



# NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

## PREScribed PROFORMA

### FOR SUBMISSION OF APPLICATIONS FOR DEPUTATION/ ABSORPTION

<b>Important</b> (please don't leave blanks)	<b>Vacancy Notice No. / date</b> (appears on the top right side of notice)	
	<b>Post against which application has been submitted</b>	

### Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. 'A' Service (wherever applicable)	:	
9.	Present pay level and basic pay as on date of application	:	
	Date w.e.f. in present grade	:	
10.	Whether the grade/pay indicated above is on substantive basis or under MACP/in ex-cadre /deputation post (if under MACP/in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post)	:	
11.	Present Designation & Railway	:	
12.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

**13. Educational Qualification:-**

S. No.	Qualification/Degree	Year/ Division	Institution/University, Place/Country

**14. Experience Details:-**

S. No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To	Nature of duties performed

15.	Details of previous deputation/ Foreign assignment, if any	:	
16.	Whether debarred from deputation? If yes, please furnish details.	:	
17.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
18.	Details of awards/punishment	:	
19.	Have you ever been convicted, if yes details thereof	:	
20.	Any criminal case lodged against you	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. \_\_\_\_\_ for forwarding the application to NCRTC indicating No objection, vigilance/ DAR clearance etc.

**(Name and Signature of the applicant)**

Place:

Date: