

**Application proforma for Inter-institutional transfer for the post of Technician(T-1) &  
Technical Assistant (T-3)**

Sr. No.	Details	
1.	Name of the applicant (IN BLOCK letters)	
2.	Name of the Institute where the candidate is working	
3.	(a) Postal Address	
	(b) Mobile Number	
	(c) E-mail id	
4.	(a) Date of initial appointment on DR	
	(b) Whether probation period cleared or not (Please attach copy of Office Order)	Yes/No
	(c) Name of the DR Post & Pay Scale	
	(d) Functional Group	
	(e) Present Post & Pay Scale	
5.	Date of Birth	
6.	Sex (Male/Female/Transgender)	
7.	Whether belongs to SC/ST/OBC, (attached the self-attested copy of certificate in case SC/ST/OBC)	

**8. Educational Qualification**

Exam Passed	Board/University	Year of passing	Subjects	Percentage

**9. Details of Technical Qualifications, if any:**

10. Service Details:

Name of the Institute	Post held	Scale of pay	Period		Nature of duty
			from	to	

11. Ground on which transfer is sought:

- Medical ground.
- Working — spouse ground.
- Two years before superannuation ground
- Length of service in difficult area ground.
- Mutual transfer ground.
- Other, please specify.

\*Please attach the requisite document as specified in ICAR letter F. No. TS-19(01)/2002-Estt. IV dated 19.03.2020, TS-19(6)/2020-Estt.IV dated 19.03.2021 & TS-19(8)/2020-Estt.IV dated 16.02.2022.

I do, hereby, declare and certify that the information provided above is correct and true to the best of my knowledge and belief.

Place:

Date:

Signature of the Applicant

**Certificate to be furnished by the Head of Office**

Certified that particulars furnished above have been verified from the service book and found correct. Attested copies of last 5 years APARs are enclosed. It is also certified that application being forwarded by this Institute is in conformity with ICAR-NBPGR circular No \_\_\_\_\_ dated \_\_\_\_\_ and that he /she fulfills all the requisite criteria as mentioned therein and the ICAR guidelines regarding inter-institutional transfer of such personnel.

Signature with seal of the Head of Office