



No. NCDIR/Proj-Rec/6/2021-22

16-7-2021

**ENGAGEMENT OF CONSULTANT**

Online applications are invited for project post to be filled up on purely temporary or contractual basis under the project at ICMR-National Centre for Disease Informatics and Research, Bengaluru.

Name of the Project: **‘Strengthening Medical certification of cause of death (MCCD) by development of mortality audit systems framework, online MCCD modules and standardize e-Mor application’ at ICMR-National Centre for Disease Informatics and Research, Bengaluru. (upto 17-12-2021) [Funded by WHO]**

Name of the Post	Consultant (Medical)
Number of Posts	1 (One)
Essential Qualification	Professionals with MD or DNB (Community Medicine / PSM / Forensic Medicine) with relevant work experience in clinical services / public health system.
Desirable Qualification	i) Qualifications in Public Health or Epidemiology ii) Training in public health related subjects iii) Experience of conducting or working in Biomedical Health Research / Public Health Research / iv) Experience in conducting training programmes v) Retired Government Doctor having adequate working experience in the field of Civil Registration System (CRS) and Medical Certification of Cause of Death (MCCD) system vi) Good writing / Communication skills / Editorial work / Related Publications. vii) Interpersonal skills, viii) Knowledge of Computer applications.
Age Limit	70 Years
Emoluments	Rs. 70,000/- (Including HRA)
Place of Duty	ICMR-National Centre for Disease Informatics and Research
Period of engagement	Upto 17-12-2021
Job Description	To coordinate project related activities and monitor the smooth implementation of the project. To plan, coordinate and develop documents related to medical certification of cause of death. To develop content for training modules related to the project.

Note: The post of Consultant (Medical) is on full time basis and no private / consultant is permitted.

*[Signature]* 16/7/21  
ए.ओ., एनसीडीआईआर(आईसीएमआर)  
AO, NCDIR (ICMR)



### Terms and Conditions:

1. Interested and eligible candidates should apply preferably ONLINE through the website [www.ncdirindia.org](http://www.ncdirindia.org). Duly filled application affixing recent passport size photograph along with self-attested copies of all relevant certificates and experience should be sent to ICMR-NCDIR, Bengaluru before **30-7-2021 by email (adm.ncdir@gov.in)**. While sending application by email candidates should attach ICMR-NCDIR application format, along with documents related to education and experience in chronological order. (pdf format)
2. Persons already in regular time scale service under any Government Department / Organizations are not eligible.
3. Qualification and experience should be in relevant discipline/ field and from a reputed institution/ organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
4. Submission of incorrect or false information during the process of interview/ personal discussion through video conferencing shall disqualify the candidature at any stage.
5. Mere fulfilling the essential qualification/ experience does not guarantee selection.
6. Above posts are contractual for a period upto 17-12-2021, subject to satisfactory performance and requirement of the institute, the contract will be extended.
7. Age will be reckoned from the last date of receipt of application by email i.e **30-7-2021**.
8. These posts are purely temporary and co-terminable with the projects. Employees will be engaged on consolidated pay basis.
9. The appointment will be made on the basis of results of interview / personal discussion through video conferencing mode.
10. Selected candidate will not have any right to claim for regular appointment in the Council on the basis of contract appointment.
11. Late received applications will not be considered. Only short-listed candidates will be called for interview/video conferencing, no correspondence will be entertained in this regard.
12. Incomplete applications, without photograph or without copies of relevant certificates will not be entertained. The Director, ICMR-NCDIR reserves the right to increase or decrease the no. of posts or reject the applications or cancel the notification without assigning any reason thereof.
13. No TA/DA will be paid for appearing in interview/video conferencing. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/recruitment shall be disqualification.
14. Shortlisted candidates will be called for interview personal discussion and / or video conferencing after verification of essential qualification and experience. Bad connection / connection failure from any side during interview / personal discussion will not be a responsibility of ICMR-NCDIR, Bengaluru.

  
ए.ओ., एनसीडीआईआर (आईसीएमआर) 16/7/21,  
AO, NCDIR (ICMR)



**SCHEDULE FOR SUBMISSION OF ONLINE APPLICATION BY EMAIL AND INTERVIEW PERSONAL DISCUSSION/ OR VIDEO CONFERENCING**

Sl. No	Post	No. of posts	Date and time of submission of online application by email	Date and time of personal discussion/ or video conferencing
1	Consultant (Medical)	1 No	<b><u>30-7-2021</u></b> <b><u>till 5:00 PM</u></b>	Date of personal discussion / video conferencing will be intimated to eligible / shortlisted candidates

The selected candidate should bring original certificates at the time of joining (1) Educational qualification (2) Proof of Date of birth (3) Experience certificates/testimonials (4) One-self attested recent passport size photograph (5) ID Proof (Ex. PAN/Voter ID/Driving License etc.) (6) Three sets of self-attested photocopies of all documents. (8) Candidates should submit all certifications/testimonials in original for verification. Candidates who fail to bring the original certificates will not be allowed to report the duty.

**NOTE**

1. Guidelines for applying online are given in Annexure-I
2. Shortlisted candidates will be called for interview / personal discussion through video conferencing after verification of essential qualification and experience.
3. Any Addendum/Corrigendum in respect of above vacancy notice shall be issued on our websites [www.ncdirindia.org](http://www.ncdirindia.org) only and no separate notification shall be issued in the press. Applicants are requested to regularly visit our website to keep themselves updated.

Sd/-  
**DIRECTOR**  
ICMR-NCDIR, Bengaluru

*[Handwritten Signature]*  
ए.ओ., एनसीडीआईआर(आईसीएमआर)  
AO, NCDIR (ICMR)