

File No.: DGM-HQ-13012(32)/2/2025-E-II DGM
Government of India
Ministry of Earth Sciences
India Meteorological Department

Dated: 13.06.2026

CIRCULAR

Subject: Engagement of Administrative and Scientific Consultants in IMD – regarding.

India Meteorological Department(IMD) invites applications from retired officers of Central Government organisations for engagement as Administrative Consultants and Scientific consultants on contractual basis under the sub-scheme Atmospheric and Climate Research Modelling, Observing Systems and Services(ACROSS) of the overarching scheme Prithvi Vigyan(PRITHVI) scheme which is now a component of Mission Mausam Scheme. The posts to be filled are detailed below:

1. Details of Posts
 - A. Administrative Consultants

Designation	Number of Posts	Eligibility	Work Experience/ Job Profile
Administrative Consultant	02(Two)	Retired Central Government officers retired at the level of Under Secretary/ Section Officer or equivalent(Level - 11)	Experience in general administration, establishment matters, procurement, General Financial Rules(GFR), e-office, GeM portal, finance, coordination and related administrative work; good working knowledge of computers.

B. Scientific Consultants

Designation	Number of Posts	Eligibility	Work Experience/ Job Profile
Scientific Consultant	10(Ten)	Retired Central Government officers from scientific/technical cadres, who retired in Level-08 or above.	Scientific and technical support in meteorological, atmospheric, climate and allied domains.

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Project-wise bifurcation of Scientific Consultant posts:

- **NWFC(Testbed)** – 02 posts.
- **Numerical Weather Prediction(NWP)**- 02 posts.
- **Aviation Meteorology** – 02 posts
- **Atmospheric and Agrometeorological Services Division(AASD)** – 02 posts.
- **Climate Services.** – 02 posts.

2. Experience Requirement

The applicant must possess at least two (02) years of relevant work experience in the applied job profile, in a pay level equivalent to or higher than the level of the post applied for, prior to retirement.

3. Tenure of Engagement

The engagement shall be initially for a period of one (01) year or coterminous with the Scheme whichever is earlier, which may be extended or curtailed based on the requirement of IMD and satisfactory performance of the Consultant. However, the engagement shall not be extended beyond five (05) years after superannuation.

4. Terms and Conditions of Engagement

The engagement shall be governed by the re-employment provisions laid down by the Department of Expenditure (DoE), Ministry of Finance, vide:

- O.M. No. 3-25/2020-E.IIIA dated 09.12.2020, and such other instructions/orders issued by the Government of India from time to time, as applicable.

The detailed Terms and Conditions, including remuneration, eligibility, duties, leave, working hours, performance review and termination, are enclosed as Annexure-I.

5. Place of Posting

The selected Consultants shall be posted at Delhi, Pune or anywhere in India as per office requirements.

6. Pension and Re-employment Status

The retired Government servant engaged as consultant shall continue to draw pension and Dearness Relief (DR) during the period of engagement. The engagement as consultant shall not be treated as a case of regular re-employment.

7. Application Procedure

Interested and eligible retired officers, who are in good health and willing to work as consultants, may submit their applications in the prescribed format (Annexure-II) along with:

- Copy of Pension Payment Order (PPO)
- Last Pay Certificate (LPC)
- APARs of the last three (03) years preceding retirement

The application is to be filled through IMD portal. Link for the same will be shared in due course. The application process will start from 17th June 2026(10:00 AM)

8. Last Date of Submission

Last date for receipt of application shall be 20 days from the date of issue/ uploading of circular on the IMD's website (excluding the date of uploading). Incomplete application or after due date will not be considered.



application or after due date will not be considered.
IMD reserves the right to accept or reject, in part or in full, any or all applications, without assigning any reasons whatsoever.

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(M.I. Ansari)

Scientist-F (Establishment)

Tel: 011-24344442

Email: mi.ansari@imd.gov.in

To

1. ISSD at HQ for up-loading on the website of IMD.
2. Under Secretary, CS-1, DoPT, Lok Nayak Bhawan, Khan Market, New Delhi for uploading on DoPT website.

ANNEXURE-I

1. Eligibility:

- 1.1. The applicant should not have attained the age of 63 years on the closing date of applications and should be in good health for discharging his/her official duties effectively.
- 1.2. The applicant should have fair knowledge of computer applications such as MS Word, MS Excel and PowerPoint etc.
- 1.3. The applicant should have good communication and interpersonal skills and should be well conversant with noting/drafting work.
- 1.4. The applicant should have expertise in office procedures.
- 1.5. No disciplinary proceedings should be pending against the applicant.

2. Engagement:

- 2.1. The engagement of consultant will be purely on contract basis and will not confer any right for regular appointment in the Department.

3. Working Hours and Leave:

- 3.1. The consultant shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies or work.
- 3.2. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.

4. Remuneration & Tax Deduction at Source:

- 4.1. In case of Retired Central Government servants who are drawing pension (as per CCS Pension Rules), a fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. In case of confusion, example given under para-6 of DoE OM No. 3-/25/2020-E.IIIA dated 09.12.2020 may be referred. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no increment, percentage increase or Dearness Allowance during the contract period.
- 4.2. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, retired employee engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.
- 4.3. No HRA or any other allowance shall be admissible during the period of contract.
- 4.4. The Income Tax or any other tax will be deducted at source as per Government instructions.

5. Confidentiality of data and documents:

- 5.1. The Intellectual Property Right(IPR) of the data collected as well as deliverables produced for the Department shall remain with the Department.
- 5.2. No one shall utilize or publish or disclose or part with to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of assignment for the Department without the express written consent of the Department.



5.3. The consultant would be required to sign a non-disclosure undertaking as per Annexure III.

6. Conflict of Interest:

6.1. The consultant shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department nor will indulge in any activity outside the terms of contractual assignment.

7. Termination of Agreement:

The department may terminate the contract to which these terms apply, if:

- a) The consultant is unable to address the assigned work.
- b) Quality of the assigned work not to the satisfaction of the Controlling Officer/Competent Authority in the Department.
- c) The consultant is found lacking in honesty and integrity.
- d) The competent Authority in the Department may also terminate the contract at any time without assigning any reason and without prior notice.

Ans
13/6/26