

श्यामा प्रसाद मुखर्जी पत्तन, कोलकाता
Syama Prasad Mookerjee Port, Kolkata
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सामान्य प्रशासन विभाग
Genl. Admn. Deptt.

No.Admn/7282/1/TM

Dated : 16.12.2020

To
The Chairmen,
All Major Port Trusts.

Sir/Madam,

Sub : Filling up of the post of Traffic Manager(HOD) in the scale of pay of Rs.100000-260000/- (pre-revised Rs.43200-66000/-) by absorption through composite method in the Kolkata Dock System of Syama Prasad Mookerjee Port, Kolkata – Reg.

The post of Traffic Manager in Syama Prasad Mookerjee Port, Kolkata has fallen vacant w.e.f.07.11.2020. The post is in the pay scale of Rs.100000-260000/- (pre-revised Rs.43200-66000/-). The post is to be filled by absorption through composite method from officers of Major Port Trusts, fulfilling the eligibility criteria as per Annexure-I.

2. The selection is by merit for which overall grading in the APARs should not be below “Very Good”.
3. As directed by the Ministry vide letter dated 19.11.2019, the incumbent will be initially appointed to the HOD post in the scale of pay of Rs.100000-260000/- (pre-revised Rs.43200-66000/-) and after completion of three years’ regular service in the post, he/she will be elevated to the scale of pay of Rs.120000-280000/- (pre-revised Rs.51300-73000/-) subject to fulfilling the relevant conditions as per the Ministry’s guidelines vide letter No.A-12023/15/2018-PE-I dated 19.11.2019. It may be noted that any changes as directed by the Ministry from time to time, will be made applicable.
4. Applications are invited from eligible and willing officers of all the Major Port Trusts possessing the prescribed qualifications, experience and other conditions, for the post of Traffic Manager in the pay scale of Rs.100000-260000/- as per proforma in Annexure-II. The application may be submitted through “Online Application Portal (OAP)” to the Ministry of

Shipping website <http://onlinevacancy.shipmin.nic.in> from 17.12.2020 to 22.01.2021. No application other than OAP shall be accepted.

5. The candidate will have to submit the printout of application form already uploaded in OAP to his administrative Port for onward forwarding. The administrative Ports are required to forward the applications of the candidates alongwith the following documents to the Sr.PO, SMPK before 08.02.2021 superscribing "Application for the post of Traffic Manager in Syama Prasad Mookerjee Port, 15, Strand Road, Kolkata – 700 001."

- (i) Certified copies of APARs for the last 5 years (2015-16 to 2019-20), duly attested by an officer not below the rank of Dy.HOD on each of the pages.
- (ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- (iii) No objection certificate from the respective Port.
- (iv) An undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected by the Services Selection Committee.
- (v) Vigilance and Administrative clearance of the concerned Port, as per enclosed proforma (Annexure-III).
- (vi) Two recent passport size colour photographs in a sealed envelope.

6. As per Ministry's guidelines dated 26.09.2019, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate will not be considered by the Ministry if his/her application is not received through proper channel by the Port within 15 days of the last date of receipt of applications, i.e. on or before 08.02.2021.

7. The crucial date for eligibility criteria will be the last date of closing of applications, i.e.22.01.2021, in terms of Ministry of Shipping's circular No.I-26/25/2013-PE-I dated 26.09.2019.

8. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed vide Ministry of shipping's letter No.A-12022/10/2005-PE.I dated 27th August, 2010, copy of which is attached as Annexure-IV.

9. As per the Ministry's guidelines dated 26.09.2019 regarding filling up the HOD level posts in Major Port Trusts, Port official, who withdraws his candidature for the post after his selection by the Services Selection Committee, will be liable for debarment from future selection to HOD level posts in all Major Port Trusts for a period of two years.

10. Incomplete applications or applications which has been submitted without following the stated procedure or received after due date will not be considered.

Encl : As stated.

Yours faithfully,



(Joydeep Ghosh Dastidar)
Sr. Personnel Officer(I/C),
SMP, Kolkata

Encl: 1) Annexure-I
2) Annexure-II
3) Annexure-III
4) Annexure-IV

Recruitment Rules for the post of Traffic Manager

Annexure-I

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualification prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the cases of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Traffic Manager	1	Class-I (HOD)	43,200-66,000/- To be elevated to the scale of pay of 51,300-73,000/- after completion of 3 years regular service upon consideration by Authority	Selection	45	(i) A Degree from a recognised University. (ii) Seventeen years experience in shipping/cargo operations/railway transportation in executive cadre in an Industrial/Commercial/Govt. service.	(a) No (b) Yes (c) No	N.A.	By absorption through composite method failing which deputation and failing both by direct recruitment	For absorption through composite method, officers holding posts in the scale of pay of Rs.36,600-62,000/- (applicable for Marine Engg.) with 2 years regular service in the grade or officers holding post in the scale of pay of Rs.32,900-58,000/- with 3 years regular service in the grade in the Traffic/Marine Deptt. of a Major Port Trust will	Traffic Manager will re-designate as General Manager (Traffic)/ Chief General Manager (Traffic) *

<p>be eligible. For deputation, Officers holding analogous posts or post of General Manager (Traffic) and equivalent posts in Traffic Deptt. in the grade or officers holding post of Dy. General Manager (Traffic) and equivalent post in the Traffic Deptt. in the scale of pay of Rs.32,900-58,000/- and above with 3 years regular service in the grade in Govt./Semi Govt./PSUs or Autonomous Bodies (other than Major Port Trust) will be eligible. The selection will be by merit for which the bench mark in the Overall grading in the APARs will not be below "Very Good".</p>											
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*GAZETTE NOTIFICATION AWAITED.