

No. 35/1/2024-Ad.I(A)/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

NH-8, Mahipalpur,
New Delhi-110037

Dated: 21st November, 2024

To

- i. The Director General/ Inspector General of Police of all States/Union Territories.
- ii. The Director General/ Inspector General of Police/ Directors of all CAPF & Central Police Organisations

Subject: Filling up of Five (05) posts of Constable in National Crime Records Bureau on deputation basis

Sir/Madam,

The undersigned is directed to say that this Bureau is in the process of filling up **Five posts of Constable** in Level-3 in the Pay Matrix Rs. 21700-69100/- (pre-revised Pay Band-1, Rs. 5200-20200/- plus Grade Pay of Rs. 2000/-) on deputation basis.

2. The eligibility condition, experience & job description for the post are given in **Annexure-I**.
3. If selected he/she should be relieved immediately.
4. Applications of suitable officials who are eligible, willing and can be relieved immediately, if selected, may please be sent to this Bureau [Assistant Director (Admn.), National Crime Records Bureau, Ministry of Home Affairs, NH-8, Mahipalpur, New Delhi-110037] in the prescribed proforma (**Annexure - II**) alongwith APAR Dossiers for the last 5 years of the officials **within a period of 60 days** from the date of issue of this circular. Applications received after the last date or without APAR Dossiers or otherwise found incomplete will not be considered. While forwarding the application it may also be verified and certified that the particulars furnished by the officials are correct and no disciplinary case is either pending or contemplated against him/her. The integrity of the officials may also be certified.

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5. Applicants who have already applied through proper channel, against Bureau's circular No. 35/1/2024-Ad.I(A)/NCRB dated 01.01.2024 & 03.05.2024 need not apply again.

6. It is requested that wide publicity may be given to the vacancy circular among the eligible officers under your administrative control.

Encl: as above

Yours faithfully,

(Durgesh Gupta)
Assistant Director (Admn)
Tel.No.011-26735521

Copy to:

- (i) DCT for uploading the same in the NCRB website.
- (ii) Shri Santosh Kumar, Commandant, WS Division, Ministry of Home Affairs, Jaisalmer House, New Delhi for uploading on the website of MHA.

ANNEXURE-I

Details in respect of the post of Constable in the National Crime Records Bureau, New Delhi on deputation basis:

1.	Name of the post	Constable
2.	Number of Post	Five (05)
3.	Classification	General Central Service Group `C', Non-Gazetted, Non-Ministerial
4.	Scale of Pay	Level-3 in the Pay Matrix Rs. 21700-69100 (Pre-revised Rs. 5200-20200 + Grade Pay of Rs. 2000/-)
5.	Period of deputation	Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall be three years extendable to five years. The maximum age limit for appointment by deputation/absorption shall not be exceeding 56 years as on the closing date of receipt of applications.
6.	Eligibility conditions	Deputation: Police officers of the Central Government or State Government or Union territories, holding analogous posts on regular basis. Desirable: Having driving licence and experience in driving light and heavy motor vehicle.
7.	Terms of deputation	The terms and conditions of official appointed to the post on deputation basis will be regulated in accordance with the Department of Expenditure OM No. 1/1/008-IC dated 13 th September, 2008, DOP&T OM No. 6/8/09 (Estt) (Pay.II) dated 17.06.2010 and 17.02.2016.