



# INDIAN OVERSEAS BANK

(A Govt. of India Undertaking)

Central Office, 763, Anna Salai, Chennai – 600002

www.iob.in

Good People to Grow with

Advt. No.: HRDD/RECT/01/2024-25

Dated: 30.11.2024

## **RECRUITMENT OF SPORTSPERSONS: 2024 - 2025**

Indian Overseas Bank, a leading Public Sector Bank with headquarters in Chennai having geographical presence all over India and abroad invites online applications from eligible Indian citizens for recruitment against **16 Vacancies** for clerical/ officer cadre in JMG Scale I for the following sports under Sports Quota.

S. NO.	DISCIPLINE	VACANCIES	REQUIRED POSITION	NOS.
1	Basketball	4 (male)	Point Guard	1
			Forward	1
			Center	2
2	Hockey	4 (male)	Forward	2
			Half Back	1
			Full Back	1
3	Volleyball	4 (male)	Attacker	2
			Setter	1
			Middle Blocker	1
4	Cricket	4 (male)	Top order Batsman	2
			Wicket keeper	1
			Fast Bowler	1
<b>TOTAL</b>				<b>16</b>

Interested candidates who fulfil the eligibility criteria may apply online from **30.11.2024 to 13.12.2024** by visiting our website [www.iob.in](http://www.iob.in). No other mode of application will be accepted.

**Before applying, candidates are advised to read this advertisement carefully and ensure that they fulfill the stipulated eligibility criteria as on the date of eligibility. They should note that Application Fee / Intimation charges once deposited will neither be refunded nor be adjusted against any other recruitment process. Candidates are advised to fill their particulars Online by themselves correctly.**

**Note;** There is no reservation of SC/ST/OBC/EWS/PwBD. The number of vacancies is provisional and may vary according to actual requirements of the Bank. The designation / name of the post are only indicative as per respective scale in General Banking stream and same does not intend to confer any special advantages to the selected candidate. The Bank reserves the right to change the name of post / designation at any time without notice.

**The important dates are as follows:**

ACTIVITIES	DATES
Payment of Application Fees / Intimation Charges	30.11.2024 to 13.12.2024
Opening Date of Online Application	30.11.2024
Closing Date of Online Application	13.12.2024

## **ELIGIBILITY CRITERIA**

### **Age and Educational Qualification as on 01.11.2024**

<b>Cadre</b>	<b>Age</b>	<b>Minimum Educational Qualification</b>	<b>Sports Qualification*</b>
Clerical	18 - 26 Years	Pass in XII Standard examination or equivalent as the case may be	<b><u>For Basketball, Hockey and Volleyball:</u></b> <ul style="list-style-type: none"><li>➤ Should have been a member of the University team in an All India Inter University event and should be in the top three positions.</li><li>➤ Should have represented the state for 2 years in Senior / Junior / Youth National Championships.</li><li>➤ Should have been a member of the District team and took part in the Inter District Championship and should be in the first three positions.</li></ul> <b><u>For Cricket:</u></b> <ul style="list-style-type: none"><li>➤ Should have played in Ranji / Deodhar / Irani / Duleep Trophy.</li><li>➤ Should have played for the state for 2 years in Juniors (BCCI Tournaments).</li><li>➤ Should have been a member of the District team and took part in the Inter District Championship and should be in the first three positions.</li></ul>
Officer JMG Scale I	18 - 26 years	Pass in XII Standard examination or equivalent as the case may be	<b><u>For Basketball, Hockey and Volleyball:</u></b> <ul style="list-style-type: none"><li>➤ Should have represented the country (Seniors/Juniors).</li></ul> <b><u>For Cricket:</u></b> <ul style="list-style-type: none"><li>➤ Should have represented the Country (Seniors).</li><li>➤ Should have represented the Country in juniors i.e., Under-19 India, India-A.</li><li>➤ Should have played in Ranji / Deodhar / Irani / Duleep Trophy for at least 2 years.</li></ul>

***\*Applicant should have minimum any one of the above-mentioned sports qualifications. The sports performance between the period 01.04.2021 to 30.11.2024 shall only be considered.***

(1) All the educational qualifications mentioned should be from a University/ Institution/ Board recognised by Govt. Of India/ approved by Govt. Regulatory Bodies and the final result should have been declared on or before 01.11.2024.

(2) Proper document from Board / University for having declared the result on or before 01.11.2024 has to be submitted at the time of joining. The date of passing the eligibility examination will be the date appearing on the mark-sheet or provisional certificate issued by University/ Institute. In case the result of a particular examination is posted on the website of the University/ Institute and web-based certificate is issued then proper document/certificate in original issued and signed by the appropriate authority of the University/ Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and further process.

### **AUTHORITY FOR AWARDING CERTIFICATE OF SPORTS QUALIFICATION**

Credentials / Certificate of the affiliated Districts / State Associations / National Federations / University Councils / Sports Authorities of the respective games will only be considered.

