

**PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT AS  
“HOSPITALITY MONITOR” ON CONTRACT BASIS IN IRCTC/WZ**

Ref. No.: Notification No. 2023/IRCTC/WZ/Contract/Hospitality Monitor Dated 28-03-2023

|              |   |   |                         |  |
|--------------|---|---|-------------------------|--|
| 1            | Name of the Applicant   |   |                         |  |
|              |   | PHOTO   |                         |  |
| 2            | Father/Spouse Name  |   |                         |  |
| 3            | Category (SC/ST/OBC-NCL/PwBD/Ex. Service men/EWS) (Enclose self attested copy of latest Certificate issued by Competent Authority in support of claim)  |   |                         |  |
| 4            | Present Address   |   |                         |  |
|              | Landline / Mobile No.   |   |                         |  |
|              | Email ID  |   |                         |  |
| 5            | Permanent Address   |   |                         |  |
| 6            | Date of Birth & Age (as on 28-03-23)  |   |                         |  |
| 7            | Gender  |   |                         |  |
| 8            | Marital Status  |   |                         |  |
| 9            | Aadhaar Number  |   |                         |  |
| 10           | Professional/ Technical/ Educational Qualification (Enclose self attested copies):  |   |                         |  |
| <b>SNNo.</b> | <b>Name of the Graduate/PG degree(s)passed</b>  | <b>Duration (Full time/ Part time / distance) &amp; Year of Passing</b> | <b>%marks</b>           | <b>Institution/ University</b>               |
| 1            | 10 <sup>th</sup>  |   |                         |  |
| 2            | 12 <sup>th</sup>  |   |                         |  |
| 3            | Graduation  |   |                         |  |
| 4            | Post Graduation   |   |                         |  |
| 11           | Particulars of Post Qualification Experience:   |   |                         |  |
| <b>SNNo.</b> | <b>Organisation</b>   | <b>Post held &amp; Scale/ Pay drawn</b>                                 | <b>Period: From- To</b> | <b>Job description/ Responsibility areas</b> |
| 1            |   |   |                         |  |
| 2            |   |   |                         |  |
| 12           | Languages Known   | Speak   |                         |  |
|              |   | Write   |                         |  |
| 13           | Documents to be attached<br>a) Proof of educational Qualification<br>b) Proof of Experience<br>c) Proof of Date of Birth<br>d) Proof of Category (SC/ST/OBC*/EWS/Ex.SM/PwBD)<br>*OBC-NCL- should submit certificate in the format prescribed by Govt. of India<br>e) Others (pl. specify) |   |                         |  |

The above information is true to the best of my knowledge and belief. My candidature will be rejected, if any information given above is found to be incorrect/ incomplete or false.

**Place :**

**Date:**

**(Signature)**

## OBC (NON-CREAMY LAYER) CERTIFICATE

*(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA)*

This is to certify that Shri / Smt. / Kum.\* ..... son/daughter\* of Shri..... of Village/Town ..... District..... in ..... State belongs to..... community which is recognized as Backward Class under : (indicate the Sub Caste above)

- 1) Resolution No.12011/68/93-BCC@dated 10th September 1993, published in the Gazette of India - Extraordinary-part 1, Section 1, No.186, dated 13th September 1993.
- 2) Resolution No.12011/9/94-BCC, dated 19th October 1994, published in the Gazette of India - Extraordinary-part 1, Section 1, No.163, dated 20th October 1994.
- 3) Resolution No.12011/7/95-BCC, dated 24th May 1995, published in the Gazette of India - Extraordinary-part 1, Section 1, No.88, dated 25th May 1995.
- 4) Resolution No.12011/44/96-BCC, dated 6th December 1996, published in the Gazette of India - Extraordinary-part 1, Section 1, No.210, dated 11th December 1996.
- 5) Resolution No.12011/68/93-BCC, published in the Gazette of India - Extraordinary-No. 129, dated the 8th July 1997.
- 6) Resolution No.12011/12/96-BCC, published in the Gazette of India - Extraordinary-No. 164, dated the 1st September 1997.
- 7) Resolution No.12011/99/94-BCC, published in the Gazette of India - Extraordinary-No. 236, dated the 11th December 1997.
- 8) Resolution No.12011/13/97-BCC, published in the Gazette of India - Extraordinary-No. 239, dated the 3rd December 1997.
- 9) Resolution No.12011/12/96-BCC, published in the Gazette of India - Extraordinary-No. 166, dated the 3rd August 1998.
- 10) Resolution No.12011/68/93-BCC, published in the Gazette of India - Extraordinary-No. 171, dated the 6th August 1998.
- 11) Resolution No.12011/68/98-BCC, published in the Gazette of India - Extraordinary-No. 241, dated the 27th October 1999.
- 12) Resolution No.12011/88/98-BCC, published in the Gazette of India - Extraordinary-No. 270, dated the 6th December 1999.
- 13) Resolution No.12011/36/99-BCC, published in the Gazette of India - Extraordinary-No. 71, dated the 4th April 2000.

Shri/Smt./Kum\* \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No.36012/22/93-Estt (SCT), dated 8.9.1993) and modified vide Government of India, Department of Personnel and Training O.M. No. 36033/3/2004-Estt. (Res) dated 09.03.2004.

Place:

Date:

*Signature of Issuing Authority with seal of office*

\*Strike out whichever is not applicable

NB: (a) The term 'ordinarily' used here will have the same meaning as in section 20 of the Representation of Peoples Act 1950.  
(b) The Authorities competent to issue caste certificates are indicated below :

- (i) District Magistrate / Additional Magistrate/ Collector / Deputy Commissioner / Additional Deputy Commissioner/ Deputy Collector / 1st class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluk Magistrate / Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue officer not below the rank of Tahsildar, and
- (iv) Sub-Divisional Officer of the area where the Candidate and or his family resides.