JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)
An Institute of National Importance under the Ministry of Health and Family Welfare, Govt. of India
Dhanwantri Nagar, Puducherry-6
www.jipmer.edu.in
Phone: 0413-2296019-20 Fax: 0413-2272067
Department of Medical Oncology

No.IP/NOCI/Rec-02-2020 Date: 5-10 -20

Recruitment Notice

Applications are invited by the HOD, **Department of Medical Oncology**, JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER), Puducherry from candidates fulfilling the following eligibility conditions to work as "**Research Fellow**", "**Junior trial coordinator" and "Senior Trial Coordinator"** on contract basis.

No. of Posts

1. Research Fellow – 1 post
2. Junior trial coordinator- 1 post
3. Senior trial coordinator- 1 post

Selected candidates will be engaged on a contract basis (for a period of 6 months extendable to a maximum of 3 years) in a project titled: **Network of Oncology Clinical Trails India (NOCI)** supported for funding by Biotechnology Institute of Research assistance council, (BIRAC), Department of Biotechnology, Government of India.

Interested and eligible candidates may email their CV and supporting documents scanned in one pdf to the mail ID: nocijip@gmail.com

Please mention the name of the post applied. Separate application forms must be filled for each of the posts as appropriate and scanned and sent along with supporting documents in a single PDF file to the above email ID. The PDF file should be named as:

- ***For research fellow post:*** *"candidate name_RF_noci_application"*
- ***For Jr trial coordinator post****: "candidate name_JrTC_noci_application"*
- ***For Sr trial coordinator post****: "candidate name_SrTC_noci_application"*

Last Date for sending applications and CV by email is 20.10.20 upto 5 PM.

Candidates will be shortlisted based on their application and CV. The shortlisted candidates will receive an email confirmation which will also include details of the web conference based Interview. The details will also be displayed on the JIPMER website. Selection will be based on CV and application as well as online interview with videoconferencing.

Dr. PRASANTH GANESAN
HOD & Additional Professor
DEPT. OF MEDICAL ONCOLOGY
JIPMER

Eligibility Criteria:

For Research Fellow:

A. Essential :
- Medical Degree (MBBS) or Phd In Medical or Allied Field
- Experience of 3 years in planning and conducting research projects in medical / allied field

B. Desirable
- Experience in initiating clinical trials or research projects
- Previous publications in pubmed indexed journals

C. Contractual Remuneration : RS.45,000/- (consolidated) per month

D. Maximum Age Limit: 35 years

E. **Evaluation criteria:** After evaluation of the application form, an interview will be conducted

For Junior Trial coordinator:

A. Essential :
- Graduate in Life sciences (proof to be submitted)
- 1 year experience in conducting clinical trials (proof to be submitted)
- Ability to converse and read tamil language

B. Desirable :
- GCP training (to produce certificate)

C. Contractual Remuneration : RS.18,000/- (consolidated) per month

D. Maximum Age Limit: 30 years

E. Evaluation criteria: After evaluation of the application form, an interview will be conducted.

For Senior Trial coordinator:

F. Essential :
- Graduate in Life sciences (proof to be submitted)
- 5 years experience in conducting clinical trials (proof to be submitted)

- Ability to converse and read tamil language

G. Desirable :

- Additional training in clinical trials
- Pharmaceutical sponsored clinical trials
- GCP training (to produce certificate)
- Recruitment of subjects in clinical trials

H. Contractual Remuneration: RS. 36,000/- (consolidated) per month

I. Maximum Age Limit: 50 years

J. Evaluation criteria: After evaluation of the application form, an interview will be conducted.

Terms and Conditions:

1. This position will be purely on temporary/contractual basis for the specified period of time and based on project. The engagement may be extended or curtailed at the discretion of the Director.
2. The current recruitment will be for 6 months and contract will be renewed depending on the performance of the candidate. The total duration of the project at this point is for 3 years.
3. Qualification and experience should be in relevant discipline/field and from an institute of repute. Experience should have been gained after acquiring the minimum essential qualification.
4. Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. The Posts are purely on contract basis for an external sponsored project, and no claim for any regular post in JIPMER shall be entertained.
6. Valid email id and mobile number is compulsory.
7. Consolidated salary of the post may vary from time to time. NO other allowance/facilities other than consolidated salary shall be extended.
8. Decision of the principal investigator will be final.
9. No TA/DA will be paid for the interview.
10. Canvassing of any kind will lead to disqualification.
11. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
12. Only shortlisted candidates will be called for Interview.
13. Incomplete applications will be summarily rejected without assigning any reasons thereof.
14. *Due to Covid-19 pandemic associated restrictions, the interview for the post is being conducted through videoconferencing. No requests for direct interviewing in person will be entertained. Candidates will be responsible for having a suitable device (computer/ laptop/ mobile) for participating in the interview from their end and must ensure that they have an adequate internet connection at that time. Prior intimation of the interview date and time will be provided so that the candidate may prepare for the same.*

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Application for the Post of Research Fellow

For the Network of Oncology Clinical Trial India (NOCI) funded by a grant from BIRAC
Print in A4m size paper and fill in with Block Letters with BLUE PEN

Affix your recent Passport size Photo *(Do not staple)*

1. Name of the Applicant:

_____

2. Father's Name:

_____

3. Gender *(Male/Female/other)*: _____

4. Date of Birth (dd/mm/yyyy): _____

5 .Marital Status (Married/Unmarried: _____

6. Age (as on 31ST August 2020): _____**years**_____ **months**_____ **days**

7. Nationality: _____

8. Address for Communication: _____

_____

PINCODE _____

9. Permanent Address: _____

_____

PINCODE_____

10. Mobile: _____

11. Email ID: _____

12. Have you ever been convicted by a court of law or is there any criminal case / disciplinary action / vigilance enquiry pending against you?

If so, specify: _____

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JIPMER

15.Fields of Research Experience / Paper submission in national level conference (if any):

16. Language Proficiency

Able to Read & Write	
Able to Converse only	

17. Educational Qualifications: ***(Enclose self-attested photocopies)***

	Educational Qualification (from SSLC /Matriculation)	**Board/University**	**Year of Passing**	**% Marks**	**Subjects**
1	**Tenth Equivalent**				
2	**Higher Secondary**				
3	**Degree**				
4	**Post-graduation**				
5	**MBA (if any)**				
	Other qualifications				
6					
7					
8					

18. Details of Previous Employment (if any): *(Pls attach PDFs of proof of work)*

	Employer	Designation	From (date)	To (date)	Duration (yrs, mos, days)	Nature of Work
1						
2						
3						
4						
5						
6						

19. Please describe in less than 500 words about your experience in planning and conducting research projects and their outcomes

20. Have you applied for any grant funding for research (Yes/No) ; if yes, provide details

_____

21.Any other relevant information: _____

_____

22. Please provide contact information /email and telephone number of your previous employer whom we can contact regarding your previous/ current work.

(Please intimate your previous employer(s) that they may be receiving calls from us regarding this and obtain their permission)

I accept enquiries about my previous work with my earlier employer(s)
Yes/No_____

Contact information of previous employer(s)

Name	Designation	Company/Organization Name	Phone	Email ID

23. Check List: (Please tick as proof of enclosures) All Certificates must be attested and be attached in the following order:

i. **Proof of Indian nationality** *(copy of aadhaar /voter Id/ passport /driving license)*

ii. **Certificate in support of age (Tenth equivalent/High School Certificate)**

iii. **Degree/Diploma** .....

iv. **Experience Certificate**.....

v. **Any others (if any)**.....

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Declaration by the Applicant

Application for the post of: ***Research Fellow***

For the Network of Oncology Clinical Trial India (NOCI) funded by a grant from BIRAC

Print in A4m size paper and fill in with Block Letters with BLUE PEN

I, ---------- wish to apply for the above post and hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligible and detected before or after Exam/Interview, I hereby convey my consent for cancellation of my candidature. Further, I declare I have gone through all the terms and conditions of the appointment. I will abide the same and I will not claim any regularization.

Place:

Date: **(Signature of the Applicant)**
NAME: in block letter

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Application for the Post of Junior Trial Coordinator

For the Network of Oncology Clinical Trial India (NOCI) funded by a grant from BIRAC
Print in A4m size paper and fill in with Block Letters with BLUE PEN

Affix your recent Passport size Photo *(Do not staple)*

1. Name of the Applicant: _____

2. Father's Name: _____

3. Gender *(Male/Female/other)*: _____

4. Date of Birth (dd/mm/yyyy): _____

5 .Marital Status (Married/Unmarried: _____

6. Age (as on 31ST August 2020): _____**years**___**months**_____**days**

7. Nationality: _____

8. Address for Communication: _____

_____

PINCODE _____

9. Permanent Address: _____

_____

PINCODE_____

10. Mobile: _____

11. Email ID: _____

12. Have you ever been convicted by a court of law or is there any criminal case / disciplinary action / vigilance enquiry pending against you?

If so, specify: _____

13. Describe your experience in the field of conducting clinical trials

Brief title of the study	Place of work	Number of years	Number of subjects consented/ recruited	Handling of SAEs, if any

Dr. PRASANTH GANESAN
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14.Language Proficiency

Able to Read & Write	
Able to Converse only	

15.Educational Qualifications: ***(Enclose self-attested photocopies)***

	Educational Qualification (from SSLC /Matriculation)	**Board/University**	**Year of Passing**	**% Marks**	**Subjects**
1	**Tenth Equivalent**				
2	**Higher Secondary**				
3	**Degree**				
4	**Post-graduation**				
	Other qualifications				

16.Details of Previous Employment (if any): *(Pls attach PDFs of proof of work)*

	Employer	**Designation**	**From (date)**	**To (date)**	**Duration (yrs, mos, days)**	**Nature of Work**
1						
2						

3						

17.Please provide contact information /email and telephone number of your previous employer whom we can contact regarding your previous/ current work.

