

**NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH**  
*Indian Council of Medical Research, Bengaluru.*

No. NCDIR/Proj-Rec/2/2021-22

11-5-2021

Online applications are invited for project posts to be filled up on purely temporary or contractual basis under the projects at ICMR-National Centre for Disease Informatics and Research, Bengaluru.

**Place of duty:** ICMR-National Centre for Disease Informatics and Research, Bengaluru. However, due to the COVID-19 pandemic restrictions, option for work from home will be exercised from time to time for a limited period.

**I. ‘Development of situational assessment report for Childhood Cancer Care Services in India’ at ICMR-NCDIR, Bengaluru – funded by WHO.**  
 (Upto 31-10-2021)

S. No	Name of the post	Number of vacancies and reservation	Age limit Below as on last date	Consolidated salary per month	Essential Qualification and experience	Desirable Qualification and experience	Job description
1	Consultant (Medical) Full Time )	1 (UR)	70 years	Up to Rs. 1,00,000 (Based on experience and knowledge the emolument will be fixed )	MD/DNB in General Medicine/Pediatrics/Pathology/Community Medicine with one year of work experience in clinical services/public health system/ research and development after obtaining the degree.  OR DCH/DPH with two years of work experience in clinical services/public health system/ research and development after obtaining the degree.  OR MBBS with four years of experience in clinical services/public health system in research and development after obtaining the degree.	Additional qualifications of MPH/Masters in Epidemiology/Certificate training course in public health systems/pediatrics oncology  Work experience in supervision and coordination of health systems/cancer - related projects.  Knowledge of basic statistics and experience with handling datasets  Good writing and communication skills.	Literature search for relevant for undertaking the study  Develop study tools  Study monitoring and coordination and liaise with stakeholders.  Support data cleaning and analysis  Writing of report and study related write up.

## Terms and Conditions:

1. Interested and eligible candidates should apply preferably ONLINE through the website [www.ncdirindia.org](http://www.ncdirindia.org). Duly filled application affixing recent passport size photograph along with self-attested copies of all relevant certificates and experience should be sent to ICMR-NCDIR, Bengaluru before **25-5-2021 by email ([adm.ncdir@gov.in](mailto:adm.ncdir@gov.in))**. While sending application by email candidates should attach ICMR-NCDIR application format, along with documents related to education and experience in chronological order. (pdf format)
2. Persons already in regular time scale service under any Government Department / Organizations are not eligible.
3. No relaxation against Unreserved (UR) vacancies.
4. Caste certificate: Candidates applying for OBC post shall submit self-attested copy of OBC Certificate. (attached)
5. Qualification and experience should be in relevant discipline/ field and from a reputed institution/ organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
6. Submission of incorrect or false information during the process of interview/ personal discussion through video conferencing shall disqualify the candidature at any stage.
7. Mere fulfilling the essential qualification/ experience does not guarantee selection.
8. Above posts are contractual for a period of six months, subject to satisfactory performance and requirement of the institute, the contract will be extended.
9. Age will be reckoned from the last date of receipt of application by email i.e **25-5-2021**.
10. These posts are purely temporary and co-terminable with the projects. Employees will be engaged on consolidated pay basis.
11. The appointment will be made on the basis of results of interview / personal discussion through video conferencing mode.
12. Selected candidate will not have any right to claim for regular appointment in the Council on the basis of contract appointment.
13. Late received applications will not be considered. Only short-listed candidates will be called for interview/video conferencing, no correspondence will be entertained in this regard.
14. Incomplete applications, without photograph or without copies of relevant certificates will not be entertained. The Director, ICMR-NCDIR reserves the right to increase or decrease the no. of posts or reject the applications or cancel the notification without assigning any reason thereof.
15. No TA/DA will be paid for appearing in interview/video conferencing. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/recruitment shall be disqualification.
16. Shortlisted candidates will be called for interview personal discussion and / or video conferencing after verification of essential qualification and experience. Bad connection / connection failure from any side during interview / personal discussion will not be a responsibility of ICMR-NCDIR, Bengaluru.

**SCHEDULE FOR SUBMISSION OF ONLINE APPLICATION BY EMAIL AND INTERVIEW PERSONAL DISCUSSION/ OR VIDEO CONFERENCING**

Sl. No	Post	No. of posts	Date and time of submission of online application by email	Date and time of personal discussion/ or video conferencing
1	Consultant (Medical) (Full Time)	1 Post	<b><u>25-5-2021 till 5:00 PM</u></b>	Date of personal discussion / video conferencing will be intimated to eligible / shortlisted candidates

The selected candidate should bring original certificates at the time of joining (1) Educational qualification (2) Proof of Date of birth (3) Experience certificates/testimonials (4) One-self attested recent passport size photograph (5) ID Proof (Ex. PAN/Voter ID/Driving License etc.) (6) Three sets of self-attested photocopies of all documents. (7) SC/ST/OBC/PWD Certificates, if applicable. (8) Candidates should submit all certifications/testimonials in original for verification. Candidates who fail to bring the original certificates will not be allowed to report the duty.

**NOTE**

1. Guidelines for applying online are given in Annexure-I
2. Shortlisted candidates will be called for interview / personal discussion through video conferencing after verification of essential qualification and experience.
3. Any Addendum/Corrigendum in respect of above vacancy notice shall be issued on our websites [www.ncdirindia.org](http://www.ncdirindia.org) only and no separate notification shall be issued in the press. Applicants are requested to regularly visit our website to keep themselves updated.

**Sd/-  
DIRECTOR  
ICMR-NCDIR, Bengaluru**