#### फॉ. सं./F. No. A-50050/40/2018-CA Cell

भारत सरकार/Government of India वित्त मंत्रालय/Ministry of Finance राजस्व विभाग/Department of Revenue सक्षम प्राधिकारी सेल/Competent Authority Cell \*\*\*\*\*

North Block, New Delhi Dated: 20th October, 2023

#### **OFFICE MEMORANDUM**

Subject: Filling up one vacant post of Staff Car Driver (Ordinary Grade) in the Appellate Tribunal (SAFEMA), New Delhi on Deputation/Re-employment/Absorption basis-reg.

The undersigned is directed to forward herewith a Vacancy Circular no. 2(Estt)/ATFP/94-Vol.II dated 06.10.2023 along with corrigendum dated 13.10.2023 attached to it received from the Appellate Tribunal (SAFEMA), New Delhi inviting applications to fill up 01 post of Staff Car Driver (Ordinary Grade) in the Appellate Tribunal (SAFEMA), New Delhi, Department of Revenue, Ministry of Finance on deputation/re-employment/absorption basis. It is requested that the vacancy circular may be circulated among all Ministries/Departments. The last date for receipt of the duly filled-up application in the Appellate Tribunal (SAFEMA), New Delhi is 08.11.2023(5.00 PM).

Encl: As above

(Kuldeep Chaudhary) Under Secretary to the Government of India

Tel. No: - 011-23095359

- 1. All Ministries/Departments of Government of India.
- 2. The Webmaster, CBIC, Directorate of Systems, New Delhi for hosting the vacancy circular on the website of CBIC.
- 3. The Webmanager, CBDT, Room No. 7008, Aayakar Bhawan, Vaishali, Ghaziabad. U.P. for hosting the vacancy circular on the website of CBDT.
- 4. Section Officer (Computer Cell) for hosting the vacancy circular on the website of Deptt. of Revenue.

# F.No. 2 (Estt)/ATFP/94-Vol II GOVERNMENT OF INDIA

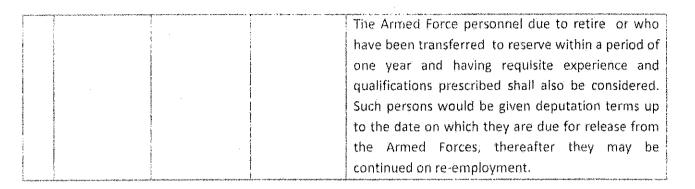
### GOVERNMENT OF INDIA MINISTRY OF FINANCE APPELLATE TRIBUNAL, SAFEMA 4th FLOOR, LOKNAYAK BHAVAN, KHAN MARKERT, NEW DELHI Ph.No.-011-24699426 / 20819789

Dated: 06<sup>th</sup> October, 2023

Applications are invited in the proforma given in the Annexure from the officers working under Central Government through proper channel for filling up following posts in the Appellate Tribunal SAFEMA, Department of Revenue, Ministry of Finance on Deputation basis.

SN	Name of Post/Number of Vacant	Pay Scale	Mode of Selection	Eligibility
1	Post Staff Car Driver Grade- II (01)	Pay Matrix level-2 (Rs. 19,900 to Rs. 63,200)	Deputation/ Re- employment/ Absorption/	Regular Dispatch Rider (Group 'C') and Group 'D' employees in the Central/State Government/Organization who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars, failing which from officials holding the post of Dispatch Rider on regular basis or regular Group 'D' employees in the Central/State Government/Organization who fulfill the necessary qualifications as given below;  Essential:  1. Possession of a valid permanent Driving License for Motor Cars.  2. Knowledge of Motor Mechanism (The candidate should be able to remove minor defects in vehicle)  3. Experience of driving a motor car for at least three (03) years.  Desirable:  1. A pass in the 8 <sup>th</sup> standard  2. Three years serving as Home Guard/Civil Volunteer.  For Ex Servicemen:





- 2. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department, if the Central Government, shall ordinarily not exceed three (03) years. However, the period of deputation may be curtailed depending upon performance of the officer as well as the organizational requirement
- 3. Application in prescribed proforma alongwith photocopies of ACRs of last five years duly attested by an officer not below the rank of Under Secretary, Integrity Certificate, Vigilance Clearance Certificate, Major/ Minor Penalty Statement for the last 10 years should may be forwarded to the Registrar; Appellate Tribunal SAFEMA, 4th Floor, 'A' wing, Lok Nayak Bhawan, Khan Market, New Delhi, so as to reach latest by 5 P.M., 08.11.2023. The vacancy circular and proforma may also be downloaded from the Appellate Tribunal's website www.atfp.gov.in.
- 4. Application of only those officers who are eligible and willing and whose services can be spared immediately on their selection may be forwarded. Applications received after the prescribed date/ or incomplete in any respect shall not be considered.

Encl. As Above

(Anoop Kumar Parmar) Registrar

Email: registrar-atfp@gov.in

## Copy to:

- 1. All the Ministries/Department under the Central Government.
- 2. Under Secretary (CA Cell), North Block, New Delhi- with request to host it on Department's website as well as CBIC and CBDT websites and circulate it among all the Ministries/ Departments under Central Government
- 3. The Directorate General Resettlement, West Block-IV, Rama Krishna Puram, New Delhi 110066
- 4. Notice Board.