invited for the following posts purely on a temporary basis in a project - **National Family Health Survey (NFHS-6)** on or before **15/04/2025 5.00 pm**. The **NFHS-6** is sponsored and funded by Ministry of Health and Family Welfare, Government of India. The Details of qualification along with role & responsibilities for each post under specified unit are given below.

Sr.No	Designation	Nos. of Post	Qualification	Roles and Responsibilities	Monthly emoluments
<b>(Establishment and procurement (including Accounts and finance))</b>					
1	Project Officer	1	<b>Essential :</b> (i) Graduation in any discipline (ii) At least 7 years working experience in a supervisory level <b>Desirable:</b> (i) Retired Government servant below 65 years of age preferred. (ii) Knowledge of Government of India Rules pertaining to the Accounting standards, process and general financial management (iii) Must be well versed with GFR and Audit matters. (iv) Computer skills (v) Tally ERP 9 knowledge (vi) The incumbent should be well versed with accounting profess in GOI setups. The incumbent should have writing skills, familiarity with desktop publishing	Managing all Financial matters of NFHS-6 including preparation of contracts, release of payments, etc.	Maximum : Rs. 76,000/-  (Remuneration will be fixed as per experience)
2	Project Assistants	1	<b>Essential:</b> (i) Must have cleared XII standard (ii) 2 years working experience in Project administration.  <b>Desirable :</b> (i) Must be conversant with office automation processes. (ii) Must possess good communication skills	(i) All the matters pertaining to office administration (ii) Must be willing to perform out door duties, whenever required	Maximum : Rs. 25,000/- (Remuneration will be fixed as per experience)

**Instructions for applicant:** The candidates are informed that all above posts are purely on temporary basis. The selected candidate will be provided appointment initially for a period of Three to Six months which may be extended based on the performance/ requirement of the project.

The interested candidates are requested to apply with recent CV, copies of the degrees, certificates and other relevant documents, experience certificate, recent photo and Aadhar/Pan Card along with application. **The above information should be submitted through the Google form only, failing which your application is liable to be rejected. The link is:-** <https://forms.gle/4jYxkmX2uQDjL7bu8>

The dates of the recruitment process for selection of the candidates for temporary appointment will be intimated later.

**Note: I) Only shortlisted candidates will be called for personal interview through e-mail.**

**II) Please note that IIPS will NOT provide any TA/DA and accommodation to any candidate for attending the interview.**

**III) Institute reserves the right to relax qualification and experience in deserving cases in view of NFHS-6 requirement.**

**IV) Institute reserves the right to change the category of candidates hired for the various positions, as per the requirement of the project.**

**V) The Institute reserves the right to increase the number of posts in any category that might have arisen due to resignations/terminations etc.**

**VI) If needed from the waiting list some candidates may be offered temporary contractual appointment for the posts in NFHS-6.**

**VII) E-mail ID for any communication is [recruitment.nfhs1@gmail.com](mailto:recruitment.nfhs1@gmail.com)**

( Ms. Manjiri Rane)  
Assistant Registrar (Admin)