



Institute of Pesticide Formulation Technology (IPFT)
Sector-20, Udyog Vihar, Gurugram – 122 016 (Haryana)

Appl. No.

FOR OFFICIAL USE

Affix a recent
passport size
photograph
duly attested
by the
candidate

APPLICATION FORM FOR NON-SCIENTIFIC POSITION ON CONTRACT BASIS

Advt. No. _____ Dated _____

Post Applied For : _____ Sr. No. of Post : _____

DD No. Name of Bank Date of DD

1. Name in Full (As per Matric Certificate) : _____
(In Capital letters)
2. Father's / Husband's Name : _____
3. Date of Birth (DD/MM/YY) : _____
4. Nationality : _____
5. Gender : Male / Female
6. Whether belongs to SC/ST/OBC : YES / NO
(If Yes, attach a Certificate from the Authority prescribed under Government Rules)
7. Are you seeking age relaxation : _____
If so, under which category? (SC/ST/OBC/PwD/ESM/others) (Pl. specify)
8. Whether claiming reservation under SC/ST/OBC Category : YES / NO
(Please note that the benefit of reservation can only be claimed by the candidate when the post(s) has been reserved as such and the candidate has furnished the requisite certificate)
9. Postal Address :

<i>Correspondence Address</i>	<i>Permanent Address</i>
-----	-----
-----	-----
-----	-----
-----	-----
PIN _____ Mobile _____	PIN _____ Mobile _____
Phone _____ Fax _____	Phone _____ Fax _____
E-mail _____	E-mail _____

10. Details of Educational Qualifications : Please give particulars of all examinations passed and degrees obtained commencing with the High School (10th Standard/Matriculation) Examination. For Ph.D., please give details, even if it is not complete. Please attach self attested copies of certificates and mark sheets.
(Higher to Lower Qualification)

<i>Examination / Degree / Diploma Passed</i>	<i>Institution/ University</i>	<i>Year of Passing</i>	<i>Subjects Studied</i>	<i>% of Marks</i>	<i>Remarks</i>

11. Details of Employment in Reverse Chronological Order (starting with current assignment) :
(Attach separate sheet as per column, if space found inadequate)

<i>Period From - To</i>	<i>Designation</i>	<i>Organization</i>	<i>Pay Scale</i>	<i>Basic Pay</i>	<i>Total Emoluments</i>	<i>Responsibilities</i>

12. Please name two references who are not your relatives (at least one of them must be your present employer / supervisor) :

<i>Sr. No.</i>	<i>Name & Occupation</i>	<i>Address</i>	<i>Contact No.</i>	<i>E-Mail</i>
1.				
2.				

13. Have you ever been convicted by a court of Law or is there any criminal case/disciplinary action/vigilance enquiry pending / contemplated against you? If yes, specify : _____
14. Would you like to treat your personal information in this application with enclosures as confidential for RTI Act 2005 Provisions (Write Yes or No) : _____
15. If appointed, How much time would you require for joining the post ? _____
16. Any other relevant information : _____

DECLARATION

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the post applied for. In the event of suppression or distortion of any fact like category or educational qualification etc. made in my application form, I understand that I will be denied any employment in the Institute and if already employed on any of the posts in the Institute; my services will be terminated forthwith.

There are enclosures with total of pages attached along with this form.

Place :
Dated :

Signature of the Candidate
Name _____
Tel./Mobile No. _____
E-mail _____



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APPLICATION FORM FOR SCIENTIFIC POSITION ON CONTRACT BASIS

Advt. No. _____ Dated _____

DD No. _____ Name of Bank _____ Date of DD _____

Post Applied For : _____ Sr. No. of Post : _____

1. Name in Full : _____
(In Capital letters)
2. Father's / Husband's Name : _____
3. Date & Place of Birth : _____
4. Nationality : _____
5. Sex (Male/Female) : _____
6. Whether belongs to SC/ST/OBC : YES / NO
(If Yes, attach a Certificate from the Authority prescribed under Government Rules)
7. Are you seeking age relaxation : _____
If so, under which category? (SC/ST/OBC/Internal candidate/others (Pl. specify)
8. Whether claiming reservation under SC/ST/OBC Category : YES / NO
(Please note that the benefit of reservation can only be claimed by the candidate when the post(s) has been reserved as such and the candidate has furnished the requisite certificate)
9. Postal Address

<i>Correspondence Address</i>	<i>Permanent Address</i>
_____ _____ _____	_____ _____ _____
PIN _____ Mobile _____	PIN _____ Mobile _____
Phone _____ Fax _____	Phone _____ Fax _____
E-mail _____	E-mail _____

10. Details of Educational/ Qualification : Please give particulars of all examinations passed and degrees obtained commencing with the High School (10th Standard / Matriculation) Examination. For Ph.D., please give details, even if it is not complete. Please attach self attested copies of certificates and mark sheets.