### **APPLICATION FEE / INTIMATION CHARGES (NON-REFUNDABLE)**

<b>Category of Applicant</b>	<b>Application Fees /Intimation Charges (Non refundable)</b>
SC/ST	INR 100/- (Rupees One Hundred Only) inclusive of GST
Others	INR 750/- (Rupees Seven Hundred and Fifty Only) inclusive of GST

- Application once made will not be allowed to be withdrawn and fee once paid will NOT be refunded under any circumstances nor can it be adjusted against any other recruitment process.
- Candidates can apply online only, and no other mode of application will be accepted.
- Application Fees/ Intimation Charges [Online payment from **30.11.2024 to 13.12.2024**, both dates inclusive]. Bank transaction charges for online payment of application fees/ intimation charges will have to be borne by the candidate.

### **RELAXATION IN UPPER AGE LIMIT**

<b>S. No.</b>	<b>Category</b>	<b>Age Relaxation</b>
1	Scheduled Caste / Scheduled Tribe	5 years
2	Other Backward Classes (Non-creamy layer)	3 years

Note: This concession will be available only to those sportspersons who satisfy all other eligibility criteria and furnish a certificate in the form and from an authority prescribed as per the guidelines issued by the Government from time to time.

Above relaxations are available only if the candidates fulfill the various conditions prescribed in the Govt. of India orders and instructions in this regard. To claim age relaxation, candidates should submit a copy of the necessary/requisite Certificate(s) at the time of trials/interview.

**Note: At the time of appointment, the candidate must be an active sports person and should be fit enough to take part in future tournaments.**

The **Competent Authority** for the issue of the certificate to SC / ST / OBC is as under (as notified by GOI from time to time):

For Scheduled Castes / Scheduled Tribes / Other Backward Classes:

(i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Stipendiary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tahsildar (iv) Sub-divisional officer of the Area where the candidate and or his family normally resides.

### **CIBIL:**

Candidates who have defaulted in repayment under any lending arrangement with Banks or NBFCs including credit card dues and have not regularized / repaid their outstanding thereunder till the

date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment, but whose CIBIL status has not been updated till then, shall, on or before the date of joining, have to either get the CIBIL status updated or produce the NOCs from lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the CIBIL, failing which the letter of offer shall be withdrawn / cancelled. Thus, the candidates with record of default in repayment of loans/ credit card dues and/ or against whose name adverse report of CIBIL or other external agencies are available are not eligible for appointment.

### **SELECTION PROCESS**

The stages of Selection shall be:

- a) Screening of applications
- b) Conduct of Selection trials
- c) Conduct of Interview (for officer cadre only)

There will be screening of applications and candidates possessing requisite qualification will be called for trials. The ratio will be decided by the Bank based on number of applications received.

**The Marks allotted for each stage of selection will be as follows:**

STAGE OF SELECTION PROCESS	Maximum Marks for Recruitment of Sportsperson as	
	Officer	Clerk
(a) <u>Screening of Applications</u>		
i. Age	i.10 Marks	i.15 Marks
ii. Sports Performance and Achievements	ii.30 Marks	ii.40 Marks
(b) <u>Selection Trials</u>		
i. Physical Fitness	i.5 Marks	i.10 Marks
ii. Speed Endurance	ii.5 Marks	ii.10 Marks
iii. Game Skill	iii.20 Marks	iii.25 Marks
(c) <u>Interview</u>	30 Marks	Not Applicable
<b>TOTAL</b>	<b>100 Marks</b>	<b>100 Marks</b>

### **SCREENING OF APPLICATIONS:**

Maximum of 40 Marks for Officer Cadre and 55 marks for Clerical Cadre shall be allotted based on the Candidate's (i) Age, (ii) Sports Performance and Achievements as furnished in the applications.

#### **(i) SCREENING PARAMETER – AGE**

Screening Parameter – AGE	Weightage of Marks for Recruitment of Sportsperson in	
	Officer Cadre (Maximum 10 Marks)	Clerical Cadre (Maximum 15 Marks)
(a) 18-20	10	15
(b) 21-23	8	12
(c) 24-25	6	8
(d) 25-26 and above	4	4

**(ii) SCREENING PARAMETER - SPORTS PERFORMANCE AND ACHIEVEMENTS**

<b>Officer Cadre (Maximum 30 Marks)</b>	<b>(a)</b> <ul style="list-style-type: none"><li>• <b>Cricket</b>-Should have represented for the Country (Seniors).</li><li>• <b>Games other than Cricket</b>-Should have represented the Country (Seniors).</li></ul>	30 Marks
	<b>(b)</b> <ul style="list-style-type: none"><li>• <b>Cricket</b>-Should have represented for the Country (Juniors) i.e., India Under-19, India-A.</li><li>• <b>Games other than Cricket</b>-Should have represented the Country in the Junior International events.</li></ul>	25 Marks
	<b>(c)</b> <ul style="list-style-type: none"><li>• <b>Cricket</b>-Should have played for Ranji / Deodhar / Irani / Duleep and placed in the first three positions.</li></ul>	22 Marks
	<b>(d)</b> <ul style="list-style-type: none"><li>• <b>Cricket</b>-Should have played for Ranji / Deodhar / Irani / Duleep trophy for 2 years.</li></ul>	20 Marks
<b>Clerical Cadre (Maximum 40 Marks)</b>	<b>(a)</b> <ul style="list-style-type: none"><li>• <b>Cricket</b>-Should have represented for the Country (Seniors).</li><li>• <b>Games other than Cricket</b>-Should have represented the Country (Seniors)</li></ul>	40 Marks
	<b>(b)</b> <ul style="list-style-type: none"><li>• <b>Cricket</b>- Should have represented for the Country (Juniors) i.e., India Under-19, India-A.</li><li>• <b>Games other than Cricket</b>-Should have represented the Country (Juniors).</li></ul>	35 Marks
	<b>(c)</b> <ul style="list-style-type: none"><li>• <b>Cricket</b>-Should have played for Ranji / Deodhar / Irani / Duleep trophy and placed in the first three positions.</li><li>• <b>Games other than Cricket</b>-Should have represented for the State in the Senior National events and have been placed in the first three positions.</li><li>• <b>Games other than Cricket</b>-Should have represented the University team in an All India Inter University event and securing first three places.</li></ul>	30 Marks
	<b>(d)</b> <ul style="list-style-type: none"><li>• <b>For Cricket</b>- Should have played for the Ranji / Deodhar / Irani / Duleep trophy.</li><li>• Should have played for the State team for Juniors (BCCI tournaments) and placed in the first three positions.</li><li>• <b>Games other than Cricket</b>-Should have represented the state in Junior/Youth National events and securing first three places.</li></ul>	25 Marks
	<b>(e)</b> <ul style="list-style-type: none"><li>• <b>For Cricket</b> – Should have represented the state for 2 years for Juniors in the BCCI tournaments.</li><li>• <b>Games other than Cricket</b>-Should have represented the state for 2 years in the Senior/Junior/Youth National Championships.</li></ul>	20 Marks
	<b>(f)</b> <ul style="list-style-type: none"><li>• <b>For Cricket/Other Games</b>-Should have represented the District team and securing first three places in the Inter District Championship.</li></ul>	15 Marks

**SELECTION TRIALS:**

Parameters for all the games	Marks	
	Officer	Clerical
(a) Physical Fitness	5	10
(b) Speed Endurance	5	10
(c) Game Skill	20	25
<b>Total</b>	<b>30</b>	<b>45</b>

**INTERVIEW**

Interview is applicable for Officer Cadre selection only. The maximum number of candidates to be called for interview vis-à-vis vacancies will be in the ratio of 3:1 subject to availability of eligible candidates or as decided by the Bank.

Parameters	Marks	
	Officer	Clerical
(a) Interview	30	Not Applicable

An applicant can go from one stage to another, only after securing MINIMUM % SCORE in the current stage, i.e.,

- Such of those applicants securing **50% Marks and above** in SCREENING as per the above prescribed marks and weightage criteria shall only be shortlisted for SELECTION TRIALS.
- Such of those applicants securing overall **60% Marks and above** in SELECTION TRIALS, **with a minimum of 50 % in each of the three parameters** shall only be selected in the case of clerical cadre and shortlisted for INTERVIEW in the case of officer cadre.

However, applications received from sportsperson (for both officer and clerical cadre) who has **represented or representing the country (Seniors) at international level (within one year from the date of advertisement i.e., from 30.11.2023 to 30.11.2024)** will have the following selection process:

- Screening of Applications
- Weightage for the sports representation at the international level through assessment process

**The Marks allotted for each stage of selection will be as follows:**

STAGE OF ASSESMENT PROCESS	Maximum Marks for Recruitment of Sportsperson represented or representing Country (Seniors)	
	Officer	Clerk
(a) Screening of Applications		
i. Age	i.10 Marks	i.10 Marks
ii. Sports Performance and Achievements	ii.50 Marks	ii.55 Marks
(b) Weightage / marks allotted for the sports representation at the International Level	40 Marks	35 Marks
<b>TOTAL</b>	<b>100 Marks</b>	<b>100 Marks</b>

**(a) SCREENING OF APPLICATIONS:**

Maximum of 60 Marks for Officer Cadre and 65 marks for Clerical Cadre shall be allotted based on the Candidate's (i) Age, (ii) Sports Performance and Achievements as furnished in the applications.

**(i) SCREENING PARAMETER – AGE**

Screening Parameter – AGE	Weightage of Marks for Recruitment of Sportsperson in	
	Officer Cadre (Maximum 10 Marks)	Clerical Cadre (Maximum 10 Marks)
(a) 18-20	10	10
(b) 21-23	8	8
(c) 24-25	6	6
(d) 25-26 and above	4	4

**(a) (ii) SCREENING PARAMETER - SPORTS PERFORMANCE AND ACHIEVEMENTS (WITHIN ONE YEAR FROM THE DATE OF ADVERTISEMENT i.e., from 30.11.2023 to 30.11.2024)**

