



भा.कृ.अनु.प.-भारतीय मृदा विज्ञान संस्थान

नबीबाग, बैरसिया रोड, भोपाल - 462038

ICAR-Indian Institute of Soil Science

Nabibagh, Berasia Road, Bhopal - 462 038 (M.P.)

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F.No12-240/2020-Estt.

Dated: 10th July, 2020

To,

The Directors/Project Directors of ICAR Research Institute/Project Directorate/NRCs/Zonal Co-ordinating units/ATARIs.

Sub: Filling up the vacant posts of Personal Assistants and Assistants on deputation /permanent absorption basis at ICAR-IISS-regarding.

Sir,

It is proposed to fill up the following posts at this Institute immediately on deputation/permanent absorption basis among eligible candidates who fulfil the requisite qualifications as mentioned below:


S. No.	Name & Details of the post	No. of post	Eligibility Criteria for applying on deputation
1	Personal Assistant PB-2 Rs. 9300-34800/-+GP Rs. 4200/-) (Since Revised to Level 6 of 7 th CPC Pay Matrix)	03	Persons holding analogous post i.e. Personal Assistant on substantive basis in the Level-6 of 7 th CPC Pay Matrix in any ICAR Unit. Stenographer Gr. III in the level 4 of 7 th CPC Pay Matrix (pre revised PB-1, Rs. 5200-20200 +GP 2400/-) in any ICAR Institute/Headquarter having 10 years of regular service in the Grade.
2	Assistant PB-2 Rs. 9300-34800/-+GP Rs. 4200/-) (Since Revised to Level 6 of 7 th CPC Pay Matrix)	02	Persons holding analogous post i.e. Assistant on substantive basis in the Level-6 of 7 th CPC Pay Matrix in any ICAR Unit. Upper Division Clerks in the level 04 of the 7 th CPC (pre revised PB-1, Rs. 5200-20200 +GP 2400/-) having atleast 10 years of regular service in the grade.

It is requested that the vacancy may please be circulated amongst the eligible and desired candidates, working at your Institute and also in regional stations. Application of only such candidates who can be relieved immediately in the event of their selection may please be

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forwarded in the enclosed proforma along with the attested copies of ACR/APAR for the last 5 years, integrity certificate, Vigilance clearance certificate to the Director, ICAR-IISS, Bhopal within 60 days from the date of issue of this circular. Incomplete application(s) and those received after the due date or without vigilance clearance will not be entertained.

Yours faithfully,


(Sunil Kumar Gupta)
Senior Administrative Officer

Copy to:

1. The Under Secretary (Admn) ICAR, Krishi Bhawan, New Delhi-110001 for information please.
2. The Under Secretary, NRM Division, ICAR Krishi Bhawan, New Delhi-110 001.
3. The Deputy Secretary (Admn.) ICAR, Krishi Bhawan, New Delhi-110 001.
4. PD, DKMA, ICAR, Krishi Bhawan, New Delhi-110 001 for placing on ICAR's website.
5. Officer Incharge, AKMU, ICAR-IISS for uploading the said document on ICAR-IISS website.