

“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA

RECRUITMENT FOR THE POST OF HEAD CONSTABLE
(EDUCATION & STRESS COUNSELOR)- 2024

Online Applications are invited from eligible Male & Female Indian citizens (including subject of Nepal & Bhutan) possessing educational qualification & age as prescribed below for filling up following vacancies to the post of Head Constable (Education and Stress Counselor), General Central Service, Group 'C' Non-Gazetted (Non-Ministerial) on temporary basis likely to be permanent in ITBPF. Selected candidates will be liable to serve anywhere in India or abroad. On appointment, the candidates shall be governed by the ITBPF Act, 1992 and ITBPF Rules, 1994 and other Rules applicable from time to time. Applications from candidates will be accepted through **ONLINE MODE** only. No other mode for submission of application is allowed. **ONLINE APPLICATION MODE WILL BE OPENED W.E.F. 7TH JULY, 2024 (07/07/2024) AT 00:01 AM AND WILL BE CLOSED ON 5TH AUGUST, 2024 (05/08/2024) AT 11:59 PM.** The applicants are advised to check their eligibility before applying so as to avoid disappointment at a later stage.

2. Details of vacancies as per post based roster are as under:-

Name of Post	Total vacancies	Particulars	Category					Total
			UR	SC	ST	OBC	EWS	
Head Constable (Education & Stress Counselor)	112	Male	37	15	7	24	13	96
		Female	6	3	1	4	2	16

Note:-

- a) The vacancies are tentative and may increase or decrease without any notice. Any change in the number of vacancies will be intimated through ITBPF Recruitment website i.e. <https://recruitment.itbpolice.nic.in>.
- b) ITBPF reserves the right to make changes in sequence of the recruitment process after publication of this advertisement. ITBPF also reserves the right to cancel or postpone the recruitment at any stage due to administrative reasons.
- c) 10% of the vacancies are reserved for Ex-Servicemen in the respective Post/Category. In case vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by non Ex-serviceman candidates of respective categories.
- d) As per MHA guidelines, if a situation so arises wherein the women candidates in the horizontal compartmentalized reservation in any of the vertical reservation categories are not available, then the posts shall be filled up from amongst the male candidates from the concerned vertical reservation categories.

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- e) Candidates claiming **OBC (NCL)** status may note that certificate on Non-Creamy Layer status should have been obtained within three years from **the closing date of receipt of online applications and must ensure that he/she possess that caste/community certificate and does not fall in creamy layer on the crucial date i.e. 5th August, 2024 (05/08/2024).**

3. **PAY SCALE AND OTHER ALLOWANCES:**

a) Pay Scale	Level-4 in the Pay Matrix Rs. 25,500–81,100 (as per 7 th CPC).
b) Other allowances	<p>Post will carry Dearness Allowance, Ration Money, Special Compensatory Allowance (while posted in specified border areas), free accommodation or HRA, Transport Allowance, Leave Travel Concession, Free Medical Facilities and any other allowance as admissible in the Force from time to time under the rules/instructions.</p> <p>On appointment the candidates shall be entitled for the pension benefits as per the “New Restructured Defined Contributory Pension Scheme” applicable for the new entrants to the Central Government Services w.e.f. 01/01/2004.</p>

4. **ELIGIBILITY CONDITIONS:**

a)	<p><u>Educational Qualifications & Age Limit:</u></p> <p><u>Age limit:-</u> Between 20 to 25 years.</p> <p><u>Educational and other Qualification :-</u> Degree from a recognized University or equivalent with Psychology as a subject</p> <p style="text-align: center;">or;</p> <p>Degree from a recognized University with Bachelor of Education or Bachelor of Teaching or equivalent.</p>
b)	<p><u>Cut off date for Age and Relaxations :</u></p> <p>Crucial date for determining the age limit will be the closing date of receipt of online application, i.e. 5th August, 2024 (05/08/2024). Candidates should not have been born earlier than 6th August, 1999 (06/08/1999) and later than 5th August, 2004 (05/08/2004).</p> <p><u>Note:-</u></p> <p>i) The date of Birth as recorded in the Matriculation certificate available on the date of submission of application shall be accepted as proof for determining the age and no subsequent request for its change will be considered or granted.</p> <p>ii) Crucial date for claiming SC/ST/OBC (NCL)/EWS status will be the closing date for receipt of online applications.</p>

