



मुंबई रेलवे विकास कॉर्पोरेशन लिमिटेड  
(भारत सरकार रेल मंत्रालय का एक सार्वजनिक उपक्रम)  
**MUMBAI RAILWAY VIKAS CORPORATION LTD.**  
(A PSU of Govt. of India, Ministry of Railways)

Notification No.MRVC/E/PE/1/2023 dated 22.08.2023

**ENGAGEMENT OF PROJECT ENGINEERS ON CONTRACT**

**DATE OF WALK-IN-INTERVIEW: 25<sup>th</sup> to 29<sup>th</sup> SEPTEMBER 2023**

- Mumbai Railway Vikas Corporation Ltd.(MRVC)**, a Public Sector Undertaking of Govt. of India under Ministry of Railways (MoR), incorporated on 12<sup>th</sup> July 1999 under Companies Act, 1956, executes the projects under Mumbai Urban Transport Project (MUTP). The Corporation already executed number of suburban rail improvement projects in Mumbai and extended suburbs for enhancing suburban rail transportation capacity. The corporation is also involved in the planning and development of Mumbai Suburban Rail system.
- MRVC is looking for dynamic and result oriented candidates for manning the following position for execution of projects in Mumbai Suburban Area on **contract basis** :

Name of the Post	Discipline	Total Vacancies	UR	SC	ST	OBC	EWS
Project Engineer (Civil)	Civil Engineering	20	8	2	1	7	2

**3. Nature of Appointment**

The selected candidates shall be initially engaged as Trainee Project Engineer for one year with pay and perks as per item-4 below. On completion of one year they shall be designated as Senior Project Engineer with enhanced perks (i.e. 15% of basic pay p.m. as cafeteria allowance and Rs.7,500/- p.m. as Consolidated Travelling Allowance) subject to successful completion of training period and satisfactory performance report by controlling officer.

**4. Emoluments/Gratuity/Leave**

1	Pay Scale	Equivalent to IDA E-1 grade/Rs.40000-140000
2	Basic Pay	Rs.40,000/-
3	Annual Increment	3% of basic pay
4	Dearness Allowance	Rs.39.2% (will change as and when DA rate is revised)
5	House Rent Allowance	27% of basic pay (30% when DA crosses 50%)
6	Consolidated Travelling Allowance (CTA)	Rs.5,000/- p.m.
7	Reimbursement for mobile phone and laptop	As per the policy of the Corporation
8	Medical facilities	As per the policy of the Corporation
9	Sodexo meal pass	As per the policy of the Corporation
10	Leave Travel Concession	As per the LTC Policy of the Corporation
11	Leave	(1) CL : 8 days p.a. (2) RH : 2 days p.a. (3) 10 days sick leave for six months (like Half pay leave with provision for commutation) (4) 12 days special leave per annum
12	Maternity Leave	As applicable to the corresponding regular employees
13	Gratuity	As per Gratuity Act
14	Annual Award, if any	As and when declared

*(Handwritten signature)*

## 5. Age Limit

The upper age should not exceed 30 years as on the date of issue of Vacancy Notification. Age relaxation shall be applicable as under:

- i. SC and ST candidates – Relaxation in the upper age limit by 5 years;
- ii. OBC candidates – Relaxation in the upper age limit by 3 years.

## 6. Educational Qualification

- i. **Graduate in Civil Engineering or equivalent with not less than 60% marks from recognized (AICTE) University.**
- ii. Where percentage of marks is not awarded by the university but only CGPA/OGPA/CPI/DGPA is awarded, same shall be converted into percentage in terms of conversion norms of University in this regard.
- iii. Rounding off percentage will not be acceptable under any circumstances for considering eligibility e.g. 59.99% will be treated as less than 60%.
- iv. Candidates having Post Graduation in relevant field of Engineering/Construction Management will have added advantage.

## 7. Experience

Minimum 2 years' post qualification working experience in PSUs or any organization of repute as Project Engineers or equivalent as on date of issue of the vacancy notification.