<b>Officer Cadre (Maximum 50 Marks)</b>	<ul style="list-style-type: none"><li>• <b>Cricket</b> - Should have represented or representing for the Country (Seniors) in the International Event/competition/tournament</li><li>• <b>Games other than Cricket</b> - Should have represented or representing the Country (Seniors) in the International Event/competition/tournament</li></ul>	50 Marks
<b>Clerical Cadre (Maximum 55 Marks)</b>	<ul style="list-style-type: none"><li>• <b>Cricket</b> - Should have represented or representing for the Country (Seniors) in the International Event/competition/tournament</li><li>• <b>Games other than Cricket</b> - Should have represented or representing the Country (Seniors) in the International Event/competition/tournament</li></ul>	55 Marks

**(b) WEIGHTAGE/MARKS ALLOTTED FOR SPORTS REPRESENTATIONS AT THE INTERNATIONAL LEVEL (WITHIN ONE YEAR FROM THE DATE OF ADVERTISEMENT i.e., from 30.11.2023 to 30.11.2024)**

<b>Officer Cadre (Maximum 40 Marks)</b>	<ul style="list-style-type: none"><li>• <b>Cricket</b>-Should have represented or representing the Country (Seniors) in each of the International Event/ competition/ tournament– <b>Test match (Series/trophy)</b></li></ul>	4 Marks
	<ul style="list-style-type: none"><li>• <b>Cricket</b>-for each ODI Match (Series/trophy)</li></ul>	2 Marks
	<ul style="list-style-type: none"><li>• <b>Cricket</b>-for each T-20 Match (Series/trophy)</li></ul>	1 Mark
	<ul style="list-style-type: none"><li>• <b>Games other than Cricket</b>-Should have represented or representing the Country (Seniors) in the International Event/competition – For each International Event / competition / tournament (without medal winning)</li></ul>	1 Mark
	<ul style="list-style-type: none"><li>• <b>Games other than Cricket</b>- For each International Event/competition/tournament (medal winning - Bronze)</li></ul>	2 Marks
	<ul style="list-style-type: none"><li>• <b>Games other than Cricket</b>- For each International Event/competition/tournament (medal winning - Silver)</li></ul>	3 Marks
	<ul style="list-style-type: none"><li>• <b>Games other than Cricket</b>- For each International Event/competition/tournament (medal winning - Gold)</li></ul>	4 Marks

*\*Maximum marks to be allotted under this category shall be restricted upto 40 marks*

<b>Clerical Cadre (Maximum 35 Marks)</b>	<ul style="list-style-type: none"> <li>• <b>Cricket</b>-Should have represented or representing the Country (Seniors) in each of the International Event/ competition/ tournament – <b>Test match (Series/trophy)</b></li> </ul>	4 Marks
	<ul style="list-style-type: none"> <li>• <b>Cricket</b>-For each ODI Match (Series/trophy)</li> </ul>	2 Marks
	<ul style="list-style-type: none"> <li>• <b>Cricket</b>-For each T-20 Match (Series/trophy)</li> </ul>	1 Mark
	<ul style="list-style-type: none"> <li>• <b>Games other than Cricket</b>-Should have represented or representing the Country (Seniors) in the International Event/ competition – For each International Event / competition / tournament (without medal winning)</li> </ul>	1 Mark
	<ul style="list-style-type: none"> <li>• <b>Games other than Cricket</b>- For each International Event/competition/ tournament (medal winning - Bronze)</li> </ul>	2 Marks
	<ul style="list-style-type: none"> <li>• <b>Games other than Cricket</b>- For each International Event/competition/tournament (medal winning - Silver)</li> </ul>	3 Marks
	<ul style="list-style-type: none"> <li>• <b>Games other than Cricket</b>- For each International Event/competition/tournament (medal winning - Gold)</li> </ul>	4 Marks

*\*Maximum marks to be allotted under this category shall be restricted upto 35 marks*

At all the stages of selection (for officers as well clerical cadre), viz. Screening of applications / Trials / Interview (for officer cadre only) / Merit List is drawn, if in case two candidates getting the same mark, they will be ranked based on age i.e., junior candidate will be given higher rank for the reason this being sports recruitment.

Merit list will be drawn by combining the marks scored by the candidates in the above-mentioned stages of selection.

The Bank reserves the right to call only the requisite number of candidates for the Trials and Interview after preliminary screening / short listing with reference to candidates' qualification, experience, profile vis-à-vis job requirements etc.,

Results of the candidates who have qualified for various stages of the recruitment process and the list of candidates finally selected will be made available on the website. Final selected list will be published on the website.

A candidate in whose case a certificate of eligibility is necessary may be admitted to the Interview (for officer cadre) conducted by the Bank, may be provisionally selected, but on final selection, the offer of appointment may be given only after the necessary eligibility certificate issued by the Government of India, is produced.

Please note that the eligibility criteria specified herein are the basic criteria for applying for the post. Candidates must necessarily produce the relevant documents pertaining to category, nationality, age, educational qualifications, sports qualifications, work experience, etc. in original along with a photocopy thereof in support of their identity and eligibility as indicated in the online application form. Please note that no change of category will be permitted at any stage after registration of the online application and the result will be processed considering the category which has been indicated in the online application, subject to guidelines of the Government of India in this regard.