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- iii) Candidates claiming **OBC (NCL)** status may note that certificate on non-creamy layer status should have been obtained **within three years** before the closing date for submission of online applications i.e. 5th August, 2024 (**05/08/2024**) and must ensure that he/she possesses the caste/community certificate and does not fall in creamy layer on the crucial date i.e. 5th August, 2024 (**05/08/2024**).
- iv) Candidates who wish to be considered against reserved vacancies or seeking age relaxation must submit requisite certificate issued by the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board, otherwise, their claim for SC/ST/OBC(NCL)/EWS status will not be entertained and their candidature/ applications will be considered under Unreserved (UR) category.
- v) The formats of the certificates **Annexure-I, II, II-A, III, IV, V, VI & VII** are annexed. Certificates obtained in any other format will not be accepted.
- vi) Age relaxation available to different categories of eligible candidates are as under :-

Sl. No.	Category	Age-Relaxation permissible beyond the upper age limit
1	SC/ST	5 years
2	OBC (NCL)	3 years
3	Ex-Servicemen (Unreserved/General)	3 years after deduction of the military service rendered from the actual age.
4	Ex-Servicemen (OBC-NCL)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.
5	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6	Departmental candidates on closing date for receipt of online application.	05 years
7	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat.	UR/EWS- 5 years OBC- (5+3)- 8 years SC & ST- (5+5)- 10 years.

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Explanation of Ex-Serviceman:**An Ex-Serviceman means a person:**

1. Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and

a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension.

or

b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension.

or

c) Who has been released from such service as a result of reduction in establishment.

or

2. Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity: and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;

or

3. Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;

or

4. Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987.

or

5. Gallantry award winners of the Armed Forces including personnel of Territorial Army;

or

6. Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

c)

Economically Weaker Sections (EWS):- The reservation for EWS to those candidates who are not covered under the scheme of reservation for SCs, STs and OBCs will be admissible as per Department of Personnel & Training O.M. No.36039/1/2019-Estt(Res) dated 31.01.2019 and its amendment issued by the Central Government from time to time.

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d) Physical Standards:						
Description		Height in Cms		Chest in Cms (For Male Candidates only)		
		Male	Female	Un-expanded	Expanded	
For other States and Union Territories (except categories mentioned below)		170	157	80	85	
For candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir region of Union territory of Jammu & Kashmir and Union territory of Ladakh.		165	155	80	85	
For candidates belonging to Scheduled Tribes (ST) including Mizos and Nagas.		162.5	154	77	82	
Weight -Corresponding to height and age as per medical standards (for male and female candidates).						
Note :-Candidate who intends to avail relaxation in Height/Chest measurement shall have to submit certificate in prescribed format as per Annexure-V , whenever sought by the Recruitment Board.						
e) Minimum Medical Standard:						
(i) Eye sight – The minimum distance vision shall be 6/6 and 6/9 for both eyes without correction i.e. without wearing spectacles or lenses. The minimum visual standard for the candidates of all categories will be as follows :-						
Visual Acuity unaided (NEAR VISION)		Uncorrected visual acuity (DISTANT VISION)		Refraction	Colour Vision	Remarks
Better eye	Worse eye	Better eye	Worse eye			
N6	N9	6/6	6/9	Visual correction of any kind is not permitted even by glasses.	CP III by ISIIHARA	In right handed person, the Right eye is better eye and vice versa. Binocular vision is required.
(ii) A colour blind person shall not be eligible for recruitment. If at any stage of service career, person is found to be colour blind, he will be boarded out as per SHAPE policy in vogue in the ITBPF.						

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(iii) The candidate must not have knock-knees, flat foot, varicose veins or squint in eyes and they should possess high colour vision.

(iv) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of duties.

(v) **Tattoos:** -

(a) **Content:** Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.

(b) **Location:** Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.

(c) **Size:** Size must be less than $\frac{1}{4}$ of the particular part (Elbow or Hand) of the body.

Note :-

In case a candidate has undergone removal of tattoo (s) prior to appearing for recruitment process and the same has faded substantially, this will be treated as a "scar" and not a tattoo. Such candidates will be permitted to undergo the entire selection process with the approval of Presiding Officer of the recruitment Board. Further, the scar resulting due to removal of tattoo will be reviewed by the Medical Board of Officer during Detailed Medical Examination.

5. **HOW TO APPLY AND BY WHICH DATE:**

- | | |
|----|--|
| a) | Eligible and interested candidates need to apply online through ITBPF recruitment website https://recruitment.itbpolice.nic.in . Candidates are advised to fill the online application form after reading the instructions carefully and should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. Details as required under various segments should be mentioned clearly, correctly and logically. As the applications need to be submitted online only, applications received offline shall not be considered and will be rejected summarily. |
| b) | Candidates are to fill all information e.g. Gender/Category (SC/ST/OBC etc.), Employment status/Riots affected etc. in the profile created on ITBPF recruitment website before submission of online application. Any false/incorrect information in online application will lead to cancellation of candidature and no request for change in such details will be considered at later stages. |
| c) | APPLICATION FEE & MODE OF PAYMENT – Male candidates belonging to UR, OBC & EWS category applying for this recruitment will have to pay Rs. 100/- (Rupees one hundred only) as application fee through online payment gateway system on https://recruitment.itbpolice.nic.in . Candidates |

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	belonging to Scheduled Caste, Scheduled Tribe, Females and Ex-Servicemen are exempted from paying the fee. Note:- i) Fee once paid will not be refunded under any circumstances. ii) Fee paid by modes other than online mode will not be accepted and the applications of such candidate will be rejected forthright. Besides above, the payments made in such cases shall stand forfeited.
d)	Candidates working in Central/State Government/Autonomous/Statutory Bodies/Public Sector Undertaking etc. applied to the post are required to furnish "No Objection Certificate" in original as per Annexure-IV issued by the employer at the time of verification of documents. The candidature of candidates who fail to submit "No Objection Certificate" at the time of documentation shall be summarily rejected.
e)	Online application mode will be opened w.e.f. 7 th July, 2024 (07/07/2024) at 00:01 a.m. and will be closed on 5 th August, 2024 (05/08/2024) at 11:59 p.m.
f)	Procedure for online submission of application is available on ITBPF recruitment website https://recruitment.itbpolice.nic.in
g)	Candidates are strongly advised to apply well in time without waiting for the last date for submission of online application form.

6. **SELECTION PROCESS:**

- a) Admit Cards to the candidates will be issued online mentioning the date and venue of recruitment test. Candidature of candidates who are issued online admit cards will remain provisional till they are finally selected and submit all related documents/certificates in original and in prescribed format at the stage of verification of original documents.
- b) Candidates are required to bring a clear & legible print out of their online application form & admit card; else they will not be permitted to enter the venue of Physical Efficiency Test (PET) and Physical Standard Test (PST).

Note:-

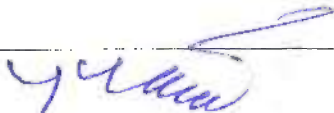
- (i) Before start of PET & PST the candidates will undergo thorough verification of identity including Biometric capture.
- (ii) Biometric identification of candidates can also be verified at any stage of recruitment.
- (iii) It is candidate's responsibility to check before hand that the biometric machines are able to capture the fingerprint image. In case, if the biometric machine is not able to capture the fingerprint image due to Mehandi, wax, etc. then, the candidate will not be allowed to appear in the examination.
- (iv) Failure in biometric verification at any stage will lead to cancellation of candidature.



c) Candidates will have to undergo the following recruitment tests:-

PHASE - I																	
PHYSICAL EFFICIENCY TEST (PET)	<p>i) The events of the PET are as follow:-</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="2" style="text-align: center;">For Male Candidates:-</th> </tr> </thead> <tbody> <tr> <td>i) 1.6 Kms Race</td> <td>To be completed within 7.30 minutes.</td> </tr> <tr> <td>ii) Long Jump</td> <td>11 Feet (03 Chances).</td> </tr> <tr> <td>iii) High Jump</td> <td>3½ Feet (03 Chances).</td> </tr> <tr> <th colspan="2" style="text-align: center;">For Female Candidates:-</th> </tr> <tr> <td>i) 800 Mtr Race</td> <td>To be completed within 4.45 minutes.</td> </tr> <tr> <td>ii) Long Jump</td> <td>09 Feet (03 Chances).</td> </tr> <tr> <td>iii) High Jump</td> <td>3 Feet (03 Chances).</td> </tr> </tbody> </table> <p>ii) No marks will be awarded for this test and PET shall be qualifying in nature. Candidates have to qualify each event of PET, those who do not qualify shall be eliminated.</p> <p>iii) On reporting of female candidates for PET/PST, a self declaration indicating about her pregnancy status will be submitted. In case, if she declares that she is not pregnant, then, she will be allowed to participate in PET/PST. In case of false declaration, all the risk for undergoing PET/PST will be of her own.</p> <p>iv) A women candidate, who as a result of tests is found to be pregnant of 12 weeks standing or over, shall be declared temporarily unfit and appointment be held in abeyance until the confinement is over. The vacancy against which a woman candidate was selected will be kept reserved for her. She will be re-examined for Physical Efficiency Test (PET) six weeks after the date of confinement, subject to the production of medical certificate of fitness from a registered medical practitioner. If she is found fit, she may be appointed to the post kept reserved for and allowed the benefit of seniority in accordance with the instructions of the Government, as amended from time to time. However, such woman candidate to appear and qualify PST, Written Examination, Documentation and DME/RME and has to secure place in final selection list of respective category.</p> <p>v) There is no provision of appeal for Physical Efficiency Test (PET).</p> <p>Note:- PET will not be held for Ex-Servicemen. However, Ex-Servicemen will be required to qualify the requisite PST, Written Examination and Medical Examination.</p>	For Male Candidates:-		i) 1.6 Kms Race	To be completed within 7.30 minutes.	ii) Long Jump	11 Feet (03 Chances).	iii) High Jump	3½ Feet (03 Chances).	For Female Candidates:-		i) 800 Mtr Race	To be completed within 4.45 minutes.	ii) Long Jump	09 Feet (03 Chances).	iii) High Jump	3 Feet (03 Chances).
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PHYSICAL STANDARD TEST (PST)	<p>(i) Candidates who qualify PET will be screened for Height, Chest (Chest measurement for male candidate only) and Weight measurements. Those who do not meet the required physical measurement as applicable will be eliminated at this stage. The Candidates who are declared not qualified in physical standard i.e.</p>																

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	<p>height & chest (as applicable) may prefer an appeal on same day, if they so desire, to the appellate authority nominated for the centre through Presiding Officer. The decision of the Appellate Authority will be final and no further appeal or representation in this regard, will be entertained.</p> <p>ii) Physical standard of female candidates shall be measured by female staff only. Chest measurement of female candidates shall not be taken.</p> <p>iii) Underweight/Overweight candidates will be allowed to participate in the next stage of recruitment and shall not be debarred at PST stage. The final decision on fitness/unfitness due to underweight/overweight will be decided at the time of Detailed Medical Examination (DME) based on the weight and age on the day of DME and the height as measure by the PST Board.</p> <p>iv) Rejection Slip to the candidates who are less in height and chest will be issued at the time of PST. Board shall ensure that measurement is mentioned in writing in the rejection slip. In case, if any candidate is not satisfied with the physical measurement recorded by the Board, he/she may make a representation/appeal in writing to the Presiding Officer of the Recruitment Board on the same day for re-measurement. In such case, the physical measurement of aggrieved candidate(s) shall be measured by the Presiding Officer himself and shall dispose off the representation/appeal immediately in writing to the candidate then and there. In case, any candidate refuses to sign or leaves the PST centre without signing the rejection slip, the Presiding Officer should endorse the remarks in the rejection slip as "candidate refused to sign/candidate left without receiving rejection slip/candidate did not turn up to receive rejection slip" and same may be kept in record properly having duly signed by the Presiding Officer of the Board.</p>
PHASE - II	
Written Examination (100 Marks)	<p>(i) The candidates who qualify Physical Standard Test (PST) will have to undergo written examination. Admit cards to the candidates will be issued online by mentioning date and venue of the written test. Candidates have to download online admit card from ITBPF recruitment website i.e. https://recruitment.itbpolice.nic.in</p> <p>(ii) The written examination carrying 100 marks will consist of objective type Multiple Choice Questions. However, pattern of written test i.e. OMR or Computer Based Test (CBT) will be at the discretion of ITBPF. The pattern of question paper for OMR/CBT based written examination will be as under:-</p> <p style="text-align: center;"></p>

100 Questions (Objective type), Maximum Marks--100
Time – 2 Hrs

SN	Subject	No. of questions	Marks
a)	General English	10	10
b)	General Hindi	10	10
c)	General Awareness (Bilingual)	10	10
d)	Quantitative Aptitude & Simple reasoning (Bilingual)	10	10
e)	Psychology (Bilingual)	60	60
Total		100	100

NOTE :

Syllabus of Psychology

Sl.No.	Topics	No. of questions	Marks
1.	General Psychology, Intelligence and Creativity, Problem solving.	10	10
2.	Personality, Attitude, Stereotypes, Prejudice and Discrimination, Group Dynamics.	10	10
3.	Psychopathology	15	15
4.	Counseling Psychology	15	15
5.	Managing Human Resources.	10	10
Total =		60	60

Note:

i) Answer Key of the question papers will be uploaded on ITBPF recruitment website i.e. <https://recruitment.itbpolice.nic.in> after the written examination is completed.

ii) Candidates are not permitted to use Mobile phone, calculators or any other electronic/electrical device. Possession of these items, whether in use or not, will be considered as “**use of unfair means**” in the examination and appropriate action will be taken against such candidates.

iii) The minimum cut-off percentage of marks for qualifying in written examination will be as follows:-

UR, EWS & Ex-Servicemen category : 35%
SC/ST/OBC (NCL) category : 33%

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	<p>iv) There shall be no provision for re-evaluation/re-checking of scores. No correspondence in this regard shall be entertained.</p> <p>v) There will be no negative marking.</p>
MERIT LIST	<p>After completion of written examination, merit lists in each category namely UR, SC, ST, OBC (NCL), EWS and Ex-servicemen will be drawn on the basis of marks obtained by the candidates in the Written examination. On the basis of merit, the candidates shall be shortlisted for verification of original documents and Detailed Medical Examination (DME) as per the category wise vacancies. Extended list in each category shall also be prepared to cover the shortfall due to failure of candidates in documentation, Detailed Medical Examination and Review Medical Examination (RME). However, there shall be no reserve list.</p>
RESOLUTION OF TIE CASES	<p>a) In case of tie in marks, the candidate older in age will be higher in merit.</p> <p>b) If the tie still persists, the candidate whose names come first in the alphabetical order (English) will be kept high in the merit.</p>
PHASE – III	
VERIFICATION OF ORIGINAL DOCUMENTS	<p>The candidates will be shortlisted in order of merit in each category will be put through verification of original Documents. Testimonials of the candidates will be checked before Detailed Medical Examination (DME). Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copy of following documents will be required for verification :-</p> <p>(i) Educational Certificate(s) .</p> <p>(ii) Matriculation or 10th Class Certificate for verification of DOB.</p> <p>(iii) Scheduled Caste (SC) and Scheduled Tribes (ST) Certificate as per Annexure-‘I’, OBC certificate as per Annexure-‘II’ and Economically Weaker Section (EWS) Certificate (valid for the year 2023-2024) as per Annexure-III (if belonging to any of these categories). Certificates obtained in any other format will not be accepted. Candidates claiming OBC status may note that certificate on non creamy layer status as per Annexure-II-A should have been obtained within three years before the closing date i.e. 5th August, 2024 (05/08/2024).</p> <p>(iv) Candidates seeking reservation as OBC (NCL) shall submit a declaration as Annexure-II-A.</p> <p>(v) Persons serving in Government Services applying for the post are required to furnish “No Objection Certificate” in original as</p>

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	<p>per Annexure-‘IV’ issued by their employer at the time of physical verification of documents. Candidates who fail to submit N.O.C. at the time of documentation shall be summarily rejected.</p> <p>(vi) Certificate as per Annexure ‘V’ for claiming relaxation in height & chest (if applicable).</p> <p>(vii) Domicile Certificate issued by local revenue authorities or PAN Card or Aadhar Card or Driving License or Voter Card etc. for verification of citizenship. In case of West Pakistani Refugees settled in Jammu and Kashmir (UT), they are required to produce Certificate in the format attached as Annexure-‘VI’ issued by the Sarpanch/ Numberdar of the candidate’s village to the effect that the person belonged to the West Pakistani Refugees Category, along with a copy of Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency.</p> <p>(viii) Discharge certificate in case of Ex-Servicemen.</p> <p>(ix) Four latest passport size photographs.</p>
DETAILED MEDICAL EXAMINATION (DME)	<p>(i) Only those candidates who qualify in the documentation will be required to undergo Detailed Medical Examination (DME) to assess their fitness. The Detailed Medical Examination (DME) of the candidates will be conducted in terms of Uniform Guidelines for Recruitment Medical Examination for GOs and NGOs in CAPFs and AR issued vide MHA U.O. No. A.VI-1/2014-Rectt(SSB) dated 20.05.2015 and A.VI.1/14-Rectt(SSB) dated 24.08.2015 and as amended from time to time by the Government.</p>
REVIEW MEDICAL EXAMINATION (RME)	<p>i) Candidates declared unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit as per Annexure-‘VII’.</p> <p>(ii) The candidates who have been declared unfit in DME will be briefed about the procedure for filing an appeal for RME at the venue.</p> <p>(iii) The RME will be conducted in continuation to DME on the appeal by the candidate for re-medical in order to rule out any possibility of an error of judgment in the decision of the Recruiting Medical Officer in the DME. The candidate needs to be declared fit by DME or RME board (as applicable) on the date of Medical examination in all aspects as per Medical Guidelines issued by MHA/Government of India.</p> <p>(iv) The RME of candidates will be conducted in continuation of DME preferable on the next day of DME, The consent for RME as</p>

per **Annexure-VII** duly signed by the candidate should be submitted within **24 hours** after he/she is informed of his/her unfitness in DME.

(v) The decision of ITBPF Board of Medical Officers shall be final for declaring a candidate Fit or Unfit in DME/RME.

vi) There will be no provision of "**Temporary Unfit**". Medical Officer should give his verdict as "**FIT**" or "**UNFIT**" in respect of each candidate.

7. GENERAL INSTRUCTIONS:

(1) If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of recruitment or thereafter, their candidature for this recruitment will be cancelled :-

- (a) Taking away any Examination related material such as OMR sheets, Rough Sheets, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.
- (b) Leaving the Examination Venue without prior permission of the Invigilator.
- (c) Assault, use of force, causing bodily harm, misbehaving, intimidating or threatening in any manner with the examination functionaries i.e. Supervisor, Invigilator, Security Guard or ITBPF representatives etc.
- (d) Obstruct the conduct of examination/instigate other candidates not to take the examination.
- (e) Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.
- (f) Obtaining support/ influence for his/her candidature by any irregular or improper means in connection with his/her candidature.
- (g) Possession of Mobile Phone in either 'switched on' or 'switched off' mode.
- (h) A person who is associated with the conduct of the examination in any manner, whatsoever.
- (i) Damaging examination related infrastructure/equipments.
- (j) Appearing in the Exam with forged Admit Card, identity proof, etc.
- (k) Possession of fire arms/lethal weapons during the examination.
- (l) Threatening/intimidating examination functionaries with weapons/fire arms.
- (m) Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.
- (n) Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.
- (o) Impersonate/Procuring impersonation by any person.
- (p) Taking snapshots, making videos of question papers or examination


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	<p>material, labs, etc.</p> <p>(q) Sharing examination terminal through remote desktop software/Apps/ LAN/WAN, etc.</p> <p>(r) Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.</p> <p>Note:- The ITBPF may also report the matter to Police/Investigating Agencies, etc as deemed fit, for taking further necessary action.</p>
(2)	All candidates who have been called for PET, PST will bring a clear and legible print out of the online application form for purpose of identification else they will not be permitted to enter the venue. The print out will be retained by ITBPF staff for office use.
(3)	Candidates are to ensure to keep sufficient number of same passport size photos used by them in filling the online application form. The candidates are also advised to bring same passport size photos submitted with online application form at all stages of recruitment.
(4)	Verification of original documents will be conducted before Detailed Medical Examination (DME); therefore candidates are advised to confirm their eligibility in all respects to avoid any disappointment at later stage.
(5)	Government Servants should submit in original a "No Objection Certificate" from their employer at the time of documentation else their candidature will be rejected.
(6)	Admit card to the eligible candidates will be issued online by mentioning date and venue. Candidates have to download online admit card from ITBPF recruitment website i.e. https://recruitment.itbpolice.nic.in. Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBPF will not be responsible in case of non receipt of admit card due to technical and other reasons.
(7)	ITBPF shall not be responsible for any damage/injury to the individual sustained during the course of recruitment process.
(8)	Candidates are advised to be beware of touts or not to fall prey to the unscrupulous elements. Recruitment in ITBPF is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise, for recruitment in ITBPF except nominal application fee. If someone approaches any candidate asks for money or any other favour, they may report the matter to the recruitment board or the local police.
(9)	ITBPF will not be responsible for any power failure, electronic, internet related problems, etc faced by the candidates while applying online.
(10)	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months' pay and allowances attached to the post or the cost of training

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	imparted to him/her by the Force, whichever is higher.
(11)	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
(12)	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
(13)	Candidates belonging to physically handicapped category are not eligible to apply for this examination.
(14)	Any further information/notice in respect to the subject recruitment will be published on https://recruitment.itbpolice.nic.in only. Hence, all candidates are advised to log on the above link from time to time.
(15)	Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre.
(16)	No Travelling allowance (TA)/ Daily allowance (DA) will be admissible for the journey up to the recruitment venue and back.
(17)	Incomplete applications will be summarily rejected and no correspondence in this regard will be entertained.
(18)	Change in category will NOT be entertained at later stage by ITBPF and the candidature of such candidate shall be cancelled.
(19)	Application received after the last date as mentioned above will not be accepted.
(20)	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
(21)	ITBP reserves the right to allocate to any examination city on administrative ground.
(22)	ITBP reserve the right to cancel examination at any centre/date and Shift the examination to another date & centre.
(23)	For any queries, complaints or clarification the candidates can write an e-mail comdtrect@itbp.gov.in or call on Helpline number i.e. 011-24369482 & 011-24369483.

8. **Disclaimer:** Information given in this advertisement and on website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBPF/Govt. of India will be final, which are amended from time to time.


DIG (Recruitment)
Directorate General, ITBPF

ANNEXURE-'P'FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO
SCHEDULED CASTE (SC) AND SCHEDULED TRIBE (ST) APPLYING FOR
APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the ITBPF would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognised as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____, the Constitution (Scheduled Tribes) order, 1950 _____, the Constitution (Scheduled Castes) Union Territories order, 1951* _____ the Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.

The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/ Shrimati/Kumari* _____ of village/town* in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and /or* his/her family ordinarily reside(s) in village/town* _____ of District/Division* _____ of the State/Union Territory of _____.

Signature _____
 ** Designation _____
 (with seal of office)

State/Union Territory _____
 Place _____
 Date _____

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
(OBC) APPLYING FOR APPOINTMENT TO POSTS UNDER
THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kumari _____
Son/Daughter of Shri/Smt. _____ of
Village/Town _____ in District/Division _____
_____ in the State/Union Territory _____
belongs to the _____ Community which is recognized as a backward class under the
Government of India, Ministry of Social Justice and Empowerment's Resolution No.
_____ dated _____ * Shri/Smt/Kumari
_____ and/or his/her family ordinarily reside(s) in the
_____ District/Division of the _____
State/Union Territory. This is also to certify that he/she does not belong to the persons/sections
(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India,
Department of Personnel & Training O.M. No. 36012/22/93-Listt.(SC1) dated 08.09.1993**.

District Magistrate
Deputy Commissioner etc. ***

Dated:
Seal

Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

*** - The authorities competent to issue the Certificate:-

- a. District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/
Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary
Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/
Extra-Assistant Commissioner (not below the rank of first class Stipendiary
Magistrate).
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency
Magistrate.
- c. Revenue Officers not below the rank of Tehsildar.
- d. Sub-Divisional Officers of the area where the candidate and/or his family normally
resides.

Note: - The term "Ordinarily" used here will have the same meaning as in section 20 of the
Representation of the People Act, 1950.

DECLARATION BY OTHER BACKWARD CLASS (OBC) CANDIDATES
REGARDING NON CREAMY LAYER STATUS

I, _____ wife/son/daughter of Shri _____ resident of
 village/town/city _____ District _____ State _____
 hereby declare that I belong to the _____ community which is recognized as a
 backward class by the Government of India for the purpose of reservation in services as per
 orders contained in Department of Personnel and Training Office Memorandum
 No:46012/22/93-Estt. (SCT), dated 8/9/2004, OM No. 36022/2/2004-Estt (Res) dated
 14.10.2008 and OM No. 36022/1/2013-Estt(Res) dated 27/05/2013. It is also declared that I do
 not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the
 Government of India.

Place: _____

Date: _____

Signature of the applicant (OBC candidate)

Government of.....
(Name & Address of the authority issuing the certificate)
INCOME & ASSET CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS (EWSs)

Certificate No. _____

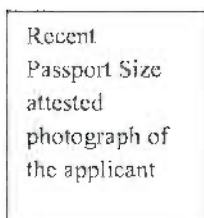
Date: _____

VALID FOR THE YEAR 2023-2024

This is to certify that Shri/Smt/Kumari _____
son/daughter/wife of _____ permanent resident of
Village/Street _____ Post
Office _____ District _____ in the State/Union Territory
Pin Code _____ whose photograph is attested below belongs to
Economically Weaker Sections, since the gross annual income* of his/her "family"*** is below
Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family
does not own or possess any of the following assets***.

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq ft. and above
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari _____ belongs to the _____
caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward
Classes (Central List).



Signature with seal of Office _____
Name _____
Designation _____

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different location or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

RECRUITMENT FOR THE POST OF
IN INDO-TIBETAN BORDER POLICE FORCE

No Objection Certificate

Note: Persons serving in Government services applied for the post of must submit 'NO OBJECTION CERTIFICATE' in original duly signed by their employer at the time of documentation stage, else their candidature will be rejected.

- (i) Certified that Mr./Mrs./Kumari _____ holds a permanent/temporary post of _____ under Central Government.
- (ii) Certified also that he/she has submitted his/her application to this department/Office on _____
- (iii) Certified also that Mr./Mrs./Kumari _____ will be released in case of his/her selection for the post of **Sub Inspector (Staff Nurse) / Assistant Sub Inspector (Pharmacist)/ Head Constable (Midwife)** in Indo-Tibetan Border Police Force.
- iv) Certified also that Mr./Mrs./Kumari.....
Post..... serving
in.....since(mention date of appointment) and no
DE/Vigilance case is either pending or being contemplated against him/her.

Place:-
Dated:-

**Signature of Head of Office/
Appointing Authority
with office seal**

Annexure-'V'

FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO
INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT
(Please refer para 4 (d) of the advertisement)

Certified that Shri _____ Son/Daughter of Shri _____
_____ is permanent resident of
village _____ Tehsil/Taluka _____
District _____ of _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____
(Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height measurement for
recruitment in the Para Military Forces of the Union of India.

- He belongs to the Himachal Pradesh/Jammu & Kashmir/Ladakh/North Eastern States
which is considered for relaxation in height measurement for recruitment in the Para Military
Forces of the Union of India.

- He belongs to _____ Tribals/Adivasis community which is
considered for relaxation in height and chest measurement for recruitment in para-military
forces.

Date: _____
Place _____

Signature _____
District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

Office of the Sarpanch/Numberdar



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING IN THE
UNION TERRITORY OF JAMMU & KASHMIR AND UT OF LADAKH**

This is to certify that Shri/Ms/Smt..... S/o, D/o,
W/o Shri.....formerly a resident of Village.....
Tehsil....., Distt.....of undivided India (now Pakistan) presently
residing at H. No....., Street/Lane No.....
Mohalla.....Village....., Tehsil.....
Distt..... is now a West Pakistani Refugee after having migrated from
Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch/ Numberdar

FOR THE POST OF

MEMORANDUM UNFIT

Subject:Review Medical Examination of candidates found to be UNFIT in
Medical Examination Test for the post of
in ITB Police Force

Mr/Ms..... Roll No.....is hereby informed that he/she has been medically examined for recruitment to the post of in ITB Police Force onat and found UNFIT due to the reasons mentioned below:-

- (i)
- (ii)
- (iii)
- (iv)

2. You are hereby informed that you can apply for Review Medical Examination (RME) by signing on the consent form below. RME will be conducted on for which you are required to report at hours.

Date :	Signature of Medical Officers
Centre :	Name
	Stamp

Counter-signature of the Presiding Officer with Seal

Result of Medical Examination received
Name & Signature of the Candidate

FOR USE OF CANDIDATE ONLY

To
The Presiding Officer of Recruitment Board
.....
.....

Subject- APPLICATION FOR REVIEW MEDICAL EXAMINATION.

Sir,
I hereby convey my consent for undergoing Review Medical Examination.

Place.....	Signature.....
Date.....	Name
	Roll No.....

(.....)
Signature of the Presiding Officer with Seal)