

NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
(A statutory body under an Act of Parliament)

No. NCDC: 4-2/2024-Admn.

Advertisement No.: 11/2024

Date: 10.12.2024

National Cooperative Development Corporation (NCDC), a Statutory Corporation of Govt. of India under the Ministry of Cooperation, was established on 14.03.1963 under the Act of Parliament (NCDC Act of 1962) for economic development through cooperative societies. The major objective of the Corporation is to promote, strengthen and develop the farmers' cooperatives for increasing production and productivity and instituting post harvest facilities.

National Cooperative Development Corporation invites applications from eligible person(s) for following posts on direct recruitment basis:-

Post & Pay-Scale	Field of specialization	No. of Vacancies	Age limit	Eligibility
1. Deputy Director Level-11 in pay Matrix as per 7 th CPC Rs. 67700 – 208700/-	Finance	3 (UR)	35 Years	<u>Essential:</u> Chartered Accountant 5 years' post-qualification experience in executive capacity in finance, accounts, audit, project appraisal, in a bank/financial/ developmental institution, and also conversant with use of computer and related software
2. Assistant Director Level-10 in pay Matrix as per 7 th CPC Rs. 56100– 177500/-	Finance	2 (UR)	30 Years	<u>Essential:</u> Chartered Accountant/ Cost Accountant 2 years' post-qualification experience in finance, accounts, audit, project appraisal, in a bank/ financial/ developmental institution, and also conversant with use of computer and related software.

Note:-

- *Number of vacancies advertised may vary as per requirement.*
- *Candidates selected for the posts are liable to serve anywhere in the country. The incumbent may be posted at Head Office, LINAC, Gurugram and any of the Regional Offices across the country.*
- *Age relaxation for Persons with Disabilities/Ex-servicemen/NCDC Employees (Regular) is permissible as per Government of India norms.*
- *As no vacancy is reserved for OBC/SC/ST category, such candidates can still apply. However, they will not be eligible for any relaxations, except for waiver in application fee admissible for SC/ST/Ex-servicemen/PwD (not less than 40% benchmark disability) candidates.*
- *The educational qualification, age, experience etc. as stipulated in advertisement shall be determined as on last date of receipt of applications.*
- *In the event of number of applications being large, the Corporation will adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods:*
 - (a) *On the basis of higher educational qualifications than the minimum prescribed in the advertisement.*
 - (b) *On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.*
 - (c) *By counting experience before or after the acquisition of essential qualifications.*
 - (d) *By holding Recruitment Test. Generally, weightage in the ratio of 75:25 is accorded for marks in Recruitment Test and for marks in interview in determining final merit.*
- *For the posts of Dy. Directors, the persons working in Govt. Sector/Autonomous Bodies in the Level 7 of Pay Matrix as per the 7th CPC (in pre revised PB-2 with Grade Pay of Rs. 4600/-) or equivalent in other scales will be considered as having working experience in executive/supervisory capacity. In case of persons working in private sector, candidate working in managerial capacity shall be considered as having working experience in executive capacity.*

- For the posts of Dy. Director & Assistant Director, working experience in Govt. Sector/public sector undertakings/autonomous bodies shall be considered as experience in a developmental institution.
- Mere fulfilling of essential qualifications would not entitle an applicant to be called for written test /interview. NCDC may make a preliminary selection on the basis of academic records/percentage of marks/experience etc. NCDC reserves the right to modify the selection procedure, if deemed fit.
- Besides Pay, the posts carry D.A, H.R.A. and Transport Allowance at Central Govt. rates. Other benefits include New Defined Contribution Pension Scheme, Gratuity, Group Insurance, Medical reimbursement and LTC as per rules of the Corporation. Employment in the Corporation involves liability to serve anywhere in the country
- Application fee payable for the posts of Dy. Director and Assistant Director is Rs. 1200/- for each post. Candidates applying for more than one post are required to pay application fee for each post separately. SC, ST, Persons with Benchmark Disabilities (not less than 40% bench mark disability) & Ex-Servicemen candidates are exempted from payment of application fees.
- The candidates are required to pay application fee through online (NEFT/RTGS/IMPS/UPI) mode to be credited in the account as per details listed below:
 Bank Name: ICICI Bank
 Beneficiary Name: NATIONAL COOPERATIVE DEVELOPMENT CORPORATION
 Beneficiary Account Number: 007105003851
 Branch: Green Park Extension, Near Uphaar Cinema, New Delhi – 110 016.
 IFSC: ICIC0000071
 Remarks of payment: Name of the candidate and post applied for.
- Information with regard to recruitment shall be notified on NCDC website www.ncdc.in.
- Any resultant dispute arising out of this advertisement shall be subject to the jurisdiction of the Courts situated at Delhi only.

Candidates who fulfil the educational qualification, experience, age and other criteria may submit their applications in the prescribed proforma (enclosed), complete in all respects so as to reach the office of **Director (P&A), National Cooperative Development Corporation, 4, Siri Institutional Area, Hauz Khas, New Delhi-110016** by **31st January 2025 through registered post/courier/by hand**. At the time of document verification candidates should bring with them copy of the application along with self attested copies of certificates in proof of age, Educational qualification, Experience, SC/ST/ OBC/ EWS/ PWD /Ex-Servicemen certificate in the prescribed formats (if applicable), NOC from their present employer (if employed in Govt./ Public Undertakings/ Autonomous Bodies) along with original documents for verification. Last date for submission of application is **31st January 2025**.
