



MANGALORE REFINERY AND PETROCHEMICALS LIMITED
(A SUBSIDIARY OF OIL AND NATURAL GAS CORPORATION LIMITED)

CIN No. : L23209KA1988GOI008959

Kuthethoor Post, Mangalore – 575 030

Advt. No. APPRENTICE-05/ 2023

Last Date for receipt of online Applications: 10/08/2023

Submission of Online Application Form will commence from 27/07/2023 at 10:00 AM (IST)

Engagement of Graduate/Technician Apprentice Trainee as per the Apprentices Act, 1961

Mangalore Refinery and Petrochemicals Limited (MRPL) invites Online application from eligible candidates (passed out in the year 2019, 2020, 2021, 2022 and 2023 only) for undergoing one year Apprenticeship training under the Apprentices Act, 1961. The engagement as apprentice is for one year training only and the engagement will be terminated on completion of training period of one year.

Apprentices are required for the following subject fields:

I. Category -Graduate Apprentice Trainee (GAT):

Table 1

Sl. No.	Designated Subject Fields	No. of Training Slots	Reservation					Stipend
			UR	EWS	OBC (NCL)	SC	ST	
1	Chemical Engg.	12	5	1	3	2	1	Rs.10,000 /- per month (inclusive of all)
2	Civil Engg.	2	1	0	1	0	0	
3	Electrical & Electronics Engg.	3	2	0	0	1	0	
4	Electronics & Communication Engg.	4	2	0	1	1	0	
5	Instrumentation Engg.	4	2	1	1	0	0	
6	Mechanical Engg.	10	4	1	3	1	1	
Total		35	16	3	9	5	2	

II. Category -Technician Apprentice Trainee (TAT):

Table 2

Sl. No.	Designated Subject Fields	No. of Training Slots	Reservation					Stipend
			UR	EWS	OBC (NCL)	SC	ST	
1	Chemical Engg.	12	5	1	3	2	1	Rs.8000/- per month (inclusive of all)
2	Civil Engg.	2	1	0	1	0	0	
3	Electrical & Electronics Engg.	3	2	0	0	1	0	
4	Electronics & Communication Engg.	3	2	0	1	0	0	
5	Instrumentation Engg.	3	1	1	1	0	0	
6	Mechanical Engg.	10	4	1	3	1	1	
7	Commercial Practice	2	1	0	0	1	0	
Total		35	16	3	9	5	2	

Abbreviations Used: UR-Un reserved, EWS- Economically Weaker Section, OBC (NCL) - Other Backward Class (Non-creamy layer), SC-Scheduled Caste, ST- Scheduled Tribe.

III. MINIMUM ESSENTIAL EDUCATIONAL QUALIFICATION* AND MARKS**:

Table 3

Sl.No.	Category	Minimum essential educational qualification
1	Graduate Apprentice Trainee	Degree in Engineering in the respective discipline with minimum 55% marks in aggregate for UR and EWS category, 45% marks in aggregate for OBC (NCL) category and 40% marks in aggregate for SC/ST/PwBD (Person with Benchmark Disabilities) category.
2	Technician Apprentice Trainee	Diploma in respective discipline with minimum 55% marks in aggregate for UR and EWS category, 45% marks in aggregate for OBC (NCL) category and 40% marks in aggregate for SC/ST/PwBD category
*Note 1: All the qualifications specified above should be recognized by Board of Technical Education / UGC/AICTE /respective statutory body.		
**Note 2: It may be noted that relaxation in percentage of marks is applicable only if the training slot is reserved for that particular category. For applying to Unreserved (UR) training slots, all category candidates needs to have minimum 55% marks in aggregate.		

IV. **AGE:** Age limit will be followed as per Apprenticeship Rules.

V. **RESERVATION OF VACANCIES:** Guidelines under Apprentices Act on Reservation for OBC (NCL)/EWS/SC/ST/ PwBD will be followed. Those who are claiming reservation under OBC (NCL)/EWS/SC/ST/ PwBD shall provide certificate as per the standard format prescribed by the Government, failing which their claim for reservation will be considered as 'General' category only. Candidates claiming reservation under OBC (NCL) category should bring latest OBC (NCL) certificate as per the Central Government prescribed OBC (NCL) format from the certificate issuing authority and it must be issued on or after **1st November 2022**. Applicable certificate need to be produced at the time of Document Verification. The prescribed format of OBC (NCL)/EWS/SC/ST/ PwBD certificate is available at <https://www.mrpl.co.in/careers>.

VI. **DURATION AND PLACE OF TRAINING:** The duration of Apprenticeship training will be for a period of **one year**. The place of engagement of apprentice will be **Mangalore Refinery and Petrochemicals Limited, Mangalore**.

VII. **PREVIOUS TRAINING/EXPERIENCE:** Candidates who have already undergone or are currently undergoing apprenticeship under Apprenticeship (Amendment) Act 1973, and/or having **one or more years of work experience are not eligible to apply**.

