

**Annexure-II**

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**Vacancy Notice No-.....****FOR SUBMISSION OF APPLICATION ON DEPUTATION BASIS**

1. **Post Applied for** (in Block Letters): \_\_\_\_\_
2. **Name in full** (In Block letters) : \_\_\_\_\_
3. **Father's Name** : \_\_\_\_\_
4. **Date of Birth** : \_\_\_\_\_
5. **Community** : \_\_\_\_\_  
(SC/ ST/OBC)
6. **Religion** : \_\_\_\_\_ whether belong to Minority: Yes/No (Please tick)
7. **Present Designation and Railway:** \_\_\_\_\_
8. **Date of entry in SAG/NFSAG scale:** \_\_\_\_\_
9. **Correspondence Address** : \_\_\_\_\_  
(In Block letters) \_\_\_\_\_  
\_\_\_\_\_
10. **Contact Phone & Fax no.** : \_\_\_\_\_  
**E-mail ID** : \_\_\_\_\_

**11. Qualifications (Academic & Professional):**

Exam Passed	Year of Passing	Name of the Instt./ University


## 12. Experience Details

Post held	Scale of Pay	Name & address of the Employer	P E R I O D			Brief detail of work handled  (Attach separate sheet if necessary)
			From date	To date	Total Duration	

My total work experience is \_\_\_\_ years \_\_\_\_ months and my current pay scale is \_\_\_\_\_ since \_\_\_\_\_

13. Details of Computer/ERP proficiency: \_\_\_\_\_

14. Whether debarred from deputation? : \_\_\_\_\_  
If yes, please furnish details

15. Whether cooling off period completed? : \_\_\_\_\_  
If yes, date of return from previous deputation with details, wherever applicable

16. APAR Ratings for last 5 years :-

YEAR	RATING

17. Awards, if any:-

S.No.	Name of Award	Brief Details

18. Punishments, if any in career: - \_\_\_\_\_

19. List of Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Signature of the Candidate**  
(Name of candidate)

**Verification**

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**Signature of the Candidate**  
(Name of candidate)

### FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information / details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified:-

- (i) That there is no vigilance/ disciplinary case or criminal case pending or contemplated against Shri \_\_\_\_\_.
- (ii) That his integrity is certified.
- (iii) That his APAR dossier for the last five years, duly attested by a Competent Officer are enclosed.
- (iv) It is certified that no major/minor penalty has been imposed on him during last ten years.
- (v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Mobile No. \_\_\_\_\_

Office Seal \_\_\_\_\_

Place:

Date: