JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION & RESEARCH
(An Institute of National Importance under the Ministry of Health and Family Welfare)
Dhanwantary Nagar, Puducherry, India 605006

Recruitment Notice

This position will be purely on **temporary and contractual basis** for the specified period of time, based on a research project, and may be terminated earlier than expected.

Name of the post	**Senior Research Nurse** (SRN, BMGF Study), **1 Position**
Department	Department of Neonatology
Age Criteria	21-35 years
Emoluments/Duration	**Rs. 38,000 per month consolidated, 8 Months**
Location	Government Headquarters Hospital (GHQH), Cuddalore and JIPMER, Pondicherry **The selected applicant will be expected to work at GHQH Cuddalore after 1-2 weeks of training in JIPMER, Pondicherry. The SRN will have to travel to JIPMER one day a week. Hence applicants residing in and around Cuddalore will be given preference.**
Job profile	The **Senior Research Nurse** will be responsible for: • Act as lead nurse for BMGF study with responsibility for study management and study specific staff training, ensuring compliance with the protocol, sponsor and SOPs, clinical trial regulations • **Some round-the-clock shift duties, including night shift, may be involved.** • Deliver, as part of a multi-disciplinary team, a high standard of care to study participants for the duration of the study • Develop and implement, in collaboration with the research team, a recruitment plan to identify, consent and retain study participants from tertiary care • Supporting the submissions for relevant government / ethics approvals • Structuring and supervising compliance for the study management plans; Ensuring compliance with the project requirements and cascading the issues/ updates to the relevant stakeholders • Supervising the study implementation at site and ongoing study and QC activities • Contribute to the on-going development of the CRF with identified key responsibilities whilst also assuming responsibility for clinical area and staff when required • Reviewing protocol deviations and loss to follow up to ensure quality data is delivered • Communicating with CROs and investigators for tracking patient recruitment and progress to study

	timelines,maintaining and reporting metrics for clinical site performance • Providing input and support to maintain appropriate documentation for adverse event safety monitoring, and collaborating in submission of safety reports to sponsor, Ethics Committees and other applicable authorities • Liasoning with the Project mangement team to ensure good quality of study data • Supervising the data management progress with data manager and the DM team • Work with coordinating PI to ensure that the trial is meeting its targets, is producing meaningful output and to predict and plan any changes that warrant requests to changes in protocol, funding, or timelines • Keeping stakeholders informed on study progress, risks and accomplishments • Maintain accurate records of study specific information using traditional paper records, GG&C electronic patient management systems or web-based study specific IT systems and provide accurate reports to CRO, sponsor and Principal Investigator as required
Qualifications and Experience	**Essential** 1. BSc (Nursing). Nurses with MSc in Pediatrics Nursing will be given priority. **Desirable** 1. One completed year of work experience after the degree. 2. At least 6 months of experience in clinical research projects
Skills	• Ability to gain trust and confidence with stakeholders • Operational skills including focus and commitment to quality management and problem solving • Influencing skills including negotiation and teamwork • Effective communication skills, the provision of timely and accurate information to stakeholders • Ability to develop and implement clinical research monitoring plans, SOPs, database concepts, and formats • Understanding of GCP, regulations and guidelines • Excellent computer skills (MS word, excel, internet) • Knowledge of adverse medical event investigation, analysis, reporting procedures and standards

GENERAL TERMS & CONDITIONS:

1. This position will be purely on temporary/contractual basis for the specified period of time and based on project, and may be terminated earlier than expected.
2. All educational professional and technical qualification should be from a recognized Board/ University and full-time.
3. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
4. Persons working in Govt. or Public Sector undertaking should produce "No Objection Certificate" at the time of Interview.

5. The qualification, experience and other requirements for the posts are relaxable at the discretion of the competent authority, in case of candidates who are otherwise suitable. Candidates not found suitable for the posts notified, can be offered a lower post on the recommendation of the Selection Committee.
6. No TA/DA will be admissible to appear in the interview, including SC/ST candidates.
7. **Only candidates who can join by 16-12-2020 need to apply, as the position is to be filled on an urgent basis.**
8. In case large number of applications are received for each post, screening will be done to limit the number of candidates to those possessing higher/relevant qualification.
9. **Only shortlisted candidates will be called for Written test/Interview. Short list will be posted on the JIPMER website on or before 12-12-2020.**
10. Request for change in Written test/ Interview schedule will not be entertained under any circumstances.
11. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
12. Interested candidates may please send their application **by e-mail with subject line mentioning "Application for the position "Senior Research Nurse (BMGF Study)"** to **neonatologyjipmer@gmail.com**
13. **The application should include:**
    a. Current CV
    b. Contact details including full name, address, phone number and email ID
    c. Recent color photo
    d. Names, phone numbers and contact details of two referees who are willing to give you letters of reference (if requested by JIPMER).
14. Incomplete applications will be summarily rejected without assigning any reasons thereof.
15. All results will be published on the JIPMER website and **all future communications will be only through email.**
16. Canvassing in any form will be a disqualification.

Approximate timeline for recruitment (subject to change)	
Application last date	10-12-2020 4:30 PM
Email ID for applying	neonatologyjipmer@gmail.com
Shortlist published on JIPMER website	12-12-2020 (approximate date)
Interview (Written MCQ-type exam may be conducted if a large number of applicants are shortlisted)	14-12-2020 at 10:00 AM
Certificate Verification	14-12-2020 at 12:00 PM
Venue	IC Verma Hall, Department of Neonatology, 1st Floor, Women & Children's Hospital, JIPMER
Announcement of results	15-12-2020 by 04:00 PM (on JIPMER website)
Expected joining date	16-12-2020