

## APPLICATION FOR THE POST OF BENCH OFFICER IN JERC, GURUGRAM

<b>1</b>	a) Name b) Present Designation & Organization c) Office Address d) Residential Address e) Tele Ph. No. /Mobile No. f) E-mail ID					
<b>2</b>	Date of Birth (in Christian era)					
<b>3</b>	Date of retirement under Central/ State Government rules					
<b>4</b>	Educational Qualification & Details of Experience				<i>Please fill up 'Format-'A' attached .</i>	
<b>5</b>	Details of employment, in chronological order. Enclose a separate sheet , duly authenticated by your signature, if the space below is insufficient					
	Organization	Post Held	From	To	Scale of pay and basic pay(Pay in Pay Band and with Grade Pay) and Basic Pay in corresponding 7 <sup>th</sup> CPC level in Pay Matrix	Nature of duties
<b>6</b>	Nature of present employment i.e. Regular or Contract					
<b>7</b>	In case the present employment is held on deputation/ contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/ contract (c) Name of the parent office/ organization which you belong					
<b>8</b>	Additional details about present employment:- Please state whether working under (a) Central Government (b) State Government (c) Autonomous organization (d) Public Sector undertakings					
<b>9</b>	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale					
<b>10</b>	Total emolument per month now drawn a) Basic Pay b) Grade Pay c) DA @ % d) HRA e) Transport Allowance f) Any other allowances					

<b>11</b>	Additional information, if any, which you would like to mentioned in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient	
<b>12</b>	Whether belongs to SC/ST	

**Signature of the candidate**

**Address:**

**FORMAT – A**  
**FOR THE POST OF BENCH OFFICER**

**Sl. No. 4 Annexure-I**

**Educational Qualifications:**

Degree& Any Other Diploma/ Course etc.	Name of Institute/ University	Year of Admission	Year of Passing	Prescribed Duration of course	Percentage /Grade	Specialization, if any	Whether done Full Time Or by Distance Learning

**Note:** Please attach certified copy of Degree/Marksheet/Certificate of any Course, Diploma etc.

**Sl. No. 4. Annexure-I**

**Details Experience:**

S. No.	Nature of Experience	Elaborate on the specific experience you have in this field
1.	Knowledge & Application of Electricity Act 2003 in particular	
2.	knowledge of Judicial/Quasi-judicial legal matters	
3.	Conducting of hearings, making notes/records of the court proceedings, recordkeeping of cases, handling of petitions, pleadings, listing the case law, etc.	
4.	Knowledge of working/ functions of Electricity Regulatory Commissions as a Quasi-Judicial Body	
5.	<p>i. Your thinking of the duties/ responsibilities and qualities a Bench Officer need to have for efficient discharge of his duties.</p> <p>ii. To what extent on a scale of 1-10 you rate yourself on 5 (i) above</p>	

**Signature of the candidate**

**Address:**