

ANNEXURE-II

(The information sought in this Annexure shall be furnished through the online application portal of the India Meteorological Department (IMD).)

Application for engagement as consultant on contract basis

Name	
Mother's/ Father's/ Husband's Name	
Date of Birth	
Address for Correspondence	
Permanent Address	
Contact No./Mobile No.	
Email ID	
Educational/ Technical Qualification(s)	
Details of Experience to be attached in proforma appended as "APPENDIX"	
Details of the Post held on retirement	
Date of retirement and name of the office where the officer was last working. Enclose the copy of PPO.	
Special Achievement (if any) along with supporting documents.	
Any other relevant information (enclose a pdf, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure I and they are acceptable to me. I certify that no disciplinary proceedings are pending against me, as on date.

Date

Signature of the Applicant

Anie

NON DISCLOSURE UNDERTAKING

The Deputy Director General (Administration)
 India Meteorological Department
 Mausam Bhawan, Lodhi Road
 New Delhi – 110003

Sir

I hereby undertake:

- to treat all the information that comes to my knowledge as part of my duties in this Department as confidential information and keep it strictly confidential.
 - not to sell, trade, publish or otherwise disclose to anyone in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.
 - to hold such confidential information in trust and confidence both during and after the term of my engagement.
 - not to engage in any other employment/occupation/consultancy or any other activity during my engagement with the India Meteorological Department, Ministry of Earth Sciences which would otherwise conflict with my obligation towards the department.
 - to abide by data security policy and related guidelines issued by India Meteorological Department, Ministry of Earth Sciences.
 - not to resort any corrupt practices in any aspect and at any stage during the tenure of engagement.
 - to maintain highest standards of ethics & integrity during the period of engagement as consultant.
2. In the event of my termination of employment for any reason whatsoever, I shall promptly surrender and deliver to the department any records, material, equipment, documents or data which is of confidential nature.
 3. I shall keep India Meteorological Department informed of any change in my address or contact details during the period of my engagement.
 4. I understand that I can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for time being in force.
 5. For the purpose of this undertaking, Confidential information means any such information received from any source whether in physical, electronic or in digital format.

Yours faithfully,

(Signature)

Name: _____

Address and Contact Number: _____

Date _____



APPENDIX

Details of Experience

Period	Name of Office/ Organisation	Post held and Remuneration (Pay Band with Grade Pay/ Level of Matrix, if applicable)	Description of duties performed.

Name/Signature: - _____

Ans
13/6/26