



**MECON LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
**RANCHI – 834002, JHARKHAND**

**APPLICATION FORM**

Affix recent colored  
passport size self  
attested photograph

**Advertisement No:11.73.4.7/2024/Cont/02 dated :05.09.2024**

1	<b>POST APPLIED FOR</b>									
	<b>POST CODE</b>									
2	<b>NAME (IN CAPITAL)</b> <i>(As appearing in matriculation certificate)</i>									
3	<b>FATHER'S/ SPOUSE'S NAME</b>									
4	<b>GENDER</b> <i>(Put a tick mark)</i>	Male	Fem ale	Others			<b>Marital Status</b> <i>(Put a tick mark)</i>		Married / Unmarried / Others <i>(Please specify if Others)</i>	
5	<b>DATE OF BIRTH</b>	D	D	M	M	Y	Y	Y	Y	<b>NATIONALITY</b>
6	<b>Age</b> <i>(As on prescribed date in advertisement)</i>	Year			Months		Days			
7	<b>CATEGORY</b> <i>(Put a tick mark)</i>	General	SC	ST	OBC (Non Creamy Layer)		EWS	(Attach documentary evidence)		
8	<b>Whether Person with Disability</b> <i>(Put a tick mark)</i>	Yes	No	<i>If Yes, State the nature of Disability</i> (OH/VH/HH/Others) ..... <i>(Attach documentary evidence)</i> % of disability.....						
9	<b>Whether Ex Servicemen</b> <i>(Put a tick mark)</i>	Yes	No	<i>If Yes, indicate the following</i>						
				Commissioned Officer		Short Service Commissioned Service/Emergency Commissioned Officer				
				Indian Army		Indian Navy		Indian Air Force		Others (please specify)

**(Signature of the Applicant)**

10	<b>Whether Meritorious Sportsperson</b> (Put a tick mark)		Yes	No	
	If Yes, whether represented in the following ((Put a tick mark)				
	International competition / sports	National competition / sports	Inter University competition / sports	State School Teams in National Sports by All India School Games Federation	Awarded National Awards in Physical Efficiency under National Physical Efficiency Drive.

11	<b>Whether Domiciled in the State of Jammu &amp; Kashmir during the period 01.01.1980 to 31.12.1989.</b> (Put a tick mark)	<b>YES</b>	<b>NO</b>
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12 **ACADEMIC AND PROFESSIONAL QUALIFICATIONS (Starting from Matriculation)**

Name of Examination passed	Whether full time / part time/ correspondence	Duration of the course	Name of the Institution / University	Main Subjects/ Specialization	Month & year of passing *	Grade# / % marks & Class/ Division

\* Date of declaration of result/ date of issue of final semester marks sheet/ provisional certificate/ degree, whichever is earlier will be considered as the date of passing the examination. Please provide complete information. Use separate Annexure/sheet if required.

#Equivalent % to be mentioned in bracket.  
(Please attach self attested copies of all certificates/ mark sheets)

13 **Details of additional qualification(s)/training(s) undergone (if any)**

Name of qualification/ Training Programme	Whether full time/ part time/ correspondence	Duration of the course/ Training programme	Name of the Institution/ University	Main Subjects / Specialization / Training content	Month & year of passing/ Training *	Grade# / % marks & Class/ Division (if any)

(Please attach self attested copies of all certificates/ Testimonials)

#Equivalent % to be mentioned in bracket.

14	<b>MENTION DETAILS OF WORK EXPERIENCES APPLICABLE (IN CHRONOLOGICAL ORDER)</b>						
Name & address of the employer	Post held	Period				Job description in brief	Pay Scale/ Salary drawn per annum
		From	To	Total			
				Years	Months		
<b>Note:</b> Please attach self attested copy of experience certificate of each employer along with proof of salary drawn.							
15	<b>ATTACH A SEPARATE SHEET AS ANNEXURE GIVING BRIEF ABOUT ACHIEVEMENTS MADE IN THE PRESENT ASSIGNMENT (NOT EXCEEDING 200 WORDS) :</b>						
16	<b>ADDRESS</b> (Please give full postal address with postal pin no.)						
	<b>FULL ADDRESS, CONTACT NO., FAX NO. &amp; E-MAIL OF PRESENT EMPLOYER, IF EMPLOYED</b>		<b>PRESENT ADDRESS OF THE CANDIDATE</b>			<b>PERMANENT ADDRESS OF THE CANDIDATE</b>	
<b>MOBILE NO. OF CANDIDATE</b>				<b>E-MAIL OF CANDIDATE</b>			
<b>DETAILS OF APPLICATION FEES, IF APPLICABLE</b>							
DD/ Banker's Cheque No. .....		AMOUNT .....			NAME OF BANK .....		

I hereby certify that the information provided above is true to the best of my knowledge and in case any information as above is found to be false or in-correct or suppressed at any stage, I understand that I am liable to be terminated from the services of MECON Limited forthwith without prejudice to any other legal and disciplinary action as deemed fit by the Management.

Place: .....

Date: .....

**(Signature of the Applicant)**

**For Office Use Only**

Date of Birth verified	Educational Certificate(s) checked	Work Experience verified	Category (SC/ST/OBC/ EWS /PWD/Ex Servicemen/Sportsperson) Certificate verified, if any	Remarks

**1) Name :**

**Designation:**

**(Signature of Verifying officer)**

**2) Name :**

**Designation:**

**(Signature of Verifying officer)**