VIII. SELECTION PROCEDURE:

- Shortlisting of candidates for document verification will be done based on the percentage of marks scored by the candidate in the minimum essential educational qualification (mentioned at Clause III above) as applicable to the respective disciplines. The percentage of marks given by the University/Concerned statutory body for the qualifying examination will be considered by MRPL for all purposes, wherever applicable. Percentage of marks should not be rounded off (for example 54.99% not to be rounded off as 55%).
- The details mentioned by the candidates in application form will be checked during document verification. The candidates are required to produce original documents pertaining to Date of Birth, Educational Qualifications, and Category etc at the time of document verification. Any discrepancy/short fall identified during document verification will make the candidate ineligible for undergoing apprenticeship training.

- c. Upon successful completion of document verification the candidate will be considered for engagement as Apprentice subject to being medically fit. The candidate is required to submit medical fitness certificate in the prescribed format from a registered **Government Medical Practitioner**.
- d. **Important:** As the candidates will be called for document verification basis the information furnished by them in the application form, the candidates are advised to fill accurate information to avoid future disappointment. Any discrepancy/shortfall identified during document verification will make the candidate ineligible for undergoing apprenticeship training.

IX. HOW TO APPLY:

- a. Candidates may note that the engagement as Apprentice is subject to registration from Board of Apprenticeship Training. **All candidates mandatorily have to enroll/register themselves on Govt. website <http://www.mhrdnats.gov.in/> as “Student” and possess the unique registration number generated by online system before submitting online application for apprenticeship at MRPL.**
- b. Candidates must go through this detailed advertisement very carefully and check their eligibility before proceeding to apply ONLINE for the position.
- c. The relevant link to apply ONLINE shall be available on MRPL website <https://www.mrpl.co.in/careers>. Candidates should click on the ONLINE application link, read the instructions carefully and fill in the ONLINE application form giving correct and complete information. Candidate must keep on verifying their entries repeatedly prior to submitting their ONLINE application, as no request for changes in the entries shall be entertained after submission of the ONLINE application form.
- d. Candidate should have a valid email id and mobile number, both of which should remain active for minimum 01 year from the date of registration. Communication to the candidates to apprise them about various stages of engagement process shall be sent on their registered email id and/or mobile number.
- e. Request for change of Mobile number and e-mail ID after registration will not be entertained.
- f. Candidate should have following documents ready for uploading on the ONLINE portal during registration:
 - Scanned copy of recent color passport size photograph, not older than 6 months. Candidates are advised not to upload photograph taken using mobile phone.
 - Scanned copy of Signature
- g. Once the submission of application is complete, candidate must keep PDF format of the ONLINE application form in their safe custody for future reference. **Candidates do not have to send this printout to MRPL.**

X. OTHER TERMS AND CONDITIONS

- a. Candidates who have completed and possess the essential qualification by **10/08/2023** are only eligible to apply. Candidates who are appearing at the qualifying exam/awaiting result of qualifying exam/who do not have mark sheets and degree/diploma certificate (either provisional or final) are **NOT ELIGIBLE** for applying.
- b. Candidate must ensure to have fulfilled all the eligibility criteria specified in the advertisement as on **10/08/2023**. Candidates should satisfy themselves that they fulfill the required qualification and other eligibility criteria, before applying for the post. In case it is found that the information furnished by a candidate is false in any manner or has been deliberately suppressed, the candidature will be summarily rejected as and when it comes to the notice of the

Management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished. The candidature would be rejected if found ineligible at any stage.

- c. Wherever CGPA/OGPA or Letter Grade is awarded in the Class X/XII/Diploma/Degree examinations, its equivalent percentage of marks must be indicated in online application as per the norms adopted by Board/University/Institute. The candidate may have to submit the documentary proof of the formula for conversion of CGPA/OGPA/Grade to percentage, if required by MRPL. If no formula is prescribed by the Board/University/Institute, the equivalence in percentage of marks will be established by multiplying the CGPA/OGPA/Grade by a factor of 10 subject to the condition that the candidate has to submit documentary proof that the Board/University/Institute does not have any formula for conversion of CGPA/OGPA/Grade to percentage. Percentage of marks should not be rounded off (for example 54.99% not to be rounded off as 55%).
- d. Depending on the requirement, the Management reserves the right to curtail/enlarge the number of training slots or cancel/restrict the engagement process, if need so arises, without any further notice and without assigning any reasons thereof.
- e. No TA / DA will be paid for attending document verification.
- f. No boarding or lodging expenses are admissible at the time of document verification and during the period of engagement. Candidates are required to make their own arrangements for accommodation/transportation/any other requirements.
- g. Upon completion of the Apprenticeship period, **Mangalore Refinery and Petrochemicals Limited** shall neither have obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship.
- h. In case of any clarification on engagement process, please email at apprentice@mrpl.co.in. No other form of communication shall be entertained. However, pendency of any such query will not effect in extension of scheduled dates of the engagement process.
- i. The decision of MRPL in all matters relating to preparation of merit list will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

XI. IMPORTANT DATES:

Table 4

S. No	Activity	Date and Time
1	Online Application starting date	27/07/2023 at 10:00 AM (IST)
2	Last date for applying to Mangalore Refinery and Petrochemicals Limited, Mangalore.	10/08/2023 till 06:00 PM (IST)
3	Date of Document Verification	Will be announced on MRPL website https://www.mrpl.co.in/careers .

The candidate should cross check all the details filled in the Online Application, before finally submitting the same, as no correction will be possible later. The candidates are advised to submit the application at the earliest and not to wait till the last date to apply. MRPL will not be responsible for network problems or any other problem in submission of online application.

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