



एमएमआरडीए
MMRDA

महा मुंबई मेट्रो संचलन
महामंडळ मयादित
(महाराष्ट्र सरकारचा उपक्रम)



Maha Mumbai Metro
Operation Corporation

४ था मजला, नामट्री इमारत, प्राधिकरणाच्या नवीन इमारतीजवळ, वांद्रे-कुर्ला संकुल, वांद्रे (पूर्व), मुंबई - ४०००५१ वेबसाईट : <https://mmrda.maharashtra.gov.in>

महामंडळांमध्ये खालील नमूद पद कायमस्वरूपी भरणेकरिता अर्ज मागविण्यात येत आहेत.

अ. क्र.	पदाचे नाव	खुला
१.	असिस्टंट मॅनेजर (मीडिया)	१

शासनाच्या / पीएसयु / रेल्वे / मेट्रो मध्ये कार्यरत अधिकाऱ्यांनी त्यांचे अर्ज त्यांचे कार्यालया मार्फत योग्य त्या मार्गाने पाठविण्यात यावेत. तसेच त्यांनी मुलाखतीच्या वेळी ना-हुरकत प्रमाणपत्र (एनओसी) सादर करणे आवश्यक आहे.

वरील पदाला अर्ज करतेवेळी त्याबद्दलची विस्तृत जाहिरात, शैक्षणिक अर्हता, अनुभव, वेतन श्रेणी आणि सूचनांकरिता कृपया प्राधिकरणाच्या वेबसाईटला भेट द्या : <https://mmrda.maharashtra.gov.in> (Divisions-> Administration -> Recruitment). किंवा <https://www.mmmocl.co.in/careers.html> (Career Section). अर्ज करण्याची शेवटची तारीख ०९/०७/२०२१ असेल.

सही/-
(डि. के. शर्मा)
व्यवस्थापकीय संचालक
म.मुं.मे.सं.म.म.

Fulrani

दिनांक : ०९/०६/२०२१



एमएमआरडीए
MMRDA

MAHA MUMBAI
METRO OPERATION
CORPORATION LTD
(A Government of Maharashtra PSU)



Maha Mumbai Metro
Operation Corporation

4th Floor, NaMTTRI Building, Adjoining New MMRDA Building, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051.
Website : <https://mmrda.maharashtra.gov.in>

The Applications are invited for filling the following post on permanent basis.

Sr.No.	Name of the Post	Open
1.	Assistant Manager (Media)	1

Persons employed with Government / PSU's / Railway / Metro Corporation shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview.

For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales and other instructions for filling the above post, please visit MMRDA website : <https://mmrda.maharashtra.gov.in> (Divisions-> Administration->Recruitment). or <https://www.mmmocl.co.in/careers.html> (Career Section). The last date for receipt of application is 09/07/2021.

Sd/-
(D.K.SHARMA)
MANAGING DIRECTOR
MMMOCL

Fulrani

Date : 09/06/2021

1. Assistant Manager (Media)

Number of Post: One (Open)

Pay Scale: 7th PC: Rs. 56,100-1,77,500/-

Educational Qualification:

Post Graduate in Mass Communication and Journalism with minimum 60% marks / CGPA from a Government recognized and reputed University/ Institute.

Minimum Experience:

Possess at least 7 years of experience with working knowledge of handling Public Relations/ Corporate Communication or Mass Media Communication or journalism in print/ electronic media in Government/ Private Organizations of Service Industry.

Desirable:

Candidate should have good working knowledge of Marathi and English Language.

Job Description:

Officer will be responsible for entire functions related to Public Relation / Mass Media.

Maximum Age Limit: 45 Years as on 01/06/2021.

General Conditions: -

1. Age, Qualification and Experience as on 01-06-2021 will be considered valid. Qualification acquired afterwards will not be considered.
2. Medical Standard as per Indian Railway Medical Manual.
3. Candidate should have knowledge of Marathi language. (Candidate should submit S.S.C. Examination certificate.). Otherwise, they have to pass Marathi examination as per Govt. of Maharashtra Notification dated 30.12.1987.
4. As per Government Rule 4 "A" of the Government notification No.SRV-2000/CR(17/2000)/Twelve, dated 28th March, 2005, the Candidate should produce/submit an affidavit of having a small family.
5. Candidates are required to pass one of the certificate examinations of MS-CIT or CCC or O-level or A-level or B-level or C-level which is compulsorily additional qualification for all posts. Accordingly, he/ she should produce /submit a copy of the Certificate. If the candidate does not have such certificate, then he/ she should pass the said Certificate Examination within two years from the date of appointment according to the GOM's GAD, GR. No. Training 2000/C.R.61/2001/39, dated 19th March, 2003, failing which his/her services would be terminated with immediate effect without any communication.
6. The experience certificate of only full-time work will be considered. The experience of part time/honorarium service will not be considered.
7. The selection of the candidate is liable to be terminated /cancelled at any point of stage if the copies of certificate submitted by the candidate at the time of interview/selection or thereafter are found to be invalid, suspicious and/or incomplete.
8. As per Govt. Circular G.A.D dated 29/05/2017, the process of verification and certification of roster is under process. The Number of reservations may be change. Accordingly, the decision of the competent Authority in this regard will be final.
9. Candidates will be shortlisted on the merit of each candidate with reference to number of applications received to the number of posts vacant. The candidate will be called for interview in 1:10 ratio if there is selection for one post.
10. Waiting List will be prepared, if any, on the basis of Merit will be kept live for certain period depending on our requirement, however in any case, not beyond one year.
11. Recommendations and pressure for selection of candidates will not be entertained at any point of time. On the contrary, the said candidates who try to pressurize will be treated as ineligible for selection/appointment.
12. This company reserves its right either to cancel /postpone the entire procedure in accordance with the advertisement or to cancel /postpone the advertisement, without any justification.
13. For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales, and other instructions for filling the above posts, please visit MMRDA website: <https://mmrda.maharashtra.gov.in> (Divisions → Administration→Recruitment)
14. No reservation for the isolated post as per GAD, GoM GR No. BCC1097 Pra Kra 20/97/16-B dated 21st September, 1998.
15. Number of posts indicated in the advertisement may increase/decrease depending on our requirements. Accordingly, reservation to the posts will be changed. Decision of the Competent Authority will be final.
16. The candidates already employed in a Govt. sector, should compulsorily produce/submit No objection certificate from the present employer, strictly as per the GRs in this regard.
17. Age/Qualification & Experience at the time of filling up of the application will be considered valid.

Qualification /Experience acquired afterwards will not be taken into consideration.

18. Officers working in Central/ State/ Semi Govt, PSU, fulfilling the prescribed eligibility criteria, equivalent pay scale and grade pay can apply for the post on deputation through proper channel.
19. If suitable candidates are not found for a post, then the same will be filled up in lower scale by suitable candidates.
20. The number of vacancies and reservation for various Categories are provisional and likely to change as per the Government Policy Amended from time to time etc. Such a change will not be notified either in News Paper, on website or to the candidates.
21. The selected candidates have to submit a Surety & Training Bond as per the MMMOCL Rules, to serve MMMOCL for 3 years.
22. The application should be filled in the prescribed format.
23. The interested persons can send their applications online along with scan attested copies of relevant documents (PDF only) on the link mentioned as below:
 - a. Assistant Manager Media : recruitment.ammedia@mmocl.co.inHard copies of Application form will not be accepted. Application Forms only through email will be accepted.
24. The last date for receipt of application is 09.07.2021

Date: 9th June, 2021.

Place: Mumbai

(D. K. Sharma)

MD, MMMOCL