



# JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION

RESHAM GHAR COLONY, BAKSHI NAGAR, JAMMU - 180001

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**Subject:** Filling up of the posts of Assistant Engineers (Civil) in Jal Shakti Department and Posts of Assistant Engineer (Civil), Deputy Research Officers and Assistant Research Officer, in Public Works (R&B) Department

**Reference:** 1. PHE, I&FC/HRM/15/2019 dated 08.10.2020 from Jal Shakti Department.  
2. (R&B)/NG/12/2019 dated 30.09.2020 from PWD (R&B) Department.

**Notification No. :** 03 - PSC (DR-P) OF 2021

**Dated:** 06-04-2021

Applications through online mode are invited from applicants who are domiciled in the Union Territory of Jammu & Kashmir possessing the prescribed Academic/Professional qualification and age for the following posts, in terms of the "Jammu & Kashmir Probationer (Conduct of Service, Pay & Allowance) and Fixation of Tenure Rules, 2020" notified vide S.O. 192 of 2020 dated 17.06.2020, Jammu and Kashmir Engineering (Gazetted) Service Recruitment Rules, 1978 notified vide SRO 297 of 2006 dated 14-09-2006 and Jammu and Kashmir Public Service Commission (Business and Procedure) Rules, 2021.

## IMPORTANT

- The Application Form together with instructions for filling up the Application Forms will be available at the website of the Commission from **08.04.2021**
- Candidates are advised to go through the instructions and all the eligibility conditions prescribed for the post before filing the online Application Form.
- Last date for filing of online Application form complete in all respects along with the requisite fee (online mode only) is **07.05.2021**
- The last date for receipt of online applications provided in the notification shall be the cut-off date for determining the eligibility as regards acquisition of Domicile Certificates and educational and professional qualifications.
- The minimum and maximum age will however be reckoned with reference to **1st January, 2021**.
- Candidates can edit some of the fields in their online application form from **10.05.2021(12:00am) to 12.05.2021(11:59 pm) (3 days)**. Instructions in this regard will be made available on the website.
- Candidates are not required to submit a hard copy or any other documents to the Commission.
- Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability to pay fee or failure to login to the online application portal on account of heavy load on the website during the closing days.
- The tentative date of Written Examination is **13.06.2021**

## 2. Name of Post and Scale of Pay

S.No.	Post	Pay Scale
01	Assistant Engineer (Civil) Jal Shakti Department	Level-8A (50700-160600)
02	Assistant Engineer (Civil), Public Works (R&B) Department	8000-275-12950 (Pre-revised)
03	Deputy Research Officer, Public Works (R&B) Department	8000-275-12950 (Pre-revised)
04	Assistant Research Officer, Public Works (R&B) Department	6700-200-10700 (Pre-revised)



3. No. of vacancies alongwith category wise breakup is given below:

Item No.	Name of the Discipline	OM	RBA	SC	ST	ALC/IB	SLC	PSP	EWS	Total
01	Assistant Engineer (Civil) Jal Shakti Department	08	02	02	02	01	01	01	02	19
02	Assistant Engineer (Civil), Public Works (R&B) Department	10	03	02	02	01	01	01	02	22
03	Deputy Research Officer, Public Works (R&B) Department	01	01	-	-	-	-	-	-	02
04	Assistant Research Officer, Public Works (R&B) Department	01	01	-	-	-	-	-	-	02
	Total	20	07	04	04	02	02	02	04	45

4. Prescribed Qualification

Designation	Qualification
Assistant Engineer (Civil) Jal Shakti Department	Bachelor's Degree in the relevant branch of Engineering (Civil Engineering) or AMIE Section (A&B) India in the appropriate branch of Engineering.
Assistant Engineer (Civil), Public Works (R&B) Department	Bachelor's Degree in Civil Engineering or AMIE Section (A&B) India in the appropriate Branch of Engineering.
Deputy Research Officer, Public Works (R&B) Department	Bachelor's Degree in Civil Engineering or AMIE Section (A&B) India in the appropriate Branch of Engineering. However preference will be given to persons possessing a Master's Degree in Civil Engineering or Degree with a post graduate diploma in Civil Engineering.
Assistant Research Officer, Public Works (R&B) Deptt.	Bachelor's Degree in Civil Engineering or AMIE Section (A&B) India in the appropriate Branch of Engineering.

5. Age as on 1st January 2021

The requirement of age for candidates belonging to Open Merit (OM) & various Reserved Categories is as follows:-

S.NO	Category	Age limit	Not born after	Not born before
1.	OM	40	01.01.2003	01.01.1981
2.	RBA/SC/ST/ALC-IB/OSC/EWS/PSP	43	01.01.2003	01.01.1978
3.	PHC	42	01.01.2003	01.01.1979
4.	In service candidate/Government	40	01.01.2003	01.01.1981

6. Horizontal Reservation

Assistant Engineer (Civil) Jal Shakti Department:  Assistant Engineer (Civil) Public Works (R&B) Department	4% Horizontal reservation (i.e. one vacancy each) for persons with benchmark disability viz. Locomotor (One Leg, One Arm) Low Vision, Hearing impairment as per G.O.No.147-SW of 2014 dated 17.06.2014 of Social Welfare Department in both departments amongst the PHC candidates with above benchmark disability and having highest merit. <b>Note:</b> The Horizontal reservation for Physically handicapped persons to the extent of 4% means that the reservation would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments.
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## 7. Reservation

- i) A candidate seeking his/her consideration under Reserved Category must ensure that he/she possesses a valid requisite Category certificate on the prescribed cut-off date i.e last date prescribed for the submission of online application.
- ii) The candidature of the candidates will be provisional till the genuineness of the reserved category certificate is verified by the Appointing Authority.
- iii) Candidates may note that in case a claim for reservation is made on the basis of false/fake/fraudulent certificate, he/she shall be debarred from the examination(s) conducted by the J&K Public Service Commission, in addition to any other penal action as may be deemed appropriate.

## 8. Domicile

The candidate should be a Domicile of the Union Territory of Jammu & Kashmir. The candidate must possess the Domicile Certificate issued by the Competent Authority in the prescribed format as on the last date prescribed for submission of online application form.

## 9. Centre of Examination

- I. The examination will be held at Srinagar & Jammu centres. All the candidates shall indicate the option for examination centre as indicated above.
- II. The allotment of centres shall be at sole discretion of the Commission and once a centre is allotted to a candidate, request for a change of centre will not be entertained.
- III. Information about the Examination indicating the time table and Centre of Examination for the candidates will be uploaded on the websites of the Commission about two weeks before the date of examination. If any candidate does not find his/her Roll Number on the website of the Commission, one week before the date of examination, he/she must immediately contact the Commission's Office at Srinagar/Jammu, with proof of having submitted his/her application. Failure to do so will deprive him/her of any claim for consideration.
- IV. Candidate must submit his/her Application form number, Email ID and Mobile Number along with his/her Name, Date of Birth and Name of the Examination, while addressing any communication to the Commission. Communication from the candidates not furnishing these particulars shall not be entertained.
- V. Admit Cards will be available for downloading about two weeks before the date of examination on the official website of the Commission i.e. jkpsc.nic.in. Candidate must bring printout of the Admit Card/Roll Number Slip to the Examination Hall.
- VI. For securing entry into the centre of examination, in addition to the Admit Card/roll Number Slip, it is mandatory to carry at least two passport size recent color photographs (not taken earlier than 01.01.2021) and any of the original valid Photo-Id proof mentioned below:
  - i. Aadhar Card/ E-Aadhar,
  - ii. Voter's ID Card,
  - iii. Driving License,
  - iv. PAN Card,
  - v. Passport,
  - vi. School /College/University I- Card
  - vii. Employer ID Card.



## 10. Requisite Fee

After successful submission of the online application form, candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is given below:

General Category	=	Rs.1000.00
Reserved Categories	=	Rs.500.00
PHC Candidates	=	Nil.

### Note:

- i. The application Form submitted without deposition of the fee, which gets substantiated through reflection of the same on the application form, such application form shall be treated as incomplete and candidature shall be deemed to have been rejected without any notice. No representation against such rejection shall be entertained.
- ii. Submission of multiple applications by way of prefixing Mr/Ms or through generation of multiple User ID's or any other mode, followed by either non-payment of fee particulars or fee particulars (TID) of one application (RID) being mentioned against another application with a different RID would lead to rejection of the online application. The applicants who are submitting multiple applications should note that only the applications with higher Registration ID (RID) number shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID number. Besides a strict disciplinary action shall be taken including the cancellation of candidature and debarment for future examinations of J&K PSC will be taken against such applicants.

## 11. Scheme of Selection / Examination

The Scheme of Selection/ Examination shall comprise the following two stages:

### (A) Written Examination

- i) The written examination will be an objective type Multiple Choice Question (MCQ) paper of two hours duration and having minimum 120 questions.
- ii) There will be negative marking for incorrect answers (as detailed below) for all questions:
  - a) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, one fourth (0.25) of the marks assigned to that question will be deducted as penalty.
  - b) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answer happen to be correct and there will be same penalty as above for that question.
  - c) If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.
- iii) The written exam will carry Sixty eight (68) points. The marks obtained in the written examination shall be taken into account on pro-rata basis for determining the final merit list.
- iv) The syllabus for the written examination is enclosed as Annexure "A" and is also available on the website of the Commission ([www.jkpsec.nic.in](http://www.jkpsec.nic.in)).



(B) **Interview/ Viva Voce**

On the basis of the marks obtained by the candidates in the written examination, an interview/viva voce test will be conducted. The number of candidates called for interview/ viva voce test shall be restricted, as far as practicable, to a minimum of three times the number of vacancies in order of merit. The interview/ viva-voce will have 25 points.

(C) The detailed selection criteria has been given in the Rule 42 (ii) of the Jammu and Kashmir Public Service Commission (Business and Procedure) Rules, 2021 and the same is available on the Commission website.

12. **Provision of Compensatory Time and Assistance of Scribe**

On request of a visually impaired (Blind) or any other candidate who is handicapped to the extent that he/she is not able to write, the candidate shall be provided assistance of an amanuensis (Scribe) on production of a Disability Certificate issued by the Medical Board constituted by the Government consisting of CMO of the District and at least two Medical Specialists nominated by the concerned Director, Health Services (with atleast one specialist from the field concerned department). After verifying the genuineness of the certificate/satisfying itself, the Commission may provide services of Scribe to the candidate on the day of examination. The scribe should have one qualification down than the requirement for the post applied for by the candidate(s) and further should be from an academic stream different from that stipulated for the post. The scribe shall be paid remuneration charges equivalent to the Invigilator.

Provided the concerned Supervisor shall ensure that the scribe provided to the candidate shall not extend any type of help to the candidate in solving the questions. Blind candidates will be allowed an extra time of 20 minutes per hour.

13. **The necessary instructions regarding filling up of online applications are given herein below:**

- a) Candidates are required to apply online through the website of the Commission i.e <http://www.jkpssc.nic.in>. No other means/ mode of application shall be accepted.
- b) Candidates are first required to go to the JKPSC website [www.jkpssc.nic.in](http://www.jkpssc.nic.in) and click on the link “**One Time Registration**” or click on Login menu if you have already created your profile with the JK PSC.
- c) After logging into your account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact information & educational qualification, service details etc.
- d) The candidate shall also be required to upload the image of date stamped recent passport size color photograph and signature. The photograph should not be taken earlier than 01.01.2021.
- e) Size of the photograph (passport size) and signature must be between 10kB to 20kB in \*.jpeg or \*.jpg only.
- f) After successful submission of all the details in your OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.