<i>Examination / Degree / Diploma Passed</i>	<i>Institution/ University</i>	<i>Year of Passing</i>	<i>Subjects Studied</i>	<i>% of Marks</i>	<i>Remarks</i>

11. Details of Employment in Reverse Chronological Order (starting with current assignment) :

<i>Period From - To</i>	<i>Designation</i>	<i>Organization</i>	<i>Pay Scale</i>	<i>Basic Pay</i>	<i>Total Emoluments</i>	<i>Responsibilities</i>

12. Publications (Enclose reprint of the best papers (**only two**) in your judgment), if applicable

A. Papers in Refereed Journals (List those published and accepted separately)

<i>S. No.</i>	<i>Author(s)</i>	<i>Year</i>	<i>Title</i>	<i>Complete Reference of Journal</i>

B. Papers Published in Conference Proceedings

<i>S. No.</i>	<i>Author(s)</i>	<i>Year</i>	<i>Title</i>	<i>Name and Place of Conference</i>

C. Papers Presented in Conferences but Not Published

<i>S. No.</i>	<i>Author(s)</i>	<i>Year</i>	<i>Title</i>	<i>Publisher</i>

D. Books (List those published and in press separately)

<i>S. No.</i>	<i>Name/Title</i>	<i>Year</i>	<i>Title of Publisher</i>	<i>Author</i>

Please include an introduction of the book.

E. Research Project :-

<i>S. No.</i>	<i>Name/Title of Project</i>	<i>Duration</i>	<i>Level of association(PI/Co PI/Associate</i>	<i>Sponsoring Agency</i>

F. Revenue Generation/ Infrastructure Development

<i>S. No.</i>	<i>Name of Project / Activities</i>	<i>Year of start / completion.</i>	<i>Value of Project/ Activity (Rs. In lakh)</i>	<i>Sponsoring Agency</i>

13. **Awards / Recognitions & Fellowships:**

<i>S. No.</i>	<i>Award Name</i>	<i>Awarding Organization</i>	<i>Awarded Work / Project</i>

14. **Membership of Professional Societies / Institutions:**

<i>Name of the Professional Institute / Society</i>	<i>Type of Membership</i>

15. **Have you ever been abroad? If so give the following particulars :**

<i>Country Visited</i>	<i>Duration of Visit</i>	<i>Purpose of Visit</i>

16. **Please name two references who are not your relatives (at least one of them must be your present employer / supervisor) :**

<i>Sr. No.</i>	<i>Name & Occupation</i>	<i>Address</i>	<i>Contact No.</i>	<i>E-Mail</i>
1.				
2.				

17. **Have you ever been convicted by a court of Law or is there any criminal case/disciplinary action/vigilance enquiry pending / contemplated against you? If yes, specify : _____**18. **Would you like to treat your personal information in this application with enclosures as confidential for RTI Act 2005 Provisions (Write Yes or No) : _____**19. **If appointed, How much time would you require for joining the post? _____**20. **Any other relevant information: _____****DECLARATION**

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the post applied for. In the event of suppression or distortion of any fact like category or educational qualification etc. made in my application form, I understand that I will be denied any employment in the Institute and if already employed on any of the posts in the Institute; my services will be terminated forthwith.

There are enclosures with total of pages attached along with this form.

Place :

Dated :

Signature of the Candidate

Name

Tel./Mobile No.

E-mail



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APPLICATION FORM FOR POST OF (SR. NO. OF POST :) ON DEPUTATION BASIS

1. Name (in Block Letters) :
2. Date of Birth (DD/MM/YY) :
3. Date of retirement under Central/State Government rules :
4. Service to which belong :
5. Educational Qualifications :
6. Whether Educational and other Qualification required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) :

<i>Qualifications/Experience required as mentioned in the advertisement</i>	<i>Qualification/ Experiences possessed by the officer</i>
Educational & other qualifications (1) (2) (3)	
Experience (1) (2)	

(Add additional sheet, if necessary)

7. Please state clearly whether in the light of :
entries made by you above, you meet the requirements of the post
8. Details of employment in reverse chronological order(starting with current assignment)
Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

<i>Office/Institution/ Organization</i>	<i>Post held on regular basis</i>	<i>From</i>	<i>To</i>	<i>Level and pay in pay matrix held on regular basis</i>	<i>Nature of Duties (in detail) highlighting experience required for the post applied for</i>

9. Nature of present employment i.e., Ad-hoc or :
Temporary or Permanent
10. In case the present employment is held on deputation/contract basis, Please state -
 - (a) The date of initial appointment :
 - (b) Period of appointment on :
deputation/contract

- (c) Name of the parent office/organization/ to which the applicant belongs :
- (d) Name of the post and pay of the post held in Substantive capacity in the parent organization :
- 10.1 **Note** : In case of officers already on deputation, the applications of such officers should be forwarded by the parent Cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.
- 10.2 **Note** : Information under Column 10(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintain a lien in his parent cadre/organization.
11. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details :
12. Additional details about present employment : Please state whether working under
- (a) Central Government :
- (b) State Government :
- (c) Autonomous Organization :
- (d) Government Undertaking :
- (e) Universities :
- (f) Others :
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :
14. Total emoluments per month now drawn under 7th CPC/ if drawing under 6th CPC (pl .specify) :

Level in Pay Matrix	Pay drawn	Total Emoluments

15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. :
16. Remarks :

Signature of the Candidate
 Name _____
 Address _____
 Tel./Mobile No. _____
 E-mail _____

Place :
 Date :

Countersigned
 (Employer)