

**Notification for Walk-in-Interview**  
**Engagement of ‘Hospitality Monitors’ on Contractual basis in**  
**IRCTC / West Zone**

No. 2023/IRCTC/WZ/HRD/Contractual/Hospitality Monitor-Ph-II

Dated **30-06-2023**

Eligible and Qualified candidates are invited to appear for walk-in-interview for engagement as ‘Hospitality Monitors’ on Contract basis for a period of 2 years initially and extendable for one (01) year based on requirement and satisfactory performance.

Name and Number of Posts	Mode of Selection	Remuneration	Educational Qualification	Experience	*Upper age limit as on 30-06-2023	Place of Posting
<p>“Hospitality Monitors” 25 posts</p> <p>[Reservation as per Govt. of India policy i.e. SC-15%, ST-7.5%, OBC-NCL-27%, PwBD-4%, EWS-10% Ex.Servicemen-10%]</p>	Walk-in Interview	Total CTC: Rs 30,000/- per month (incl. Statutory deductions) and other allowances as applicable.	<p>(1) Full time B.Sc. in Hospitality and Hotel Administration from a Central or State institute of Hotel Management (CIHM/SIHM/ PIHM) affiliated to National Council of Hotel Management and Catering Technology (NCHM &amp; CT)/ UGC/AICTE/ Government of India.</p> <p>(2) BBA/MBA (Culinary Arts) from Indian Culinary Institutes under Ministry of Tourism.</p> <p>(3) B.Sc. Hotel Management and Catering Science from Government recognized Universities affiliated to UGC/AICTE/ Government of India/ State Government.</p> <p>(4) M.B.A (Tourism and Hotel Management) from Government recognized Universities affiliated UGC/AICTE/ Government of India/State Government.</p>	Candidates with minimum of 02 years post qualification experience in the <b>relevant field</b> will only be eligible to apply	28years for UR. Age relaxation will be given to SC/ ST/ OBC/ PwBD/ Ex Serviceman applicants as per Government guidelines. Upper age is relaxable by 5 years for SC/ST applicants, by 3 years for OBC applicants and by 10 years for PwBD applicants. Ex-Service Men - Up to the extent of service rendered in defence plus 3 yrs.	The selected candidates may be posted in Maharashtra, Gujarat, Madhya Pradesh, Goa & Rajasthan. However candidates may be deployed/ posted anywhere in India at the discretion of IRCTC.

**Selection Process:**

Candidates are requested to fill in the application form (attached along with this notification) duly completing in all respects. The completed application form has to be submitted at the venue of the interview for verification along with original documents, one set of attested copies of requisite documents and two recent passport size photographs. Interview will be conducted and based on the credentials & performance in the personal interview the candidates will be shortlisted. The offer of engagement shall be issued to the suitable candidates in the order of merit and based on number of vacancies, subject to verification of antecedents. In addition to selected candidates, 100% Reserve Panel will be formed.

**Medical fitness:**

Engagement of selected candidates shall be subject to being medically fit as prescribed by IRCTC.

**Remuneration and other allowance:**

**CTC :** Rs 30,000/- per month (incl. of Statutory Deductions)

**Daily Allowance:** Rs 350/- per day for on-duty on-board in train (s) (100% for more than 12 hours, 70% for 6 to 12hours, and 30% and less than 6 hours)

**Lodging Charges:** Rs.240/- only if night stay is involved at outstation.

**National Holiday Allowance (NHA):** Rs 384/- per National Holiday (if worked).

**Medical Insurance:** Rs. 800/- per month (Reimbursable on submission valid documents)

**Scope of work:**

- Responsible for the supervision/monitoring of food production, quality & services in nominated mobile/static catering units.
- To ensure compliance of company policies and standard hospitality procedures/practices.
- To ensure proper man-power & materials for nominated mobile/static catering units.
- To resolve customer/passenger care related issues and effective Complaint management.
- To collect feedback, its analysis and course correction.
- To ensure statutory compliance / regulations as applicable.
- To supervise & educate the staff in efficient upkeep of equipments and devices.
- To co-ordinate with various departments, offices, business partners.

**General Information:**

- a) This engagement is purely contractual in nature and will not entitle any candidate to claim for regular/permanent employment in IRCTC.
- b) Contract may be terminated by giving one month notice by either side. If performance during contract period is not found satisfactory the contract may be terminated without any notice.
- c) Only Indian Nationals are eligible to apply.
- d) Those working in Govt. / PSUs may apply through proper channel or submit NOC at the time of Interview or should submit proper relieving letter from present employer in the event of selection in IRCTC.
- e) IRCTC reserves the right to cancel/ amend the advertisement and/or the selection process at any time without prior notice.

- f) The number of vacancies to be filled (including Reserve Panel) may increase or decrease depending on the requirement of IRCTC at the time of engagement.
- g) Candidates should ensure that they fulfill the eligibility criteria prescribed for the post they have applied. In case, it is found at any stage of selection process or even after engagement that the candidate has furnished false or incorrect information or suppressed any relevant information/material facts or does not full fill the criteria, his / her candidature / services will be summarily terminated.
- h) The selected candidate(s) have to furnish security deposit of Rs. 25,000 in the form of Demand-Draft.
- i) No TA/DA will be paid to the candidates for attending the walk in interview.
- j) Knowledge of computer (MS Office), preparation of reports is desirable.
- k) Ability to solve problems and to make rational decisions.
- l) Candidate can appear for interview at any one convenient place only.
- m) Candidates not fulfilling eligibility criteria, post qualification experience will not be allowed to appear for interview.

**Place/ Date of walk-in-Interview:**

<b><u>Mumbai, Maharashtra</u></b> Institute of Hotel Management (IHM) IHMCTAN, Veer Savarkar Marg, Dadar (W), Mumbai 400 028	<b>11-07-2023</b> <b>Time:- 10:30 AM to 01.30 PM</b>
<b><u>Bhopal, Madhya Pradesh</u></b> <b>Institute of Hotel Management (IHM) – Bhopal</b> Near Academy of Administration, 1100 Quarters, Arera Colony, Bhopal, Madhya Pradesh 462016.	<b>14-07-2023</b> <b>Time:- 10:30 AM to 01.30 PM</b>
<b><u>Ahmedabad, Gujarat</u></b> <b>Institute of Hotel Management (IHM) – Ahmedabad</b> Between Koba Circle & Infocity Road, Bhaijipura Patia, P.O. Koba, Gandhinagar, Gujarat – 382426.	<b>19-07-2023</b> <b>Time:- 10:30 AM to 01.30 PM</b>

**Note:** In case of extension of interview date, candidates will have to arrange their own stay and food.

**Any corrigendum/clarifications to this notification (incl. Date & Place of interview), if necessary, will be uploaded on IRCTC website ([www.irctc.com](http://www.irctc.com)) only and no separate press coverage will be given in the news paper.**