



No..JIP/Dean(R)/JRAC/2021

Dt.: 02.02.2022

**Office of the Dean (Research)**  
**JIPMER, Puducherry**

Applications are invited by Dean (Research), JIPMER for engaging personnel for the following work 'on contract basis' (initially for a period of 89 days; further contracts may be given from time to time based on satisfactory performance) from eligible Indian nationals.

Sl. No.	Position & Requisite qualifications	Consolidated monthly remuneration
1	<p><b>Manager (Research Projects)</b></p> <p><b>Number:</b> 1 (One) - UR</p> <p><b>Qualification:</b></p> <p><b>Essential:</b></p> <p>(i) Post Graduate Degree in Life Sciences or equivalent</p> <p>(ii) Good command over English and Tamil</p> <p>(iii) Good spoken and written communication skills.</p> <p><b>Desirable:</b></p> <p>(i) 2 years of research experience as PI/Co-PI/ Fellow/ PhD student</p> <p>(ii) Experience in research projects as manager/ co-ordinator/ administrative role</p> <p><b>Age limit:</b> Not exceeding 40 years as on 21.02.2022</p> <p><b>Mode of selection:</b></p> <p>1. Written test: Knowledge in basic life sciences, English comprehension, Language translation skill ( English to Tamil &amp; vice versa)</p> <p>2. Personal Interview</p>	Rs. 50,000/-
2	<p><b>Data Entry Operator</b></p> <p><b>Number:</b> 1 (One) - UR</p> <p><b>Qualification:</b></p> <p><b>Essential:</b></p> <p>B. Com. with excellent proficiency &amp; speed in working with basic computer applications such as MS Office</p> <p><b>Age limit:</b> Not exceeding 35 years as on 21.02.2022</p> <p><b>Desirable:</b></p> <p>Work experience in accounting and finance</p> <p><b>Mode of selection:</b></p> <p>Skill test followed by Personal Interview.</p> <p><b>Note:</b></p> <p>Call letter for personal interview will be sent only to the candidates shortlisted in the skill test in the ratio of 1:5</p>	Rs. 25,000/-

Interested and eligible candidates may email the filled application proforma with their CV and supporting documents scanned in one pdf to the e-mail ID: [research@jipmer.edu.in](mailto:research@jipmer.edu.in)

NOTE: Applications not in the prescribed format WILL NOT BE PROCESSED

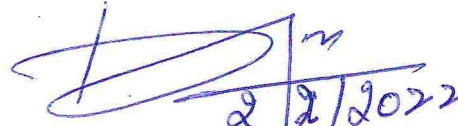
The PDF file should be named as:

- "candidate name\_mngr2022-application"

*Last date for sending applications and CV by email is 21<sup>st</sup> February 2022 upto 3.00 PM.  
Applications received beyond this date will be summarily rejected.*

### **Terms and Conditions:**

1. The engagement will be purely on contractual basis for the specified period of time to work under various research projects, and the person engaged will have no claim for any regular post in JIPMER.
2. Any further engagement will be based on need, which may vary from time to time, availability of funds in extramural projects and at the discretion of the Dean (Research), JIPMER, Puducherry.
3. Valid email id and mobile number is compulsory.
4. For such re-engagement, the remuneration may vary. No other allowance other than the consolidated remuneration shall be paid.
5. Decision of Dean (Research), JIPMER, Puducherry about selection and engagement will be final.
6. No TA/DA will be paid for interview.
7. Canvassing of any kind will lead to disqualification.
8. Submission of wrong or false information shall lead to disqualification of candidature at any stage.
9. Only shortlisted candidates will be called for interview.
10. Applications which are incomplete or not in the prescribed format and those from persons not satisfying the essential criteria will be rejected without assigning any reason. Candidates may attach their CV with this application. However, applications with CV alone without the prescribed form and prescribed documents will be rejected.
11. Due to Covid-19 pandemic associated restrictions, the interview for the post may be conducted through video conferencing. Candidates will be responsible for having a suitable device (computer/ laptop/ mobile) for participating in the interview at their end and must ensure that they have an adequate internet connection at that time. Prior intimation of the interview date and time will be provided so that the candidate may prepare for the same.



Dean (Research)  
JIPMER, Puducherry - 6

संकाय-अध्यक्ष (अनुसंधान)  
Dean (Research)  
जिपमेर / JIPMER,  
पुदुच्चेरी / Puducherry