## **EMOLUMENTS (As on 01.11.2024) AND RELEVANT POLICIES**

### **i. PAY SCALE, ALLOWANCES AND PERQUISITIES**

<b>Post/ Grade</b>	<b>Scale of Pay (In Rupees)</b>
Officer (JMGS I)	Basic: 48480-2000/7-62480-2340/2-67160-2680/7-85920
Clerical Staff	Basic: 24050-1340/3-2070-1650/3-33020-2000/4-41020-2340/7-57400-4400/1-61800-2680/1-64480



DA, HRA, CCA etc., will be as per rules in force from time to time.

ii. **PROBATION PERIOD**

The recruited sportsperson shall be on Probation for a Period of 2 Years, in case of recruitment as Officers in JMG Scale I and for a period of 6 Months, in case of recruitment as Clerks.

iii. **BOND AMOUNT**

All the recruited employees, under sports quota shall execute a Bond for a period of three years as follows:

Category	Amount in Rs.
Officer Cadre (JMG Scale I)	Rs.1,00,000/-
Clerical Cadre	Rs.50,000/-

iv. **POSTING, TRANSFER AND JOB ROTATION**

Active sportsperson associated with Bank's sports teams will be posted in Chennai Centre only as long as they play for the Bank's team. However, as per the requirement Bank reserve the right to transfer anywhere in India at the sole discretion of the Bank and as per its exigencies, to any of the Bank's Branches/ Offices, anywhere in India from time to time and on such terms and conditions as may be decided by the Bank.

v. **LEAVE, TRAVEL ALLOWANCE**

The leave and travel allowance will be as per Service Rules of the Bank applicable at the time of appointment.

**APPLICATION GUIDELINES**

The candidates is allowed to apply for more than one post, separately, if otherwise eligible (if candidate wishes to apply for both the posts i.e., clerical/ officer, separate applications need to be filled subject to fulfilment of eligibility criteria). However, if candidates have applied multiple times for the same post, the last submitted application will only be considered.

i. **PRE-REQUISITES FOR APPLYING ONLINE**

Before applying online, candidates should:

- a) Go through the detailed advertisement by clicking the **Advertisement (English)** available under the title "**RECRUITMENT OF SPORTSPERSONS - 2024-25**" in our website [www.job.in](http://www.job.in) under "**Careers**" page and ensure candidate's eligibility before applying for the said post.
- b) Scan their photograph and signature ensuring that both the photograph and signature adhere to the required specifications as given in **Annexure I** to this advertisement.
- c) Have a valid personal email ID, which should be kept active throughout the entire recruitment process. Bank may send call letters for the Interview/Final Selection etc. through the registered e-mail ID. Under no circumstances, a candidate should share with/mention e-mail ID to / of any other person. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying Online and must maintain that email account.

## ii. PROCEDURE FOR APPLYING ONLINE

- a) Candidates are first required to go to the Bank's website "[www.iob.in](http://www.iob.in)" and click on the "**Careers**" Page to open the link "**Recruitment of Sportspersons – 2024-25**" and select the post to be applied then click on the Register Online link.
- b) Candidate must First Register Online by clicking "Click here to Register Online"
- c) On successful registration, E-mail will be sent to the candidates along with the Registration Number and Password for applying Online. Candidates should note his/ her Unique Registration Number and Password for future reference failing which they will not be able to proceed further.
- d) Now, Candidates must Click the menu "Click here to Apply Online".
- e) Candidates will have to enter all the required details in the online application form.
- f) Candidates are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature (Annexure I).
- g) Candidates should fill in the details in the Online Application at appropriate places very carefully and click on the "SUBMIT" button at the end of the Online Application format. Before pressing the "SUBMIT" button, candidates are advised to verify that every field is filled in the application using the "RECHECK"/ "PREVIEW" button. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- h) On successful submission of the Online Application form, a message "Application Successfully Submitted" will be displayed.
- i) Next, click "Upload Relevant Documents" Menu to upload the Birth Certificate / Xth / XIIth Certificate/ Degree Certificate (UG / PG) / Work Experience Certificate / No Objection Certificate (if applicable) from Employer.
- j) Candidates should take a printout of the system generated submitted Online application form by clicking the "Print your application" link & save the printed application form for future reference.

### Payment by Online Mode

Candidates who have submitted the Online Application successfully may proceed for payment of intimation charges through Online Mode. For making the payment candidates are required to click on "**Online Payment of Intimation Charge**" to navigate to the Online payment page. The payment can be made using Debit Card/ Credit Card or **Internet Banking** mode only. The candidates opting for Internet Banking would be provided with two options:

1. Payment through IOB Net Banking
2. Payment through Other Banks' net banking.

Candidates who have accounts with internet banking option in IOB may choose "IOB NET BANKING" option and others may choose the "Other Banks NET Banking Option". Bank Transaction charges for Online Payment of Intimation charges through internet banking payment facility of any Bank (other than IOB) will have to be borne by the candidates.

