

I have understood the above and accept the offer on the terms and conditions specified above.

Signed in presence of

1. Name :

Designation :

Address :

2. Name :

Designation :

Address :

**APPLICATION FORM**

Photograph  
(3.5 cm x 3.5  
cm)

Post applied for:

1. Full Name (in block letters) :
2. (a) Address for communication :  
(b) Telephone No. / Mobile No. :  
(c) Fax/ E-mail address :
3. Date of Birth :
4. Date of Retirement :
5. Whether belongs to SC/ST/OBC : SC  ST  OBC  GEN   
(Please  $\checkmark$  in relevant box)
6. Present post with scale of pay :
7. Date of continuous appointment :  
in the present post
8. Date of first appointment in :  
Class I cadre of the Port Trust

9. Educational and other qualifications :

Examination	University	Year of passing	Class and percentage obtained	Special subjects

10. Details of fulfilling qualifying service in the feeder grade:

	Period		
	On Regular basis	On Officiating basis	Against Temporary post
Rs. 90,000 – 2,40,000/ – (Pre –revised Rs. 36,600 – 62,000/-)			
Rs. 80,000 – 2,20,000/ – (Pre –revised Rs. 32,900 – 58,000/-)			
Rs. 70,000 – 2,00,000/ – (Pre –revised Rs. 29,100 – 54,500/-)			
Rs. 60,000 – 1,80,000/ – (Pre –revised Rs. 24,900 – 50,500/-)			

Note: (1) The above columns shall be clearly filled in.

(2) Pay scale granted as financial up-gradation under Modified Assured Career Progression Scheme

(MACPS) should not be indicated as it is not a regular service in the grade.

11. Details of Employment/ Experience :  
in chronological order

Name of the Organization	Posts held	Scale of Pay	From	To	Nature of Duties

12. Languages known  
(Read, Write and Speak) :

13. Any other information desired to  
be furnished :

**I do hereby declare that the particulars furnished above by me are true to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice. In the event of my selection to the above post, I will not withdraw and undertake to accept the appointment/posting.**

(Signature of the Applicant)

Place:

Date:

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2018-2019 to 2022-23 are enclosed.
6. The veracity of the educational qualification certificates and caste certificates submitted by the applicant are endured and certified and the incumbent fulfils the eligibility criteria w.r.t. and experience as specified in the Annexure- I of the circular for deputation basis.

Dated:

Signature of the forwarding authority with office seal.

**PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE  
COMMENT/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of the officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the Officer belongs :  
Including batch/year cadre-etc.  
Wherever applicable.
7. Positions held (during the 10 preceding years) :

Sl. No.	Organization (Name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Deptt. Concerned ( in case of officers of PSU's etc.)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

8. Whether the Officer has been placed :  
On the "Agreed List" or "List of Officers of Doubtful Integrity" [If yes Details to be given]
9. Whether any allegation of misconduct :  
Involving Vigilance angle was examined against the officer during the last 10 years and if so with what result(\*)
10. Whether any punishment was awarded :  
to the Officer during the last 10 years and if so the date of imposition and details of the penalty(\*)

11. Is any disciplinary/criminal proceedings or :  
charge sheet pending against the Officer  
as on date [if so, details to be furnished;  
including reference no., if any, of the  
Commission]
12. Is any action contemplated against the :  
Officer as on date [if so, details to be  
furnished](\*)
13. Whether the Officer/Official has submitted :  
his/her annual immovable property return  
of the previous year as required under Rule  
18 of CCS (Conduct) rules, 1964 within the  
prescribed limit.
14. Details of complaint pending against the :  
Officer as on dated.

DATE (NAME AND SIGNATURE)

(\*) If Vigilance Clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.