

**फॉ. सं./F. No. A-50050/40/2018-CA Cell**  
**भारत सरकार/Government of India**  
**वित्त मंत्रालय/Ministry of Finance**  
**राजस्व विभाग/Department of Revenue**  
**सक्षम प्राधिकारी सेल/Competent Authority Cell**  
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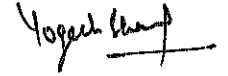
**North Block, New Delhi**  
**Dated: 03<sup>rd</sup> April, 2023**

**OFFICE MEMORANDUM**

**Subject: - Filling up various vacant posts in the Appellate Tribunal (SAFEMA), New Delhi on Deputation/Absorption basis-reg.**

The undersigned is directed to forward herewith a Vacancy Circular no. 2(Estt)/ATFP/94 dated 29.03.2023 received from the Appellate Tribunal (SAFEMA), New Delhi inviting applications to fill up 01 post of Superintendent, 02 posts of Assistant, 01 post of Court Master, 01 post of Upper Division Clerk in the Appellate Tribunal (SAFEMA), New Delhi on deputation/absorption basis. It is requested that the vacancy circular may be circulated among all Ministries/Departments and field formations of CBDT and CBIC.

**Encl: As above**



**(Yogesh Sharma)**

**Under Secretary to the Government of India**  
**Tel. No: - 011-23095369**

1. All Ministries/Departments.
2. The Webmaster, CBIC, Directorate of Systems, New Delhi for hosting this O.M. on the website of CBIC.
3. The Web manager, CBDT, Room No. 7008, Aayakar Bhawan, Vaishali, Ghaziabad. U.P. for hosting this O.M. on the website of CBDT.
4. Section Officer (Computer Cell) for hosting the vacancy circular on the website of Deptt. of Revenue.
5. Under Secretary, Coordination, DoPT for hosting the vacancy circular on the website of DoPT & CSCMS portal.

**F.No. 2(Estt)/ATFP/94**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF FINANCE**  
**APPELLATE TRIBUNAL, , SAFEMA**  
**4<sup>TH</sup> FLOOR, LOKNAYAK BHAVAN, KHAN MARKERT, NEW DELHI**  
**Ph. No. -011-24699426 / 20819789**

Dated: 29<sup>th</sup> March, 2023

Applications are invited in the proforma given in the Annexure from the officers working under Central Government through proper channel for filling up following posts in the Appellate Tribunal SAFEMA, Department of Revenue, Ministry of Finance on Deputation/Absorption basis.

Sl. No.	Name of Post/ number of vacant posts*	Pay-Scale	Mode of Selection	Eligibility
1.	Superintendent (01)	PB-2: Rs. 9300-34800+  GP-4600  (Pay Level-7 44900 - 142400)	Deputation	(1) Officers under the Central Government- (a) (i) holding analogous posts; or (ii) with three years' service in posts in the scale of Rs. 5500-175-9000 (pre-revised) in the same cadre or department or equivalent; or (iii) with eight years' service in posts in the scale Rs. 5000-150-8000 or equivalent in the same cadre or department; and (b) possessing experience of administration, establishment and account work
2.	Assistant (02)	PB-2: Rs. 9300-34800+  GP-4200  (Pay Level-6 35400 - 112400)	Deputation / Absorption	(i) Assistant of the Central Secretariat Service/Assistant of the various Directorates under the Central Board of Direct Taxes. (ii) Upper Division Clerks of the Central Secretariat Clerical Service/Upper Division Clerks of the Income Tax Department and various Directorates under the Central Boards of Directs Taxes with five year's regular service in the grade (Period of Deputation shall ordinarily not exceed three years)
3.	Court Master (01)	PB-1: 5200- 20200+  GP-2800  (Pay Level-5 29200 - 92300)	Deputation	(i) Court Master of Tribunals or Commissions under the Central Govt. in the same grade: or (ii) Upper Division Clerks of the Central Secretariat Clerical Service or Tribunal or commissions under Central Govt. with five years regular service in the grade.

4.	Upper Division Clerk (01)	PB-1: 5200-20200+ GP-2400 (Pay Level-4 25500-81100)	Deputation/Absorption	(i) Upper Division Clerk of Central Secretariat Clerical Service/Income Tax Department and various Directorate of Central Board of Direct Taxes.  (ii) Lower Division Clerks of the Central Secretariat Clerical Services/Directorate under CBDT with eight years' regular service in the grade.
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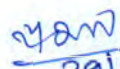
**\*Number of posts are tentative and subject to variation**

2. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department if the Central Government shall ordinarily not exceed three (03) years. However, the period of deputation may be curtailed depending upon performance of the officer as well as the organizational requirement.

3. Application in prescribed proforma alongwith photocopies of ACRs of last five years duly attested by an officer not below the rank of Under Secretary, Integrity Certificate, Vigilance Clearance Certificate, Major/ Minor Penalty Statement for the last 10 years should may be forwarded to the Registrar; Appellate Tribunal SAFEMA, 4<sup>th</sup> Floor, 'A' wing, Lok Nayak Bhawan, Khan Market, New Delhi, so as to reach latest by **5 P.M., 15.05.2023**. The vacancy circular and proforma may also be downloaded from the Appellate Tribunal's website [www.atfp.gov.in](http://www.atfp.gov.in).

4. Application of only those officers who are eligible and willing and whose services can be spared immediately on their selection may be forwarded. Applications received after the prescribed date/ or incomplete in any respect shall not be considered.

**Encl.A/a**

  
 (Anoop Kumar Parmar)  
 Registrar  
 Email: [registrar-atfp@gov.in](mailto:registrar-atfp@gov.in)

1. All the Ministries/Department under the Central Government.
2. Under Secretary (CA Cell), North Block, New Delhi- with request to host it on Department's website as well as CBIC and CBDT websites and circulate it among all the Ministries/ Departments under Central Government
3. Notice Board.