## 8. Service Agreement

The selected candidates, in the event of their extension of contract, will have to serve the Corporation for at least two years (excluding one year initial training period) for which he/she should execute a Surety Bond of Rs.1 Lac. in favour of Mumbai Railway Vikas Corporation Ltd. on Rs. 100/- stamp paper to serve the Company for two years (excluding the training period).

## 9. Medical Examination

The candidate should have sound health. Before joining, candidates will have to undergo medical examination and produce the certificate of fitness for job issued by a Doctor (at least MBBS).

## 10. Mode of selection : Walk-in-Interview

### (A) Date, time and place of walk-in interview :

- i. **Registration Time: 10.00 hrs to 11.30 hrs only on the date of walk-in-interview.**
- ii. **Date of Walk-in-Interview : 25.09.2023 to 29.09.2023**
- iii. **Venue : Manager (HR), MRVC Corporate Office, 2<sup>nd</sup> Floor, Churchgate Railway Station Building, Mumbai-400020.**

- (a) **The candidates can appear for the walk-in-interview on any date during 25.09.2023 to 29.09.2023 according to their convenience.**
- (b) After preliminary screening of the applications submitted by the candidates in person, the eligible candidate(s) will only be interviewed.
- (c) Candidates should come prepared to stay for minimum 2 days, if required, at their own cost. No train/bus fare/ TA/DA shall be payable by the Corporation.
- (d) Applications should be complete in all respects and strictly as per the prescribed format (Annexure-I). Applications not conforming to the prescribed format or having illegible/ambiguous certificates or without certificates or incomplete will be summarily rejected.

### (B) Self-attested documents to be attached with the filled application : Mandatory documents

- i. Copies of certificate in proof of qualification (As per the qualification specified in Notification)
- ii. Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)

- iii. Copy of Caste certificate in the format required for Central Government employment (In case of SC/ST/OBC-NCL), if any (Annexure-II & III).
- iv. Copy of EWS certificate in the prescribed format (in case of EWS candidates) (Annexure-IV).
- v. Two passport size recent photographs.
- vi. Copy of document regarding experience, last served and others.
- vii. Candidates employed with Government Departments / PSUs / Autonomous Bodies have to produce NOC at the time of document verification, failing which they would not be allowed to appear for document verification.
- viii. Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

(C) Recommended documents

- i. Copy of employment letter issued by previous as well as present employer.
- ii. Copy of Form 16 issued by previous / present employer.
- iii. Copy of document indicating Employees Provident Fund (EPF) Number/PF Number.

**11. General Instructions**

- i. Candidates who fulfill the eligibility criteria only, will be interviewed.
- ii. Candidates are advised to check their eligibility before walk-in-interview.
- iii. The candidates must bring with them original certificates, along with one set of self-attested photocopy in proof of age, caste, educational qualification along with mark sheets of all semesters of Degree and experience on the date of interview, failing which candidate will not be eligible for interview. Formula of aggregate % calculation of Degree (CGPA/SGPA etc) to be attached with application.
- iv. Candidate should bring one character certificate from Gazetted Officers/Executives Officers for certifying that he is bearing good moral character.
- v. Incomplete or vague educational qualification will be invalid.
- vi. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
- vii. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons therefore.
- viii. The outstation candidates must come prepared to stay for minimum 2 days at their own expenses, if required, at their own cost. No train/bus fare/ TA/DA shall be payable by the Corporation.
- ix. Selected candidate will have to pass prescribed medical examination before the contract is entered into, for fitness to perform the work awarded.
- x. The selected candidates should be able to join at the project site within maximum 30 days after issuing of offer of appointment by MRVC. Any deviation in the said policy will be dealt on case to case basis, based on the merits of the case.
- xi. If Candidate is already working in MRVC on contract basis and selected against this notification, he/she does not require to follow the condition of notice period for joining new post.

**12. Selection Process**

- i. The candidates shall arrive at the time and venue and get registered with Manager (HR)/Contact No.7710020178 for the walk-in interview as indicated.
- ii. The candidate will be interviewed by a nominated Committee and the selection will be finalized on merit based on the performance in the interview, qualification and post qualification experience gained by the Candidate.
- iii. The decision of the Nominated Committee of MRVC shall be final and binding.
- iv. The other broad terms of contract are given below for information of the candidate which are subject to changes at the time of actually entering into the contract, at the discretion of MRVC, which may please be noted.