(Please intimate your previous employer(s) that they may be receiving calls from us regarding this and obtain their permission)

I accept enquires about my previous work with my earlier employer(s)
Yes/No_____
Contact information of previous employer(s)

Name	Designation	Company/Organization Name	Phone	Email ID

18. Check List: (Please tick as proof of enclosures) All Certificates must be attested and be attached in the following order:

vi. **Proof of Indian nationality** *(copy of adhaar /voter Id/ passport /driving license)*

vii. **Certificate in support of age (Tenth equivalent/High School Certificate)**

viii. **Degree/Diploma .....**

ix. **Experience Certificate.....**

x. **Any others (if any).....**

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Declaration by the Applicant

Application for the post of: ***JUNIOR TRIAL COORDINATOR***
For the Network of Oncology Clinical Trial India (NOCI) funded by a grant from BIRAC
Print in A4m size paper and fill in with Block Letters with BLUE PEN

I, ---------- wish to apply for the above post and hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligible and detected before or after Exam/Interview, I hereby convey my consent for cancellation of my candidature. Further, I declare I have gone through all the terms and conditions of the appointment. I will abide the same and I will not claim any regularization.

Place:

Date: **(Signature of the Applicant)**
NAME:

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Application for the Post of Senior Trial Coordinator

For the Network of Oncology Clinical Trial India (NOCI) funded by a grant from BIRAC
Print in A4m size paper and fill in with Block Letters with BLUE PEN

Affix your recent Passport size Photo *(Do not staple)*

1. Name of the Applicant: _____

2. Father's Name: _____

3. Gender *(Male/Female/other)*: _____

4. Date of Birth (dd/mm/yyyy): _____

5 .Marital Status (Married/Unmarried: _____

6. Age (as on 31ST August 2020): _____**years**___**months**_____**days**

7. Nationality: _____

8. Address for Communication: _____

_____

PINCODE _____

9. Permanent Address: _____

_____

PINCODE_____

10. Mobile: _____

11. Email ID: _____

12. Have you ever been convicted by a court of law or is there any criminal case / disciplinary action / vigilance enquiry pending against you?

If so, specify: _____

19. Describe your experience in the field of conducting clinical trials (add more rows if required)

Brief title of the study	Place of work	Number of years	Number of subjects consented/ recruited	Handling of SAEs, if any

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HOD & Additional Professor
DEPT. OF MEDICAL ONCOLOGY
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20.Language Proficiency

Able to Read & Write	
Able to Converse only	

21.Educational Qualifications: ***(Enclose self-attested photocopies)***

	Educational Qualification (from SSLC /Matriculation)	**Board/University**	**Year of Passing**	**% Marks**	**Subjects**
1	**Tenth Equivalent**				
2	**Higher Secondary**				
3	**Degree**				
4	**Post-graduation**				
	Other qualifications				

22.Details of Previous Employment (if any): *(Pls attach PDFs of proof of work)*

	Employer	**Designation**	**From (date)**	**To (date)**	**Duration (yrs, mos, days)**	**Nature of Work**
1						

2						
3						

23.Please provide contact information /email and telephone number of your previous employer whom we can contact regarding your previous/ current work.

(Please intimate your previous employer(s) that they may be receiving calls from us regarding this and obtain their permission)

I accept enquires about my previous work with my earlier employer(s)
Yes/No_____
Contact information of previous employer(s)

Name	Designation	Company/Organization Name	Phone	Email ID

24. Check List: (Please tick as proof of enclosures) All Certificates must be attested and be attached in the following order:

xi. **Proof of Indian nationality** *(copy of adhaar /voter Id/ passport /driving license)*

xii. **Certificate in support of age (Tenth equivalent/High School Certificate)**

xiii. **Degree/Diploma .....**

xiv. **Experience Certificate.....**

xv. **Any others (if any).....**

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Declaration by the Applicant

Application for the post of: ***SENIOR TRIAL COORDINATOR***
For the Network of Oncology Clinical Trial India (NOCI) funded by a grant from BIRAC
Print in A4m size paper and fill in with Block Letters with BLUE PEN

I, ---------- wish to apply for the above post and hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligible and detected before or after Exam/Interview, I hereby convey my consent for cancellation of my candidature. Further, I declare I have gone through all the terms and conditions of the appointment. I will abide the same and I will not claim any regularization.

Place:

Date: **(Signature of the Applicant)**
NAME: