



**CENTRE FOR MANAGEMENT
DEVELOPMENT(CMD)**
(An autonomous institution under the
Government of Kerala)



**KERALA INFRASTRUCTURE
INVESTMENT FUND BOARD(KIIFB)**
(A Statutory Body under the Finance
Department, Government of Kerala)

No. CMD/TRC/08/2025

October 29, 2025

NOTIFICATION

The **Centre for Management Development (CMD)** is an autonomous institution under the Government of Kerala which provide management consultancy, project management, and training that caters to the needs of both the Central and State Governments, local self-governments, development agencies and institutions in the private and public sectors.

A **Technical Resource Centre (TRC)** has been established within the **Kerala Infrastructure Investment Fund Board (KIIFB)** to provide technical expertise and resources for projects managed by **KIIFB**. The **TRC** is being fully managed by the **Centre for Management Development**.

The Centre for Management Development invites applications from qualified and competent candidates for appointment at **TRC** as **Project Associate** and **Draftsman** on **contract basis**. Selected candidates shall be appointed at the Technical Resource Centre through the Centre for Management Development. Interested candidates shall apply via **ONLINE MODE ONLY** accessing the website of the Centre for Management Development (www.cmd.kerala.gov.in). The details are given below. The online submission link will open on **29-10-2025 (10.00 AM)**. The last date for submitting the application is **12-11-2025 (05.00 PM)**.

Sl. No.	Post	Academic Qualification	Experience (as on 01.10.2025)	Upper Age Limit (as on 01.10.2025)	Monthly Consolidated Pay
1	Project Associate Vacancy-05	B.Tech (Any Branch) or Full time MBA from a reputed institution. Minimum CGPA of 70%	2 years of relevant work experience. Exposure to administrative functions in project management related operations & carrying good communication & presentation skills.	30 years	Rs.32,500/-
2	Draftsman (Building) Vacancy-01	Diploma in Civil Engineering Minimum CGPA of 70%	5 years' work experience in drafting.	25 years	Rs. 25,000/-
3	Draftsman (Electrical) Vacancy-01	Diploma in Electrical Engineering Minimum CGPA of 70%	5 years' work experience in drafting.		

Note:

1. **Relaxation in the total experience requirement can be considered upto a maximum of 1 year for candidates who have undergone KIIFB internship for 1 year.**
2. **Relaxation in the total experience requirement can be considered upto a maximum of 1 year for candidates having M.Tech.**
3. **Additional weightage will be given to those candidates who successfully presented paper in any National or International Conferences or Seminars.**
4. **Additional weightage will be given to those candidates who have minimum 1 year past experience in KIIFB.**
5. Admittance to all stages of the recruitment will be **provisional only**. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found in the application during the detailed scrutiny will result in the rejection of candidature.
6. Candidates shall submit their applications via **ONLINE MODE ONLY**. Applications submitted via any other medium will be summarily rejected.
7. Applications without proper information will be summarily rejected. Complete information pertaining to the age, qualification (including specialization), experience etc. must be mentioned clearly.
8. Work experience until **01/10/2025** will only be considered.
9. **Only post qualification work experience of the candidate will be considered.**
10. Candidates will have to upload their **passport size photograph (taken within six months)** and **signature** while submitting the application. The photograph and signature must be in **JPEG format**. The size of the photograph must be **less than 200 kb** and the size of the signature should be **less than 50 kb**.
11. If a situation arises where a relatively large number of candidates have qualified, then a preliminary assessment and screening of the applications will be done.

General Instructions:

- Applicant must be citizens of India.
- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying online.
- **KIIFB/CMD shall not be responsible for any discrepancy in submitting the online application.**
- Applicants must compulsorily fill-up all relevant fields of the online application.
- Incomplete/incorrect application form will be summarily rejected. KIIFB/CMD under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the online application form do not tally with the Original documents produced by the Candidate, his/her candidature will be rejected.
- **The qualification stipulated for the post must be from a recognized University/ Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their applications shall not be considered.**

- In the event of any information provided by the candidates being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- **CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience/ other notified eligibility requirements.**
- **Candidates must upload either the scanned copy of original certificate or the provisional certificate issued by a competent authority when submitting their educational qualification certificates. Uploading mark sheets, consolidated mark sheets, or statements instead of certificates will not be accepted, and such applications will be rejected.**
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for written test/proficiency assessment/interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
- The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an **AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities. Affidavit is applicable only for latest experience. Experience certificates submitted without specific information like date of joining, relieving, duties and responsibilities, signature and seal of authorised person will not be considered.**
- **CMD reserves the right to determine the selection process based on requirements. The selection process may include application screening, criteria-based screening, an Online/Offline interview, or any combination of these methods.**
- Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.
- Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages
- Applications with blurred/ illegible Photograph/ Signature/ ambiguous experience certificates will be rejected.
- CMD/KIIFB reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether.
- **Rights for the rules for the cut off marks/short listing in all stages of recruitment are reserved by CMD/KIIFB**
- The CMD/KIIFB reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit / relaxation / concession, misconduct.
- In case of any problems faced by the candidates in filling up the online application form they may contact the HELP DESK on the phone number: 0471 2320101 ext: 237, 250 between 10 am and 5 pm on working days (Monday – Friday).

Sd/-
Authorised Signatory

ANNEXURE

Post	Job Description
Project Associate	Carrying out administrative supports for various units under TRC.
Draftsman (Building)	Drafting activities in Building sector.
Draftsman (Electrical)	Drafting activities in Electrical sector.