

4. Educational Qualifications	:	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same)	:	
	Qualifications/ Experience required	Qualification/ Experience possessed by the Officer
Essential:		
6. Please state clearly whether in the light of entries made above, you meet the requirement of the post	:	
7. Details of employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)		
Office/ Post held Instt./ Orgn.	From To Scale of pay Classification (Group) of post	andWhether held on regular / Ad- hoc basis Nature of duties
8. Nature of present employment and since holding i.e.	:	
(i) Ad-hoc Basis	:	
(ii) Regular / on temporary basis	:	
(i) Pay in the Pay Band of the post held on	:	
9. substantive basis	:	
(ii) Grade Pay drawn	:	
10. In case the present employment is held on deputation/contract basis, please state:-	:	
(a) The date of initial appointment	:	
(b) Period of appointment on	:	

deputation/contract	:	
(c) Name of the parent office/ organisation to which you belong	:	
11. Additional details about present employment. : Please state whether working under (indicate the name of your employer against the relevant column)	:	
(a) Central Government	:	
(b) State Government or Union Territory	:	
(c) Semi-Government or Statutory or Autonomous Organisations	:	
(d) Public Sector Undertaking	:	
(e) Universities or Recognised Research Institutes	:	
(f) Others (please specify)	:	
12. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	:	
13. Remarks	:	

I have carefully gone through the vacancy circular/advertisement and certify that I have not concealed or misrepresented any information and I am well aware that the Bio-data supported by documents submitted by me will be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date: _____

Address _____

Countersigned

(Employer with seal)

Certificate to be furnished by the employer/Head of Office/Forwarding Authority:-

1. Certified that the particulars furnished by Shri/Smt/Kumari _____
_____ are correct and he/she possesses educational
qualifications and experience mentioned in Annexure-II above.

Also certified that:-

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His/her complete CR dossier/APARs for the last 5 years duly attested (on each page) by an officer not below the rank of Under Secretary to the Government of India or equivalent are enclosed.
- (iii) His/her Integrity is beyond doubt.
- (iv) No major/minor penalties has been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.
- (v) The Cadre Clearance from the Cadre Controlling Authority is also enclosed.

[Strike out which is not applicable]

Signature
Name & Designation of the parent office
(with seal)

Dated: _____

Place: _____