

**GOVT. OF INDIA
MINISTRY OF COMMUNICATION**

**DEPARTMENT OF POSTS
OFFICE OF THE CHIEF POST MASTER GENERAL
CHHATTISGARH CIRCLE, RAIPUR-492001**

Notification No. STA II-49/Driver/Recruitment/2021-22
Dated at Raipur 10-6-2022

Subject: Notification for recruitment of Staff Car Driver (Ordinary Grade) in Chhattisgarh Circle in the Department of Posts.

Applications are invited from Indian Nationals in the Proforma (Annexure-I) for Direct Recruitment of Staff Car Driver (Ordinary Grade) (General Central Service, Group 'C', Non—Gazetted, Non—Ministerial) [Circle Office-1, Raipur-04, Durg-02, Bilaspur-02, Raigarh-01], from Open Market, in Chhattisgarh Circle.

2 Scale of Pay :

Post	Scale of Pay
Staff Car Driver (Ordinary Grade)	Rs.19900 - Rs.63200 in Level - 2 as per Pay Matrix specified in Part A schedule of CCS (Revised Pay) Rules 2016 plus admissible allowances [Rs. 5200-20200(Pay Band-1) + Grade Pay Rs. 1900 under Pre-revised scale]

3. Vacancies : The category-wise break up of vacancies is as follows.

Division	Category						Horizontal adjustment of column 6 Ex-SM
	1	2	3	4	5	6	
	UR	SC	ST	OBC	EWS	Total	
Bilaspur	01	-	01	-	-	2	-
Durg	01	-	01	-	-	2	-
Raigarh	-	-	-	-	01	1	-
Raipur	02	01	01	-	-	4	01
Circle Office	01	-	-	-	-	1	-
Total	05	01	03	-	01	10	01

- (i) The candidate availing reservation must submit their caste certificate in the Prescribed format appended as Annexure II, III, & IV.
- (ii) Vacancy reserved for Ex-Servicemen (ESM) will be filled up from any category and then be adjusted horizontally against respective categories viz UR/EWS/SC/ST/OBC as the case may be depending upon the category to which the selected candidate belong to, that means the vacancy earmarked for Ex-Servicemen is included within the total vacancies.
- (iii) The Ex-Servicemen personnel must also submit their details in Annexure-V.

4. Age limit : Between 18 to 27 years.

For OBC candidate	Relaxable upto 3 years
For ST/SC candidate	Relaxable upto 5 years
For Government Servant	Up to age of 40 years
For Ex-servicemen	Relaxation upto 3 years after deducting military service rendered from the actual age.

shall be **11.07.2022**, the closing date for receipt of application forms.

5. Probation Period: The candidates selected will be on probation period of two years as per Rules.
6. Educational and other qualifications:
- Possession of a valid driving license for light & heavy motor vehicles.
 - Knowledge of Motor mechanism. (The candidate should be able to remove minor defects in vehicle).
 - Experience of driving in Light & Heavy motor vehicles at least for three years
 - Pass in 10th standard from a recognized Board or Institute.
7. Pattern and Syllabus for Trade test/Driving Test for appointment for the post of Staff Car Driver(Ordinary Grade) is as under
- Trade test will be conducted in three (3) stages:

Stage- I	Test for knowledge of Motor Mechanism and Traffic Rules, signals and regulation. (Theory)
Stage - II	Test for knowledge of Motor Mechanism and Reversing Vehicle. (practical)
Stage - III	Test for Forward Driving

(ii) **Pattern of Examination**

Stage- I of Examination

Sl No.	Description	Paper I	Paper II	Paper III
1	Competitive or Qualifying	Competitive	Competitive	Competitive
2	Type of Question	Multiple choice	Multiple choice	Multiple choice
3	Maximum Marks	40	20	20
4	Duration	30 minutes	15 minutes	15 minutes
5	Language of Question Paper	English, Hindi	English, Hindi	English, Hindi
6	Language of Answer Paper	Not Applicable as Multiple Choice Questions	Not Applicable as Multiple Choice Questions	Not Applicable as Multiple Choice Questions
7	Minimum Qualifying Mark (Subject to reservation policy of Government)	(a) For SC/ST- 33% in each Paper (b) For OBC and EWS- 37% in each Paper (c) For Others- 40% Note: Relaxed standard shall be applicable only if reservation is available for a category in relevant mode of recruitment.		

Stage-II of Examination

SN	Description	Paper I	Paper II	Paper III	Paper IV
1	Competitive or Qualifying	Competitive	Competitive	Competitive	Competitive
2	Type of Question	Practical	Practical	Practical	Practical
3	Maximum Marks	10	10	40	20
4	Duration	20 minutes	20 minutes	5 to 10 minutes as per track length	5 to 10 minutes as per track length
5	Language of Question Paper	Not Applicable	Not Applicable	Not Applicable	Not Applicable

6	Language of Answer Paper	Not Applicable	Not Applicable	Not Applicable	Not Applicable
7	Minimum Qualifying Mark (Subject to reservation policy of Government)	(a) For SC/ST- 33% in each Paper (b) For OBC and EWS- 37% in each Paper (c) For Others- 40% Note: Relaxed standard shall be applicable only if reservation is available for a category in relevant mode of recruitment			

Stage-III of Examination

S N.	Description	Paper I	Paper II
1	Competitive or Qualifying	Competitive	Competitive
2	Type of Question	Practical	Practical
3	Weightage of Marks for components of syllabus	As per Syllabus	As per Syllabus
4	Maximum Marks	40	20
5	Duration	5 to 8 minutes to drive 2 Kms depend on track	5 to 8 minutes to drive 2 Kms depend on track
6	Language of Question Paper	Not Applicable	Not Applicable
7	Language of Answer Paper	Not Applicable	Not Applicable
8	Minimum Qualifying Mark (Subject to reservation policy of Government)	(a) For SC/ST- 33% in each Paper (b) For OBC and EWS- 37% in each Paper (c) For Others- 40% Note: Relaxed standard shall be applicable only if reservation is available for a category in relevant mode of recruitment	

Syllabus of Examination:

Stage I

Knowledge of Motor Mechanism and Traffic rules, signals and regulation (Theory) (60 minutes, Total-80 marks)	
Paper I [Maximum Marks-40]	Trouble Shooting minor vehicle defects
Paper II [Maximum Marks-20]	Traffic Rules and Regulations
Paper III [Maximum Marks-20]	Recognition of traffic signals Recognition of hand signals & road markings

Stage II

Knowledge of Motor Mechanism and Reversing Vehicle (Practical) (50-60 minutes, Total-80 marks)	
Paper I [Maximum Marks-10]	Identification of defects, Carry out minor repairs handled by drivers
Paper II [Maximum Marks-10]	Changing of wheels, Inflation of wheels correctly
Paper III [Maximum Marks-40]	Heavy Motor Vehicle Reversing
Paper IV [Maximum Marks-20]	Light Motor Vehicle Reversing

Stage III

Forward Driving (Practical) (Total-60 marks)			
Paper I [Max Marks-40]	Heavy Motor Vehicle Driving	Synchro Speed & Gear	15 marks
		Synchro Clutch & Accelerator	15 marks
		Control of Vehicle and Steering	10 marks
Paper II [Max Marks-20]	Light Motor Vehicle Driving	Synchro Speed & Gear	07 marks
		Synchro Clutch & Accelerator	07 marks
		Control of Vehicle and Steering	06 marks

8. Criteria for Selection:

- Complete process of examination shall be an elimination process. Candidates qualifying in all papers of previous stage are eligible to appear for test in the next stage i.e. candidates qualifying in each paper of Stage-I are eligible to appear for test in Stage-II and thereafter, candidates qualifying in each paper of Stage-II are eligible to appear for test in Stage-III. This vis-a-vis implies that if any of the candidates does not qualify any paper of a particular stage, he/she shall not qualify for the next stage. Only such candidates qualified in all papers of each stage viz Stage-I, Stage-II and Stage-III shall be considered while preparing the final merit list.
- Final merit list of the qualified candidates shall be prepared by calculation of final marks in the following manner:

N	Particulars of Trade Test	Maximum Marks	% of weightage of maximum marks to be taken into account	Weightage in 100 Marks
1	Qualified candidates marks obtained in Stage-I	80	25%	20
2	Qualified candidates marks obtained in Stage-II	80	40%	32
3	Qualified candidates marks obtained in Stage-III	60	80%	48
Total Marks				100

- After arranging the candidates in order of merit as at above, number of candidates to be declared successful shall be equal to the number of vacancies in each category.
- In the event of any vacancy notified for recruitment remains unfilled due to non-joining of selected candidate, the next candidate in the merit list shall be considered for appointment. However, appointment of such candidate shall be only on the ground of declining offer of appointment and no waitlist or approved panel shall be maintained.

Note: The date and venue of the tests will be intimated separately to the eligible candidates. No intimation will be sent in respect of other applicants who are not eligible.

9. Disqualification: No person,-

- who, has entered into or contracted a marriage with a person having a spouse living; or
- who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

10. Disclaimer:

- (i) The Department of Posts reserves the right to cancel this recruitment process without assigning any reason.
- (ii) The vacancies notified are subject to change without assigning any reason and Department reserves the right to cancel the recruitment.

11. Special instructions to the candidates

- (iii) The candidate should fill up all the fields of the application form.
- (iv) No column should be left blank.
- (v) One envelope should contain one application only.
- (vi) The application complete in all respect should be sent through SPEEDPOST/REGISTERED POST only. Those sent through other means, private couriers by unregistered post and given by hand shall not be accepted/will be rejected.
- (v) Applications received after due date will not be entertained under any circumstances. Incomplete, unsigned applications or applications without the required Annexures will be rejected summarily and no correspondence in the matter will be made with the applicant.
- (vi) Application received without proof of date of birth will be rejected straightway.
- (vii) No allowances and expenses will be paid for attending the test and the candidates will have to bear the cost.
- (viii) Self-attested copies of all documents, viz. (i) date of birth certificate, (ii) educational qualifications, (iii) Driving Experience Certificate (iv) Driving license (v) Caste certificate, if any, etc. should invariably accompany the signed application form.
- (ix) The documents / marks lists / certificates submitted at a later date will not be entertained. ORIGINAL CERTIFICATES should not be submitted. The selected candidates should produce relevant original certificates only at the time when it is called for.
- (x) Community Certificate for SC/ST/OBC/EWS in the prescribed form issued from the competent authority is to be submitted. Certificates submitted in any other form or from authorities not competent to issue the same will not be accepted/will be rejected.
- (xi) The candidates on appointment shall be liable for posting at any place in Chhattisgarh Circle.
- (xii) Further, self-attested latest colored passport size photograph, shall also be pasted on the application form in the space provided for the purpose Additional Photo to be pinned to the application form.
- (xii) The Department reserves the right either to revise the number of vacancies or to cancel the recruitment, if so warranted.
- (xiv) No correspondence in person, e-mail, telephone etc. will be made.
- (xv) Failure to comply with instructions / conditions prescribed in the notification, the application will be rejected and no intimation will be served. No communication in this regard will be entertained.

12. Application fee:

The candidates shall have to pay Application fee of Rs.100/- (Rs. One hundred only) through e-payment in the name of **CPMG CHHATTISGARH (E-Biller ID 70138)** at any of the computerized post office in India using Challan Form by **11.07.2022** **Fee once paid shall not be refunded.** Fee paid through any other mode will not be accepted and such application will be summarily rejected. The last date of receipt of application at O/o Chief Postmaster General Chhattisgarh Circle, Raipur-492001 is **11.07.2022**

13. Procedure for payment of application fee:

- a) Challan form available with the notification may be downloaded from India post website www.indiapost.gov.in or Chhattisgarh Postal Circle website www.cgpost.gov.in and fees be paid at any Post Office through e-payment. The Post Office shall retain one copy of Challan form & Candidate will get Chief PMG Chhattisgarh Circle's copy & Candidate's copy.
- b) While paying the fees candidate should enter (Candidate Name, address and fees amount paid, Description, name of payment office)
- c) Original receipt generated by Post Office, should be pasted on application form, while candidate may retain candidate's copy for future reference

Note: Women/SC/ST candidates are exempted from payment of application fee.


14 HOW TO APPLY:

The eligible candidates may submit their applications only in the prescribed format in Annexure-I, affixing their recent passport size photograph, duly filled in along with enclosures in an envelope superscribed as **"APPLICATION FOR RECRUITMENT TO THE POST OF STAFF CAR DRIVER (ORDINARY GRADE) IN CHHATISGARH CIRCLE"** addressed to the "Assistant Director(Staff),O/o the Chief Postmaster General, Chhattisgarh Circle, Raipur-492001"so as to reach on or before the last date **i.e. by SPEED POST/REGISTERED POST ONLY**. Application sent through private courier, unregistered post, ordinary mail, other means and by hand will not be accepted.

The application form can be downloaded from the website www.cgpost.gov.in or <https://www.indiapost.gov.in> under the link **"Recruitment of Staff Car Driver (Ordinary Grade) in Chhattisgarh Circle"**.

Enclosures/Annexures

- 1) Application form. [Annexure I]
- 2) Format of EWS/SC/ST/OBC Certificate. [Annexure II to IV]
- 3) Additional form for Ex-servicemen [Annexure V]


 Asstt Director(Staff)
 O/o Chief Postmaster General
 Chhattisgarh Circle, Raipur-492001