

**APPLICATION FOR APPLYING TO THE POST OF UPPER DIVISION CLERK**

1. Name of the Candidate :
2. Name of the ICAR Institute :  
where candidate is working at present. :
3. Date of birth & age :
4. Educational & other qualifications :
5. Present post held on regular basis with :
6. Brief particulars of the service including  
the present post

Post held	Scale of Pay	Period	Office	Nature of Duties

7. Date of Confirmation/Post held substantively :
8. Whether belong to SC / ST/ UR :
9. Email address/ contact details :
10. Any other information/  
Particulars relevant to the service of  
the employee :

Date: \_\_\_\_\_

SIGNATURE OF THE CANDIDATE

**CERTIFICATE BY THE HEAD OF OFFICE**

Certified that the particulars furnished above have been verified from the service book and found correct. Attested copies of last 5 years APARs enclosed.

SIGNATURE WITH STAMP OF THE HEAD OF OFFICE