

“For Dept. of Posts/Other Central Government Employees only”

MINISTRY OF COMMUNICATION
DEPARTMENT OF POSTS, INDIA
OFFICE OF THE MANAGER, MAIL MOTOR SERVICE
No. 4, Basaveshwara Road, Vasanthanagar, Bengaluru-560001.

Sub: Filling of the twenty eight [28] vacancies in the Grade of Staff Car Drivers [Ordinary Grade] [General Central Services, Gr-C, Non- Gazetted, Non -Ministerial] in the Pay Level-2 Rs.19900-63200 in the pay matrix as per seventh CPC + Admissible Allowances at the office of the Manager, Mail Motor Service, Bengaluru-560001 on deputation /absorption basis in the Department of Posts failing Which by Deputation / Absorption in other Ministries/Deputation or re-employment of Armed forces personnel -reg.

Details of vacancy are as under:-

Srl.No	Name of the Divisions	Total No. of vacancy
1	Chikkodi	1
2	Kalaburgi	1
3	Dharawad	1
4	Gadag	1
5	Karawar	1
6	MMS, Bengaluru	15
7	Mandya	1
8	Mysuru	3
9	Putturu	1
10	Shivamogga	1
11	Udupi	1
12	Kolar	1
	Total	28

Note: The vacancies and divisions notified are subject to change and the competent authority reserves rights to allot the division on the basis of merit list.

1. It is proposed to fill up the twenty eight [28] vacancies of Staff Car Driver [Ordinary Grade], General Central Services, Gr-C, Non-Gazetted, Non-Ministerial, in the Pay Level-2 Rs.19900-63200 in the pay matrix as per 7th CPC + Admissible Allowances at the office of the Manager, Mail Motor Service , Bengaluru-560001, Department of Posts, Ministry of Communications on **deputation/Absorption** in the Department of Posts failing which by **Deputation/Absorption** from other Ministries.
2. **Eligibility Conditions:**

Deputation /Absorption of the officials in the Department of Posts.

From amongst the regular Dispatch Riders [Group-C] and MTS [Group-C] in the Pay Matrix Level-1 Rs.18000-56900 as per the Revised 7th Pay Commission [PB-1 5200-20200+Grade Pay-1800 under 6th CPC] in the Department of Posts who possess valid Driving License for driving Light and Heavy Motor vehicles on the basis of Driving test to assess the competence to drive Light and Heavy Motor vehicles failing which from officials holding the post of Dispatch Riders on regular basis or regular Group-C employees in the Pay Matrix Level-1 Rs.18000-56900 as per the Revised 7th Pay Commission [PB-1 5200-20200+Grade Pay-1800 under 6th CPC] in other Ministries of Central Government who fulfill the necessary qualifications as prescribed under:

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- [i] Possession of a valid Driving License for Driving Light and Heavy Motor vehicles.
- [ii] Knowledge of Motor Mechanism [The candidate should be able remove minor defects in the vehicles].
- [iii] Experience of Driving Light and Heavy Motor Vehicle for at least three years.
- [iv] Pass in the 10th standard from a recognized Board or institute.

Desirable: Three years service as Home Guard or Civil Volunteers.

For Deputation or re-employment of Armed Forces personal: The Armed Forces personnel due to retire or who are to be transferred to reserve within period of one year and having the requisite experience and qualifications shall also be considered. Such persons would be given deputation terms up to the date on which they are due for release from the armed forces thereafter they may be continued on re-employment.

3. **Regulation of Pay and other terms of deputation /absorption:**

The pay in Pay Level-2 Rs.19900-63200 in the Pay Matrix as per seventh CPC [Rs.5200-20200+Grade Pay-1900 under 6th CPC] + Admissible Allowances will be regularized as per existing rules.

4. **Age limit:**
The maximum age limit for appointment by **deputation/absorption** shall not be exceeding 56 years as on the closing date of receipt of the applications.
5. **Period of deputation:**
The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other department of the Central Government shall ordinarily not exceed three years.
6. **Reservations for SC/ST:**
No provisions for reservation exist for the posts to be filled up on **deputation/absorption** basis.
7. **Period of probation :**
Two years for the re-employed.
8. Application [in duplicate] only in the prescribed Proforma [Annexure -I] of the eligible candidates whose services can be spared immediately on selection together with the certificate from the forwarding Authority [In Proforma Annexure -II] may be sent to this office along with the following documents:
 - I] Integrity Certificate.
 - II] List of major /minor penalties imposed if any, on the official during the last ten years [if no penalty has been imposed a " NIL " certificate should be enclosed]
 - III] Vigilance Clearance Certificate.
 - IV] Attested photo copies of the APAR for the last five years [2018-19 to 2022-2023] [Attested on each page by a Gazetted officer where ever applicable]
 - V] Experience certificate for driving of LMV & HMV vehicle for three years attested by Gazt. officer.
 - VI] Valid driving license for driving the LMV and HMV attested by the Gazt. officer.
 - VII] 10th standard certificate attested by the Gazt. officer.
9. The driving test and trade test will be carried out as per the pattern/syllabus prescribed vide Directorate letter No.F.No.08-01/2019-SPN-I dated 17.06.2022.

The required documents mentioned at the end of the Annexure-I shall be enclosed along with application in support of the qualifications and experience to **"The Manager, Mail Motor Service, Bengaluru-560001" latest by 15.09.2023 through proper channel. Applications which are not forwarded through proper channel or those received without the requisite certificates and necessary documents as mentioned in Para.8 (I to VII) will not be entertained.** Application without complete information or without requisite documents will be rejected straight way without any notice or information.

The candidates who apply for the posts will not be allowed to withdraw their candidature subsequently.

-sd-
Manager,
Mail Motor Service.
Bengaluru-560001.

[Tel . No 080-22261032]

Copy forwarded to:

1. All Ministries /Departments of Govt. of India.
2. All the Circles -Department of Posts India - eligible and interested officials may forward their applications through proper channel within the stipulated date.
3. Employment News, New Delhi for publishing in the Employment News.