

APPLICATION FORMAT

NOTIFICATION NO & DATE: _____

POST APPLIED FOR: _____

Affix recent
passport size photo
and sign across

All columns given below should be filled in.

1	Name of the Candidate Mr/Mrs/Ms	
2	Father's/Husband's name	
3	Full Postal address with pin code	
4	Mobile number	
5	E-mail address	
6	Date of Birth (DD/MM/YYYY)	
7	Age as on 22.08.2023Years.....months.....days.
8	Gender: Male/Female	
9	Caste: SC/ST/OBC -NCL /UR	
10	Current place of working, post held and pay level	

Education Qualifications:

Name of Examination	Year of passing	Name of Board/University	Aggregate % of marks obtained

Other Qualifications: _____

Work Experience:

Sr. No.	Posts held	From	To	No. of years	Pay scale/Monthly remuneration	Organization and brief description of job	Any other details

I hereby declare and certify that the above information is true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Signature of the applicant :
Name :

Date:
Place:

List of documents enclosed (Please indicate 'tick' [√] in the box
(Note : Failure to attach any of these documents may render the applicant ineligible)

MANDATORY DOCUMENTS

- Self attested copies of certificate in proof of qualification (As per the qualification specified in Notification)
- Self attested copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- Self attested copy of Caste certificate in the format required for Central Government employment (In case of SC/ST/OBC-NCLs) and service certificate in support of claims for Ex- servicemen, if any.
- Copy of EWS certificate in the prescribed format (in case of EWS candidates)
- Two passport size photographs.
- Self attested copy of document regarding experience, last served and others.
- Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

RECOMMENDED DOCUMENTS

- Self attested of employment letter issued by previous as well as present employer.
- Self attested of Form 16 issued by previous / present employer.
- Self attested document indicating Employees Provident Fund (EPF) Number/PF Number.

I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website www.mrv.c.indianrailways.gov.in

Signature of Applicant :
Name of Applicant :

Date:

FORM OF CASTE CERTIFICATE FOR SC/ST

A Candidate who claims to belong to one of the scheduled caste or scheduled tribe should submit in support of his/her claim a self attested copy of a certificate in the form given below from the district magistrate or the sub-divisional officer or any other officer as indicated below of the district in which his/her parents (or surviving parents) ordinarily reside and who has been designated by the State Government concerned as competent to issue such a certificate. If both the parents are dead, the officer signing the certificate should be of the district in which the candidate himself / herself resides otherwise than for the purpose of his / her own education. Wherever, photograph is an integral part of the certificate, the RRB would accept only self attested photocopies of such certificates and not any other attested or true copy.

(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India)

This is to certify that Shri / Shrimati / Kumari*
son/daughter* of of Village / Town* in
District / Division* of State / Union Territory*

belongs to the Caste / Tribe* which is recognised as a Scheduled Caste / Scheduled Tribe* under:-

The Constitution (Scheduled Castes) Order, 1950* The Constitution (Scheduled Tribes) Order, 1950*

The Constitution (Scheduled Castes) (Union Territories) Order, 1951*

The Constitution (Scheduled Tribes) (Union Territories) Order, 1951*

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Re-organisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, 1970 and the North Eastern Area (Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956 @

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976 @

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962. The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962 @

The Constitution (Pondicherry) Scheduled Castes Orders, 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967@

The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order, 1978 @

The Constitution (Sikkim) Scheduled Tribes Order, 1978 @

Shri/Shrimati/Kumari *and / or his / her* family, reside(s) in
village / town*of* District/Division*
of the State / Union Territory* of

Signature.....

**Designation.....

(with seal of Office) State/Union Territory**

Place.....

Date.....

* Please delete the words which are not applicable.

@ Please quote the specific presidential order.

Note : The term "ordinarily reside(s) ** used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

** Officers competent to issue Caste/Tribe certificates :

** District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate / Revenue Officers not below the rank of Tahsilar / Sub-Divisional Officer of the area where the candidate and / or his / her family normally reside(s).

Note : ST Candidates belonging to Tamilnadu State should submit caste certificate ONLY from the REVENUE DIVISIONAL OFFICER.

ANNEXURE -III

(CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES)

This is to certify that Shri/Smt./Kum* _____
Son/ Daughter* of Shri/Smt.* _____ of
Village/ Town* _____
District/Division* _____ in
the State/Union Territory _____ belongs to the
_____ community that is recognized as a backward class
under Government of India**, Ministry of Social Justice and Empowerment's Resolution No. _____
dated _____

1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97. 7. Resolution No. 12011/99/94-BCC dated 11/12/97. 8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001. 13. Resolution No. 12011/1/2001-BCC dated 19/06/2003. 14. Resolution No. 12011/4/2002-BCC dated 13/01/2004
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum. _____ and/or _____
his/her family ordinarily reside(s) in the _____
District/Division of the _____ State/Union Territory. This
is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer)
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel &
Training O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No.
36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt.
(Res.) dated 14/10/2008, again further modified vide
OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014 or the latest notification of the
Government of India.

Dated _____

: Seal _____

District Magistrate /
Deputy
Commissioner /
Any other Competent
Authority

* Please delete the word(s) which are not applicable.

NOTE:

(a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below: (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate). (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. (iii) Revenue Officer not below the rank of Tehsildar' and (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family***' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____

Recent Passport size
attested photograph of
the applicant

*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.