On successful completion of the transaction, **an e-receipt** will be generated. Candidates are required to take a printout of the e-receipt for future reference. Candidates can also reprint the E-receipt later by clicking on "**Reprinting E-receipt after payment of Intimation Charges**" link.

Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected. Any information submitted by an applicant in his / her application shall be binding on the

candidate personally and he/she shall be liable for prosecution / civil consequences in case the information / details furnished by him/her are found to be false at a later stage.

**iii. LIST OF DOCUMENTS TO BE PRODUCED AT THE TIME OF TRIALS/ INTERVIEW (AS APPLICABLE)**

The following documents in **ORIGINAL** together with **A SELF-ATTESTED PHOTOCOPY** in support of the candidate's eligibility and identity are to be invariably submitted at the time of trials/interview failing which the candidate may not be permitted to appear for the trials/ interview. Non submission of requisite documents by the candidate at the time of trials/ interview will debar his candidature from further participation in the recruitment process.

- i. Printout of the valid Interview Call Letter
- ii. Valid system generated printout of the online application form registered
- iii. Proof of Date of Birth (Birth Certificate or SSLC/ Std. X Certificate with DOB)
- iv. Photo Identify Proof such as Passport/ Aadhaar / e-Aadhaar Card / PAN Card/ Driving Licence/ Voter's Card.
- v. Ration Card and Learner's Driving License will not be accepted as valid ID proof.
- vi. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit, in original.
- vii. Mark sheets & relevant certificates for educational qualifications. Proper document from Board / University for having declared the result has to be submitted
- viii. Certificates awarded by the following competent authorities to evidence their credentials in respective game concerned:

<b>Competition</b>	<b>Authority Awarding Certificate</b>
International Level	Secretary of the National Federation of the Game concerned
National Level	Secretary of the National Federation or Secretary of the State Association of the Game concerned
Inter-University Tournaments	Dean of Sports or other Officer overall in charge of Sports of the University concerned
National/Sports/Games for Schools	Director or Additional / Joint or Deputy Director overall in-charge of Sports / Games for schools in the D.P.I. Education of the State
Khelo India University Games/Khelo India Youth Games/Khelo India Winter Games/Khelo India Para Games	Officer designated/Officer in charge from Sports Authority of India (SAI) for Khelo India University/Khelo India Youth Games/Khelo India Winter Games/Khelo India Para Games.

- ix. Caste Certificate issued by competent authority in the prescribed format as stipulated by Government of India in case of SC / ST / OBC category candidates.
- x. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate containing the non-creamy layer clause should be valid as on the date of trials and interview if called for (**issued within one year prior to the date of trials and interview if called for**). Caste Name mentioned in certificate should tally letter by letter with Central Government list / notification.
- xi. Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are **not** entitled to OBC age relaxation. They should indicate their category as General in the online application form.
- xii. Candidates serving in Government / Quasi Govt. offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce **original "No Objection Certificate"** from their employer at the time of trials/interview, in the

absence of which their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

- xiii. Experience certificates as applicable
- xiv. Any other relevant documents in support of eligibility.
- xv. Candidates will not be allowed to appear for the trials/ interview if he fails to produce the relevant eligibility documents as mentioned above.

### **TRIALS/ INTERVIEW**

The interview will be held at any Centre(s) across India, as desired by the Bank and the same will be advised in the trials/ interview call letters.

#### **Note:**

- a) Request for change in trials/ Interview dates shall **NOT** be entertained.
- b) Bank reserves the right to change/add/cancel the date, time, center, venue of the trials/ Interview and to call the candidates for the trials/ Interview at any other center or hold supplementary selection process for particular date/time/center/venue/set of candidates at its discretion, under any circumstances, if any. The change, if any, will be announced in our Bank's website / by email.

#### **i. CALL LETTERS FOR THE TRIALS/ INTERVIEW**

The venue, time & date for trials/ Interview will be informed to the shortlisted candidates in the Trials/ Interview call letter and candidates must attend the same. The call letter will be **sent by email only**. The details of shortlisted candidates for Trials/ Interview or any other process will be hosted in our website. Request for change of Centre will not be entertained. Bank will not be responsible for late receipt / non receipt of any communication from the Bank. Hence, candidates are requested to check their email and Bank's website regularly, to keep track of the process. The shortlisted candidates must carry their documents during the trials/ interview process as mentioned while applying for the post.

Final selection will be made based on marks obtained by the candidates in aggregate process and will be according to the merit ranking. **The Bank reserves the right to change the selection procedure, if necessary.**

#### **ii. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT**

Candidates are advised in their own interest that they should not furnish any particulars/details/information or make statements that are false, incorrect, tampered, fabricated and should not conceal or suppress any material information while filling up the application form and submitting the attested copies of testimonials. In case it is detected at any time that the candidate has indulged in any of the above-mentioned activities, he/she will not only be disqualified but he / she will be liable to be dismissed from the services of the Bank at any time, even after being selected and after joining Bank's service.

