

Application-cum-Biodata/Resume

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Proforma Application for the post of Assistant Engineer (Civil) on **Contractual basis** for initial period of 01 year
(Please attach separate sheet wherever required) :-

1. Name in full (in Block letters) :

2. Address in full (at present) :

Permanent :

Mobile No. :

E-mail id :

Aadhar no. :

3. Date of birth :

4. Father's/ Husband's Name :

Address :

Occupation :

5. Do you belong to SC/ST/OBC.? :

If Yes, enclose Caste certificate

6. Particulars of education qualifications (From class Xth and above) (use extra sheet if required).

Examination Passed	Name of Board /University	Division /Class obtained	Year of passing	Subject taken

7. Particulars of Technical qualifications (use extra sheet if required).

Examination Passed	Name of Institution/ College /University	Division /Class obtained	Year of passing	Subject taken

8. Details of previous employment. Give particulars below along with attested testimonials.

Name of Organization	Date of Joining	Date of Leaving	Designation & Nature of work	Salary & Grade

9.	Reference:		
	(They should be residents in India and holders of responsible positions. They should be intimately acquainted with the applicant's character and work but must not be relations. When the candidate has been in employment, he/she should either give his/her present or most recent employer or immediate superior as referee or produce testimonial from him/her in regard to the candidate's fitness for the post for which he/she is an applicant)		
	(i)	Name	:
		Occupation or position	:
		Address with e-mail	:
	(ii)	Name	:
		Occupation or position	:
		Address with e-mail	:

10	List of enclosures:		
	1.		4.
	2.		5.
	3.		6.
	7.		8.

Note:

1. Information in respect of cols. 3, 5, 6, 7 & 8 should be supported by **self-attested copies of Certificates and testimonials, otherwise the application will not be considered/accepted.**
2. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification.
3. Please attach separate sheet, if required.

Date: _____
Signature

_____ Candidate's

