



मिड कृषि जल पशु संशोधन परिषद् का राष्ट्रीय पौधा आनुवंशिक संसाधन ब्यूरो

ICAR-National Bureau of Plant Genetic Resources

पूसा परिसर नई दिल्ली-110012

Pusa Campus, New Delhi - 110012

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NBPGR

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No. 5 (20)/ 2010/ P-III/

Dated: 11.2021

To

All the Directors/ Project Director of
ICAR Research Institute/ NRCs/ ATAARIs

Sub.: Filling up of vacant post of Personal Assistant at ICAR- NBPGR-reg.

Sir/Madam,

It is proposed to fill up the following vacant existing posts of Personal Assistant in this Institute on deputation basis from the eligible candidates working in ICAR Institutes. The particulars of the post and eligibility are as given below.

Name of the post	No. of Post	Pay Band as per 7 th CPC	Eligibility
Personal Assistant	Six (06)	Level-6	Stenographer Grade-III working in other ICAR Institutes on regular basis with 10 years of regular service in Steno. Grade III (Level-4) or equivalent.

The period of deputation shall not ordinarily exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.

It is requested that the above vacancies may be circulated among the eligible and desirous candidates working at your Institute/ Establishment. The application of only such candidates who can be relived immediately in the event of their selection may please be forwarded in the enclosed proforma alongwith attested copies of 5 years CR dossiers.

A certificate to the effect that no disciplinary/ vigilance case is pending or being contemplated against the candidate(s) alongwith integrity certificate may also be furnished while forwarding the application through proper channel. The application received without CR dossiers and vigilance disciplinary clearance and integrity certificate will not be entertained. The applications should reach this office on or before 15.12.2021.

Encl.: As above.

Yours faithfully

(Poonam Singh)

Sr.Administrative Officer

Copy to:

In-charge. AKMU. ICAR-NBPGR, New Delhi-110012 w.t.r. to kindly issue necessary instruction to upload the said document on ICAR-NBPGR website.