At the time of trials/Interview, if a candidate is (or has been) found guilty of:

- i. Using unfair means during the selection process, or
- ii. Impersonating or procuring impersonation by any person, or
- iii. Misbehaving in the Trials/ Personal Interview or taking away the documents from the venue, or
- iv. Resorting to any irregular or improper means in connection with his/her candidature, including resorting to canvassing for his candidature, or obtaining support for his/her candidature, by any means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, shall also be liable:

- To be disqualified from the selection process for which he / she is a candidate.
- To be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.

iii. **GENERAL ELIGIBILITY**

**Medical Fitness, Character and Caste (wherever applicable) verification of selected candidates:** The appointment of selected candidates will be subject to their being declared medically Fit as per requirements of the Bank and upon satisfactory verification of their character, antecedents and caste certificates (wherever applicable). Such appointment will also be subject to the Service and Conduct Rules of the Bank. Till such time, their appointment will be provisional.

iv. **IMPORTANT GENERAL INSTRUCTIONS**

- a) Candidates are required to apply only 'ONLINE' through Bank's website. Any other form of application shall not be entertained.
- b) Candidate is permitted to apply for more than one post separately if otherwise eligible (if candidate wishes to apply both the posts i.e., Clerical/Officer, separate applications need to be submitted).
- c) Candidates should satisfy themselves about their eligibility for the post applied for.
- d) In Cricket, the qualification for registration of players in the League Championship Tournament shall be as per the rules of Tamil Nadu Cricket Association prevalent at the time.
- e) Candidates are advised to take a printout of their system generated online application form after submitting the application.
- f) Incomplete applications / Applications without supporting documents will be rejected outright.
- g) In case of candidates uploading more than one application for any reason, the latest registered application will only be considered.
- h) Before applying, the candidates must ensure that he/she fulfills all the eligibility criteria and other norms mentioned in the advertisement and has in his/her possession the requisite documents and certificates specified by the Bank, and that the particulars furnished in the Online application are true and correct in all respects.

Mere calling for applications for the Trials/ Interview shall not imply that the Bank has been satisfied beyond doubt about the candidate's eligibility. Bank has the right to cancel candidature at any stage if found that he/she is not fulfilling the eligibility criteria and /or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s). If any of these shortcomings are detected even after appointment his/her services are liable to be terminated.

The Bank is free to reject any application, at any stage of the recruitment process, if the candidate is found ineligible for the post. The decision of the Bank in any matter relating to recruitment at all the stages of the recruitment process will be final and binding upon the candidate. **No correspondence or personal queries in this regard shall be entertained by the Bank.**

- i) All educational qualifications should have been obtained from universities/ institutions recognized by Government of India. If grades are awarded instead of marks, candidates should clearly indicate its numerical equivalent.
- j) All candidates called for Trials/ Interview, will have to produce originals as well as self-attested photocopies of the prescribed certificates in support of their educational qualification, sports qualification/ experience, date of birth, caste, etc. The candidates

belonging to SC/ST/OBC Category are required to submit originals as well as self-attested photocopies of their caste certificate issued by the competent authority, in addition to the other certificates in support of their eligibility criteria.

- k) In case of candidates belonging to OBC category, the certificate inter-alia must specify that the candidate does not belong to "CREAMY LAYER" section excluded from the benefits of reservations for OBCs in Civil Post and Services under Government of India. The OBC certificate containing "**Non-Creamy Layer Clause**" in **Central Government format, should be valid as on the last date of online registration i.e., 13.12.2024 (issued within one year prior to the last date for online registration i.e., issued on or after 13.12.2023).**
- l) Candidates belonging to OBC category but coming under Creamy Layer are **not entitled for OBC age relaxation**. They should indicate their category as General in the online application form.
- m) Candidates serving in Government /Quasi Government Offices/Public Sector Undertakings including Nationalized Bank, Financial Institutions will be required to produce **Original "No Objection Certificate"** from the employer at the time of interview, failing which the candidature may not be considered.
- n) The certificate relating to efficiency/ merit in games/ sports would be verified with original documents during Trials/ Interview test and that certificates should be in the format as prescribed by the Government of India. Mere recommendation from reputed sports clubs shall not carry any weight unless the applicant produces the requisite certificates from the prescribed certifying authorities. Sports/ games certificates/ achievements shall be verified by the Bank from the issuing authorities independently and Bank's decision in this regard shall be final.
- o) Candidates who do not satisfy the eligibility criteria and who do not produce (for any reason) the originals as well as attested photocopies of all documents required to be submitted as advised in this notification and Interview call letter, whomsoever, shall not be permitted to attend the Interview, even though they have been called for Interview.
- p) The candidates will have to appear for interview at their own expense. However, outstation eligible SC/ST/PWBD candidates who are not employed and attending the interview will be reimbursed to and fro second-class ordinary train fare by the shortest route on production of evidence of travel (as per extant Govt. Guidelines). The Bank will not be responsible for any injury / losses, etc. of any nature.
- q) Canvassing in any form will be a disqualification.
- r) The Bank shall not entertain requests from the candidate seeking advice about their eligibility to apply
- s) Candidates should have a valid email-Id and mobile number which should be kept active till the declaration of final result. Any request for change of address/ e-mail id for communication will **NOT** be entertained.
- t) Appointment of selected candidates is subject to their being declared medically fit as per the requirements of the Bank. Such appointment will also be subject to the Service and Conduct Rules of the Bank.
- u) The candidates shall be selected primarily to strengthen the Bank's team. Therefore, Bank reserves the right not to select any candidate to the posts advertised if according to the Bank he is not suitable & will not strengthen the Bank's Team. The decision of the Bank in this regard shall be final.
- v) In case of any dispute on account of interpretation in any version other than English, the English version shall prevail.