- g) Click on the "show examination" as shown against the respective post/examination you want to apply.
- h) On Clicking on the "show examination" a window will appear on your computer screen. Select the month of the advertisement notification for which you want to apply, a link(s) for the post(s) will appear on the computer screen.
- i) An "APPLY" button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.
- j) On clicking "APPLY" button, an instruction window will appear. Candidates should read instructions carefully before clicking on "APPLY" button at the bottom of the webpage.
- k) On clicking "APPLY" button, the system will display all facts/particulars that a candidate may have mentioned while filling up the necessary fields of his/her OTR account. Candidate shall fill up the remaining required fields in the application form and accept the declaration thereof.
- l) Once the candidate is satisfied *about the correctness* of the filled in details, then, he or she may click on "SUBMIT" button to finally push the data into server with successful submission report.
- m) On successful submission of the basic details, the candidates will be required to pay the online fee and uploading of the documents, for final submission of the online application form.
- n) Candidates can pay the requisite fee through online mode in the "SUBMITTED APPLICATIONS" menu in your account.
- o) After successful payment of the fee, the fee status will get reflected on the Online Application form. Candidates can check the fee status by clicking on the **Print Application Button** in the submitted Applications menu in your JKPSC account. In case the payment status shows either "not submitted or under processing or status has not been reflected on your submitted application form", candidates(s) are advised to contact the JKPSC office at Solina Srinagar/Resham Ghar Colony Jammu immediately for clarification. Further where the online fee is paid through other service providers the candidate must ensure that not only the amount of fee is debited from his/service provider's Account but also credited into the official account of JKPSC.
- p) The candidate would be able get the printout of his/her submitted application only after the payment of the requisite fee and uploading of requisite documents *viz Date of Birth Certificate, Degree Certificate, Category Certificate and Domicile Certificate*.
- q) The JKPSC will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of Preliminary examination and therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, etc and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of document verification. When scrutiny is under taken, if any claim if made in the application is not found/substantiated by proof, the candidature will be cancelled and the Commission's decision shall be final and binding.
- r) Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.



**14. Editing of the online application form**

Candidates who have successfully submitted the online application form along with requisite fee will be allowed to edit some of the fields in their submitted online application form within three days after the cut-of date i.e. from **10.05.2021(12:00am) to 12.05.2021(11:59 pm) (3 days) on (12:00AM) upto 2021 (11:59PM)**. Detailed instruction in this regard will be made available on the website.

**15. Action against candidates found guilty of misconduct**

Candidates are advised that they should not furnish any particulars that are false or suppress any material information.

A candidate who is, or has been, declared by the Commission, to be guilty of:

- i. obtaining by wrongful support of his/her candidature by any means, or
  - ii. impersonating, or
  - iii. procuring impersonation by any person, or
  - iv. submitting fabricated documents or documents which have been tampered with or
  - v. making statements which are incorrect , or false or suppressing material information, or
  - vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
  - vii. using unfair means during the test, or
  - viii. writing irrelevant matter including obscene language or pornographic matter , in the script(s), or
  - ix. misbehaving in any other manner in the examination hall, or
  - x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of their test, or
  - xi. attempting to commit or . as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution.
- shall be liable;

(a) to be disqualified by the Commission from selection for which he/she is a candidate , and/or

(b) to be debarred either permanently or for a specified period:-

(i) By the Commission from any examination or selection held by them.

(ii) By the Union Territory Government from any employment under them, and

(c) if he/she is already in service under Government, disciplinary action can be taken against him/her under the appropriate rules.

  
(R.K Katoch), KAS  
Secretary

J&K Public Service Commission

No: PSC/DR/A.E/Civil/PHE/2019

Dated: 06.04.2021

Copy to the: -

1. Principal Secretary to Government, Public Works Department Civil Secretariat, Jammu

2. Commissioner/Secretary to Government, Jal Shakti Department.
3. Director, Information Department J&K. He is requested to publish the Notification in all the leading local dailies of the Union Territory of J&K, for at least three consecutive days.
4. General Manager, Govt. Press, Jammu for publication of Notification in the next issue of Govt. Gazette.
5. Deputy Secretary/Under Secretary (DR), J&K Public Service Commission for information.
6. P.S. to Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
7. P.S. to Member \_\_\_\_\_, J&K PSC for information of Hon'ble Member.
8. P.A. to Secretary, J&K Public Service Commission.
9. In charge website, J&K Public Service Commission for uploading of the Notification on the website.
10. In charge Camp Office, Srinagar for pasting the notice on the notice board.
11. Notice Board, J&K Public Service Commission, Srinagar/Jammu.
12. Stock file/Main file.