

NATIONAL COUNCIL FOR COOPERATIVE TRAINING

(An autonomous Society promoted by Ministry of Agriculture & Farmers Welfare, Govt. of India)

Subject: Terms and conditions for engagement of Junior Consultant (Academic & Skill Development) in National Council for Cooperative Training

1. Details of engagement of Jr. Consultant (Academic & Skill Development) at NCCT (Headquarter), New Delhi.

Name of the Post	Essential Qualification/ Experience	Roles & Responsibilities	Monthly remuneration
Junior Consultant (Academic & Skill Development)	<p><u>Essential Qualification</u> Post Graduation/BE/ B. Tech with Minimum 60% marks from National Institute/ University of repute.</p> <p><u>Desirable:</u> HDCM/CFCT/PGM (ABM)/PGDRDM/ PGDAEM will be preferred.</p> <p><u>Essential Experience</u> 8-10 years experience in supervisory capacity in training, area of skill development, evaluation, monitoring, standardization of Training Programmes, Modules, Materials and Procedures for Cooperative Training Institutes</p>	<p>NCCT has to get registered and accreditation through National Skill Development Corporation and other skill Councils to become eligible to participate in skill related training activities across the country.</p> <p>Collaboration and sponsorship of Skill Development programmes from State Skill Development Agency and NABCON, which is the implementing agency for Deen Dayal Kaushal Vikas Yojana have large number of activities and programmes for rural development, agri based skill training programmes to be implemented in various states. The necessary documentation for these institutions and the state agency from time to time and necessary follow up would also be one of the activities of the Jr. Consultant.</p> <p>Development of skill mapping and infrastructural development for specific skills like IT, extensions management courses.</p> <p>Exposure in depth, state level scheme and programmes for skill development and entrepreneurship, development of infrastructure and other resources which</p>	Monthly remuneration will be Rs.45000-50000/-

		<p>could leverage the skill development activities of NCCT.</p> <p>Identify implementing agencies, skill development organizations, certification agencies, accreditation agencies financial institutions and entrepreneurship support organizations for NCCT and prepare various skill development activities and co ordinate the implementing agencies.</p> <p>Collaborate with NABARD Skill India, Government and stakeholders to enable scale up activities through training units of NCCT.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • Monthly submission of Progress Report against each activity under work plan. • Submission of Reports of various scheme implementations through training units of NCCT on Project basis. 	
--	--	--	--

Other Details:

2. The tenure of contract shall be initially for one year which is extendable on the basis of requirement of the organization and performance of the applicant. The Contract can be terminated at any time at the discretion of the NCCT if the performance of the person engaged is not found satisfactory.

3. The National Council for Cooperative Training reserves the right to accept or reject the applications without assigning any reasons.

4. **Tax Deduction at Source :** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Department will issue TDS Certificate/s. Service Tax, as applicable shall be payable extra, at the prevalent rates.

5. Applicant would be required to sign a Non-disclosure Undertaking as per **Annexure-II**.
6. The applicant should not have been retired under FR 56 (J)/ punishment.
7. The applicant appointed may have to attend office on holidays in case of exigency.
8. No other allowances will be admissible except deputed on tour etc. on duty.
9. The applicant will be eligible for 8 days of leave in a calendar year on pro-rata basis. Therefore, he shall not draw any remuneration in case of absence beyond 8 days (calculated on a pro-rata basis). Also un-availed leave in a year shall not be carried forward to next calendar year. No other leave of any kind will be admissible.
10. Applicant shall not take up any other assignment of any nature during the period of engagement by NCCT.
11. The NCCT reserves the right to terminate the services of incumbent at any point of time without assigning any reason thereof. However, incumbent will have to give 15 day's advance notice or remuneration in lieu thereof before resigning from the engagement.
12. The engagement does not grant the applicant any right for future employment/regularization in NCCT or any benefits admissible to the employees of NCCT. The applicant shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to the NCCT employees on regular basis.
13. If any declaration given or information furnished by the candidate proves to be false or if the applicant is found to have willfully suppressed any material information, he/she will be liable for termination in addition to any administrative and/or legal action as the Competent Authority in NCCT may deem fit.

Date of Interview : 06.02.2021

Venue of Interview : National Council for Cooperative Training, 3, Siri, Institutional Area, August Kranti Marg, Hauz Khas, New Delhi - 110016

Registration Time : 9.30 to 10.30 a.m.

Interview Time : 11.00 A.M. onwards.

14. Interested candidates may come with filled attached Proforma at **Annexure-I** including all original documents (also bring a photocopy of the documents self attested) with two coloured photographs. NCCT reserves the right to cancel the Walk-in-Interview without assigning any reason thereof. No TA/DA shall be provided for attending the interview. Interview may continue for next day depending upon the circumstances, hence the candidate may come prepared accordingly. Interview date and time are tentative and may be subject to change which shall be notified in NCCT website. **Interested candidates are requested to bring application at the time of walk in interview alongwith copies of relevant documents. There is no need to submit online application as same will not be entertained.**

15. The Application shall enclose self attested copies of following:

(i) Aadhar Card, (ii) Pension Payment Order (PPO), if any, (iii) Date of Birth certificate, (iv) Service & experience certificate, (v) Certificates of educational & professional qualification, and (vi) Copy of Identity card issued by the employer at the time of retirement, if any (vii) Last Pay Certificate.

The above documents shall also be carried in original by all the applicants for the purpose of verification at the time of Interview.

Deputy Director (Personnel)
National Council for Cooperative Training
3, Siri, Institutional Area,
August Kranti Marg, Hauz Khas
New Delhi – 110016
Phone: 9811708991