BIO-DATA/CURRICULUMVITAE PROFORMA

POST APPLIED FOR :- Laboratory Assistant

1. Name and Address (in Block Letters)							
2. Date of Birth (in Christian era)							
3. i) Date of entry into service							
ii) Date of re	tirement unde	r Central/S	State Gove	rnment			
Rules		•					
4. Education	al Qualificatio	ns					
5. Whether	Educational	and oth	er qualifi	cations			
required for the post are satisfied. (If any							
qualification has been treated as equivalent to							
the one prescribed in the Rules, state the							
	for the same						
	ions/Experien			oned in	Qualificat		
	tisement/vacar	ncy circular	r		possessed		fficer
Essential					Essential		
A) Qualif	ications				A) Qualifications		
B) Experi	ence					erience	
Desirable				Desirable			
A) Qualifications				A)Qualifications			
B) Experience				B)Experience			
5.1 Note: This column needs to be amplified to indicate Essential and Desirable							
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^{*} Important: Pay-band and Grade pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned, details of ACP/MACP with present Pay Band Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/ Institution	Pay, Pay Band and Grade Pay drawn From To under ACP/MACP Scheme				То			
8. Nature of present e	mplovn	nent i.e. Ad-hoc or						
Temporary or Quasi-Permanent or Permanent								
	9. In case the present employment is held on							
deputation/contrac		-						
a) The date of ini appointment	tial b)	Period of appointment on deputation/contr act	c)	Name parent office/or on to w applicar belongs	hich	sati	the sub capa pare	t and Pay of post held in stantive acity in the
0.1 Note: In case of	Officers	a almonder on donuto	tion	the en	aliont	iona		
9.1 Note: In case of of such office cadre/Department	rs sh	ould be forwarde	ed	by the app by the rance,	pa	rent		
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Clearance and Integrity Certificate. 9.2 Note: Information under Column 9 (c) & (d) above must be given								
in all cases where a person is holding a post on deputation								
	-	nisation but still n	_		-			
his parent cadre/organisation.								
10. If any post held on Deputation in the past by the applicant, date								
of return from the last deputation and other details.								
11. Additional details	11. Additional details about present employment:							
		orking under (indica		the name	e of	your		
employer against	the rele	evant column)						
a) Central Govern	nment	·						
b) State Governm	nent							
c) Autonomous Organisation								
d) Government Undertaking								
e) Universities								
f) Others								
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade								
13. Are you in Revised Scale of Pay? If yes give the date from which								
the revision took place and also indicate the pre-revised scale								
14. Total emoluments per month now drawn								
Basic Pay in the Pl	В	Grade Pay			1	Cotal E	Emolun	nents
						-		
15.In case the applie								
		ernment Pay-Scales			•	- 1		
issued by the Organisation shown the following details may be enclosed.								
Basic Pay with Scale	of	Dearness Pay	/int	erim 1	relief	/other	To	otal
Pay and rate of incre	ment	Allowances etc.,	(wit	h break-	up de	etails)	Er	nolument
								Cont. 3/-

16. (A) Additional information, if any, relevant to the post you applied				
for in support of your suitability for the post. (This among other				
things may provide information with regard to (i) additional				
academic qualifications (ii) professional training and (iii) work				
experience over and above prescribed in the Vacancy				
Circular/Advertisement)				
(Note: Enclosed a separate sheet, if the space is insufficient)				
16. (B) Achievements:				
The candidates are requested to indicate information with regard				
to;				
i. Research publications and reports and special projects				
ii. Awards/Scholarships/Official Appreciation				
iii. Affiliation with the professional bodies/institutions/				
societies and;				
iv. Patents registered in own name or achieved for the				
organization				
v. Any research/innovative measure involving official				
recognition				
vi. Any other information.				
(Note: Enclose a separate sheet, if the space is insufficient)				
17. Please state whether you are applying for deputation				
(ISTC/Absorption/re-employment basis.				
(Officers under Central/State Governments are only eligible for				
"Absorption". Candidates on non-Government Organisations are				
eligible only for Short Term Contract)				
# (The option of 'STC'/'Absorption'/'Re-employment' are available				
only if the vacancy circular specially mentioned recruitment by				
"STC" or "Absorption" or "Re-employment").				
18. Whether belongs to SC/ST				

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Mob. No.:

Date:	(Signature of the candidate) Address:
	E-Mail :

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.
- ii. His/Her integrity is certified.
- iii. His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned (Employer/Cadre Controlling Authority with Seal)