- w) Any dispute arising out of this advertisement shall be subject to the sole jurisdiction of courts situated at Chennai.
- x) Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. Further, the Bank reserves right to stall / cancel the recruitment partially / fully at any stage during the recruitment process at its discretion, which will be final and binding on the candidate.
- y) Sportspersons who are currently under suspension/banned from playing by any regulatory authorities are not eligible to apply.
- z) At the time of appointment, the candidate must be an active sportsperson and should be fit enough to take part in the future tournaments as well.
- aa) Only Indian Citizens shall be eligible for recruitment as sportsperson.
- bb) Certificate of Medical Fitness as prescribed by the Bank from time to time needs to be produced on recruitment.
- cc) Confirmation in Bank's service shall be subject to no adverse remarks recorded during verification of character and antecedents.
- dd) Service conditions of sportsperson who are recruited as Officers are governed by IOB Officer Service Regulations 1979. IOB Officer Employees (Discipline & Appeal) Regulations, 1976 (as amended upto 31.03.2020), IOB Officer Employees (Conduct) Regulations, 1976.
- ee) Service conditions of sportsperson who are recruited as Clerical are governed by extent Bipartite Settlements between Bank/IBA with Trade Unions.
- ff) All Employees (sportsperson) shall abide by all the circulars and guidelines issued by the Bank from time to time.
- gg) The recruited Employees under Sports Quota (Officer and Clerical) shall be covered by Defined Contributory Pension Scheme under New Pension Scheme.

v. **ANNOUNCEMENTS**

All further announcements/ details pertaining to this process will only be published/ provided on our authorised website [www.iob.in](http://www.iob.in) from time to time.

vi. **DISCLAIMER**

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated. Decision of Bank in all matters regarding eligibility, conduct of written examination, other tests, interview and selection would be final and binding on all candidates. No representation or correspondence will be entertained by IOB in this regard.

**The Version of the detailed advertisement given in the Bank's website shall be treated as final and shall supersede any other versions for all purposes. Accordingly, the candidates are advised to visit our Bank's website [www.iob.in](http://www.iob.in) for detailed advertisement.**

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

Sd/-  
General Manager – HR  
Central Office  
763, Anna Salai  
Chennai – 600 002

**Guidelines for scanning and Upload of Photograph & Signature**

Before applying online, a candidate will be required to have a scanned (digital) image of his photograph and signature as per the specifications given below.

**Photograph Image:**

- Photograph must be a recent passport style color picture.
- Make sure that the picture is in color, taken against a light-colored, preferably white, background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Ensure that the size of the scanned image is not more than 50KB. If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning.

**Signature Image:**

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put wherever necessary.
- If the Applicant's signature, at the time of the trials/ interview, does not match the signature on the application, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Ensure that the size of the scanned image is not more than 20KB

**Scanning the photograph & signature:**

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Color to True Color
- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is :
- image01 .jpg or image01 .jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MsOffice can easily obtain photo and signature in .jpeg format not exceeding 50KB & 20KB respectively by using MS Paint or MsOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50KB(photograph) & 20KB(signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu.
- Similar options are available in other photo editor also.
- If the file size and format are not as prescribed, an error message will be displayed.
- While filling in the Online Application Form the candidate will be provided with a link to upload his photograph and signature.



### **Procedure for Uploading the Photograph and Signature**

- Browse and Select the location where the Scanned Photograph / Signature file has been saved.
- Select the file and click on it
- Photo and signature will be uploaded automatically once you submit the online application.

### **Scanning the documents for Uploading**

Scan the following documents in **PDF format ONLY** with each document size **less than 200KB**

- Birth Certificate / SSC Certificate for Proof of Date of Birth (Mandatory to upload)
- Photo ID Proof (Mandatory to upload)
- Education Certificates issued by Board/ University/ institution (Mandatory to upload)
- Certificates related to sports/ games (Mandatory to upload)
- Final Degree Certificate / Consolidated Mark Sheet in respect of passing Graduation / PG / Professional Courses (as single PDF file in case of completion of multiple degrees)
- Work Experience Certificate, if applicable
- No Objection Certificate from Employer, if applicable.

**Online Application will not be registered unless you upload your photograph, signature and relevant documents as specified.**

#### **Note:**

- (1) In case the face in the photograph or signature is unclear, the candidate's application may be rejected.
- (2) After registering online, candidates are advised to take a printout of their system generated online application forms.
- (3) In case if Documents uploaded are unclear the candidate's application may be rejected.