

PARLIAMENT OF INDIA
(Recruitment Branch, Lok Sabha Secretariat)

APPLICATION FORMAT

Roll No.

(To be filled in by RB)

[For the Post of _____ (Technical)]

Affix recent attested
passport size
photograph

1. Name (in Block Letters) : _____
2. Father's /Husband's Name : _____
3. Mother's Name : _____
4. Nationality : _____
5. Address : _____
(a) For communication : _____

(b) Permanent : _____

6. Present office address : _____

- Telephone/Mobile No. : _____ e-mail: _____
7. (a) Date of Birth : _____
(b) Age as on 15.06.2022 : _____ (years) _____ (months) _____ (days)
8. Date of superannuation : _____ (month) _____ (year)
9. Category (SC/ST) : _____

10. Details of service (please attach separate sheet, if required) :

Sl. No.	Name of the Organisation	Post held	Scale of pay#		Served From - To	Length of service	Whether regular or not	Nature of duties performed
			Pre-revised	Revised				
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)

Details of revised/re-structured scale (s) of pay prior to 01.01.2017 or thereafter.

Present - Basic Pay: Rs. _____ Grade Pay: _____ Level in Pay Matrix _____

11. Educational qualifications (including professional/ technical qualifications, if any):
(Please attach separate sheet, if required).

Sl. No.	Exam passed	Institute/ University	Subjects studied	Year of passing	% of marks

12. Any other relevant information: _____
(please attach separate sheet, _____
if required) _____

13. **DECLARATION :**

I declare that I fulfil the eligibility conditions as per the O.M. No. RB019/41/2022-R.B dated 02.05.2022 and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirements mentioned in the said O.M., my candidature/appointment is liable to be cancelled/terminated.

Signature of the candidate

Place:

Date:

VIGILANCE AND INTEGRITY CERTIFICATE

(To be given by the Head of Office of the applicant)

1. It is certified that the particulars furnished by the applicant are correct. She/He possesses the required Technical Experience and this has been certified in the enclosed proforma.
2. It is certified that no disciplinary/vigilance case is pending against the applicant and she/he is clear from the vigilance angle.
3. Her/his integrity is certified.
4. It is certified that no minor/major penalties have been imposed on the applicant during the last ten years.
5. Copies of Annual Confidential Reports/Annual Performance Appraisal Reports for the last 5 years are enclosed.
6. It is certified that in the event of selection, the officer will be relieved of her/his duties immediately and she/he shall not be allowed to withdraw the candidature.

Signature of the forwarding authority

Name: _____

Designation: _____

Note:

Application form not accompanied by complete and up-to-date attested copies of ACRs/APARs for the last five years (in case the actual service of a candidate is less than 05 years, the actual completed years of service) alongwith Vigilance and Integrity Certificate and Experience Certificate (enclosed Proforma) will be summarily rejected and no correspondence relating thereto will be entertained.

EXPERIENCE CERTIFICATE

[To be furnished by applicant applying for the post of SECURITY OFFICER (TECHNICAL)]

This is to certify that Ms./Smt./Shri _____ Designation _____ is
(Name of the Candidate)
 working in _____
(Name of the Organization)

2. During her/his service in _____ she/he gained
 Knowledge/Technical Experience of :-

Field		Yes*	No*
(i)	computer/micro-processor based access control system		
(ii)	CCTV System		
(iii)	anti-sabotage equipments, handling of UNIX/AIX based Main Frame Server with Wide Area Network experience and Visual Basic and Crystal Reports		

* Please write 'Yes' or 'No' (as the case may be) in the appropriate column against each field

PLACE:

Date:

(SIGNATURE OF THE COMPETENT ISSUING AUTHORITY)

Name: _____

Designation: _____

Office Name, Address and Official Stamp/Seal: _____

EXPERIENCE CERTIFICATE**[To be furnished by applicant applying for the post of ASSISTANT SECURITY OFFICER (TECHNICAL)]**

This is to certify that Ms./Smt./Shri _____ Designation _____ is
 (Name of the Candidate)
 working in _____
 (Name of the Organization)

2. During her/his service in _____ she/he gained 'Technical'
 Experience of _____ years (as on 15.06.2022) in installation/maintenance of :-

Field		Yes*	No*
(i)	Micro-processor based access control system		
(ii)	CCTV system		
(iii)	anti sabotage equipments		
(iv)	computer controlled radio communication system and electronic instruments		
(v)	exposure to latest operating systems such as Linex/Windows NT/Novell and RDBMS in LAN/WAN environment		

* Please write 'Yes' or 'No' (as the case may be) in the appropriate column against each field

PLACE:

Date:

(SIGNATURE OF THE COMPETENT ISSUING AUTHORITY)

Name: _____

Designation: _____

Office Name, Address and Official Stamp/Seal: _____