- v. The period of contract will be initially for a period of one year, extendable on yearly basis on satisfactory performance and mutual consent. If required, the same can be renewed as a fresh contract on year to year basis.
- vi. Panel of standby candidates over and above requirement will be maintained as per merit as decided by MRVC. Such candidates may be engaged as per requirement of MRVC projects within the validity of panel. Posts notified are not regular establishment posts.
- vii. The candidate selected for the above contractual agreement shall not be absorbed in MRVC regular service. The candidate therefore shall not have right to claim for permanent absorption in MRVC and shall be required to give an undertaking in writing to MRVC to that effect.
- viii. The Corporation reserves the right to terminate the contract if the contract appointee is found unsuitable, by giving one month notice or payment in lieu thereof. Similarly, the appointee will be required to give one month notice to MRVC for termination of contract.
- ix. The selected candidate on engagement should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.
- x. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of MRVC), unauthorized absence, in-subordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.
- xi. Selected candidates shall use electronic resources of MRVC in strict adherence to the policies and guidelines issued by MRVC from time to time. The email account and user ID's created for official purposes shall always be used in a responsible, effective, ethical and lawful manner. Any misuse of these resources and / or putting the Corporation at risk of any liability based on such misuse shall result in termination of employment and appropriate legal action.

13. The termination of contract and its consequences:-

- (a) In addition to the above conditions, the contract agreement shall be terminated on:-
  - (i) Completion of last day of contract period or any extended period thereon.
  - (ii) The breach of any terms of contract of employment by contract employee.
  - (iii) The last day of the one month notice period of termination issued by either side or payment in lieu thereof by either party.
- (b) If any litigation on whatsoever account is initiated by or against MRVC, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.
- (c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to MRVC any property belonging to MRVC, all tools and plants, documents, any passwords or user IDs etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form, tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.
- (d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.
- (e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

Annexure :

1. Application Format (Annexure-I)
2. Format for SC/ST Certificate (Annexure-II)
3. Format for OBC Certificate (Annexure-III)
4. Format for Income & Asset Certificate (Annexure-IV)

 22.08.2023  
Manager (HR)

Mumbai Railway Vikas Corporation Ltd.

## APPLICATION FORMAT

NOTIFICATION NO &amp; DATE: \_\_\_\_\_

POST APPLIED FOR: \_\_\_\_\_

Affix recent  
passport size photo  
and sign across

All columns given below should be filled in.

1	Name of the Candidate Mr/Mrs/Ms	
2	Father's/Husband's name	
3	Full Postal address with pin code	
4	Mobile number	
5	E-mail address	
6	Date of Birth (DD/MM/YYYY)	
7	Age as on 22.08.2023	.....Years.....months.....days.
8	Gender: Male/Female	
9	Caste: SC/ST/OBC -NCL /UR	
10	Current place of working, post held and pay level	

**Education Qualifications:**

Name of Examination	Year of passing	Name of Board/University	Aggregate % of marks obtained

Other Qualifications: \_\_\_\_\_

**Work Experience:**

Sr. No.	Posts held	From	To	No. of years	Pay scale/Monthly remuneration	Organization and brief description of job	Any other details

I hereby declare and certify that the above information is true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Signature of the applicant :  
Name :

Date:  
Place:

List of documents enclosed (Please indicate 'tick' [√] in the box  
(Note : Failure to attach any of these documents may render the applicant ineligible )

**MANDATORY DOCUMENTS**

- Self attested copies of certificate in proof of qualification (As per the qualification specified in Notification)
- Self attested copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- Self attested copy of Caste certificate in the format required for Central Government employment (In case of SC/ST/OBC-NCLs) and service certificate in support of claims for Ex- servicemen, if any.
- Copy of EWS certificate in the prescribed format (in case of EWS candidates)
- Two passport size photographs.
- Self attested copy of document regarding experience, last served and others.
- Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

**RECOMMENDED DOCUMENTS**

- Self attested of employment letter issued by previous as well as present employer.
- Self attested of Form 16 issued by previous / present employer.
- Self attested document indicating Employees Provident Fund (EPF) Number/PF Number.

I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website [www.mrvs.indianrailways.gov.in](http://www.mrvs.indianrailways.gov.in)

Signature of Applicant :  
Name of Applicant :

Date:

**FORM OF CASTE CERTIFICATE FOR SC/ST**

A Candidate who claims to belong to one of the scheduled caste or scheduled tribe should submit in support of his/her claim a self attested copy of a certificate in the form given below from the district magistrate or the sub-divisional officer or any other officer as indicated below of the district in which his/her parents (or surviving parents) ordinarily reside and who has been designated by the State Government concerned as competent to issue such a certificate. If both the parents are dead, the officer signing the certificate should be of the district in which the candidate himself / herself resides otherwise than for the purpose of his / her own education. Wherever, photograph is an integral part of the certificate, the RRB would accept only self attested photocopies of such certificates and not any other attested or true copy.

**(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India)**

This is to certify that Shri / Shrimati / Kumari\* .....  
son/daughter\* of ..... of Village / Town\* ..... in  
District / Division\* ..... of State / Union Territory\* .....

belongs to the ..... Caste / Tribe\* which is recognised as a Scheduled Caste / Scheduled Tribe\* under:-

The Constitution (Scheduled Castes) Order, 1950\* The Constitution (Scheduled Tribes) Order, 1950\*

The Constitution (Scheduled Castes) (Union Territories) Order, 1951\*

The Constitution (Scheduled Tribes) (Union Territories) Order, 1951\*

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Re-organisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, 1970 and the North Eastern Area (Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956 @

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976 @

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962. The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962 @

The Constitution (Pondicherry) Scheduled Castes Orders, 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967@

The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order, 1978 @

The Constitution (Sikkim) Scheduled Tribes Order, 1978 @

Shri/Shrimati/Kumari \* .....and / or his / her\* family, reside(s) in  
village / town\* .....of\* ..... District/Division\*  
of the State / Union Territory\* of .....

Signature.....

\*\*Designation.....

(with seal of Office) State/Union Territory\*\*

Place.....

Date.....

\* Please delete the words which are not applicable.

@ Please quote the specific presidential order.

Note : The term "ordinarily reside(s) \*\* used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

\*\* Officers competent to issue Caste/Tribe certificates :

\*\* District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate / Revenue Officers not below the rank of Tahsilar / Sub-Divisional Officer of the area where the candidate and / or his / her family normally reside(s).

Note : ST Candidates belonging to Tamilnadu State should submit caste certificate ONLY from the REVENUE DIVISIONAL OFFICER.

## ANNEXURE -III

### (CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES)

This is to certify that Shri/Smt./Kum\* \_\_\_\_\_  
Son/ Daughter\* of Shri/Smt.\* \_\_\_\_\_ of  
Village/ Town\* \_\_\_\_\_  
District/Division\* \_\_\_\_\_ in  
the State/Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ community that is recognized as a backward class  
under Government of India\*\*, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_  
dated \_\_\_\_\_

\*\*\*

1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97. 7. Resolution No. 12011/99/94-BCC dated 11/12/97. 8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001. 13. Resolution No. 12011/1/2001-BCC dated 19/06/2003. 14. Resolution No. 12011/4/2002-BCC dated 13/01/2004
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or \_\_\_\_\_  
his/her family ordinarily reside(s) in the \_\_\_\_\_  
District/Division of the \_\_\_\_\_ State/Union Territory. This  
is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer)  
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel &  
Training O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No.  
36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt.  
(Res.) dated 14/10/2008, again further modified vide  
OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014 or the latest notification of the  
Government of India.

Dated \_\_\_\_\_

: Seal \_\_\_\_\_

District Magistrate /  
Deputy  
Commissioner /  
Any other Competent  
Authority

\* Please delete the word(s) which are not applicable.

NOTE:

(a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below: (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate). (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. (iii) Revenue Officer not below the rank of Tehsildar' and (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.



Government of .....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family\*\*\*' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
  - II. Residential flat of 1000 sq. ft. and above;
  - III. Residential plot of 100 sq. yards and above in notified municipalities;
  - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

Recent Passport size  
attested photograph of  
the applicant

\*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.