

**No. 1/13(8)/32/2024-NCW (A)-Deputation
National Commission for Women
Plot No. 21, Jasola Institutional Area
New Delhi - 110 025**

Subject: Filling up of the vacant/anticipated vacant posts of Sr. PPS (L-12, 1 post), PPS (L-11, 1 post), Research Officer (L-8, 2 posts), Assistant PRO (L-8, 1 post), Private Secretary (L-8, 5 posts), Assistant Law Officer (L-8, 1 post), Assistant Section Officer (L-7, 2 posts), Legal Assistant (L-7, 8 posts), Research Assistant (L-7, 4 posts), Junior Hindi Translator (L-6, 1 post), Personal Assistant (L-6, 6 posts) and Lower Division Clerk (L-2, 1 post) on deputation on Foreign Service Term basis in NCW-reg.

The National Commission for Women has been established as a statutory Commission for dealing with matters relating to constitutional and legal safeguards provided for women, to review the existing legislations and suggest amendments thereto, to look into the complaints involving deprivation of the rights of women and monitor proper implementation of all legislations enacted to protect the rights of women to enable them to achieve equality in all spheres of life and equal participation in the developmental process.

2 The Commission invites applications (in enclosed proforma) from amongst officers under the Central/States Government/ UTs, Central/State Universities, Public Sector Undertaking, Statutory/Autonomous Organizations to fill up the vacant posts of **Sr. PPS (L-12, 1 post), PPS (L-11, 1 post), Research Officer (L-8, 2 posts), Assistant PRO (L-8, 1 post), Private Secretary (L-8, 5 posts), Assistant Law Officer (L-8, 1 post), Assistant Section Officer (L-7, 2 posts), Legal Assistant (L-7, 8 posts), Research Assistant (L-7, 4 posts), Junior Hindi Translator (L-6, 1 post), Personal Assistant (L-6, 6 Posts) and Lower Division Clerk (L-2, 1 post)** by deputation on Foreign Service Terms basis initially for a period of 3 years. Period of deputation including the period of deputation immediately preceding the appointment in the same or any other Organization/Department of Central Government shall not exceed as per latest guidelines of DoPT. The maximum age limit is 56 years as on the closing date of receipt of application.

3(a) Application in the prescribed proforma, alongwith attested copy of APAR for the preceding last 05 years and vigilance clearance certificate may be sent to Joint Secretary, National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi 110025.

3(b) Advance copy may be sent to the Commission by the candidates in the prescribed proforma. However, the Department is required to forward the application of those candidates who can be relieved immediately.

3(c) The Commission reserves the right to reject any or all the applications without assigning any reason whatsoever.

4. Last date for receipt of applications is 30 days from the date of publication in the Employment News. Details of vacancy and the eligibility criteria and essential Qualification, experience are Annexed.

Note: National Commission for Women is an eligible office in the list of Directorate of Estate for allocation of General Pool Residential Accommodation (GPRA). Hence, Government employee whosoever is selected may retain Government Accommodation.

Shalini Rastogi
(Shalini Rastogi)

Under Secretary

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**No.1/13 (8)/32/2024-NCW (A)-Deputation
National Commission for Women
Plot No.21, Jasola Institutional Area
New Delhi-110025**

Dated the 28th October, 2024

Subject: Filling up of vacant posts of Senior Principal Private Secretary, Principal Private Secretary, Research Officer, Assistant PRO, Assistant Law Officer, Private Secretary, Assistant Section Officer, Legal Assistant, Research Assistant, Jr. Hindi Translator, Personal Assistant and Lower Division Clerk in the National Commission for Women by deputation on 'Foreign Service Terms' basis.

The National Commission for Women invites application for the posts of Senior PPS, PPS, RO, Assistant PRO, ALO, PS, ASO, Legal Assistant, Research Assistant, Jr. Hindi Translator, PA and LDC to be filled up on deputation on Foreign Service terms basis. Details of vacancy are as follows:

Sl. No.	Name of the post	No. of Post
1	Senior Principal Private Secretary (Level -12) (Rs.78,800 - 2,09,200/-)	1 (One)
2	Principal Private Secretary (Level- 11) (Rs.67,700 - 2,08,700/-)	1 (One)
3	Research Officer (Level-8) (Rs. 47,600-1,51,100/-)	2 (Two)
4	Assistant Public Relation Officer (Level-8) (Rs.47,600-1,51,100/-)	1 (One)
5	Assistant Law Officer (Level-8) (Rs.47,600-1,51,100/-)	1 (One)
6	Private Secretary (Level-8) (Rs.47,600-1,51,100/-)	5 (Five)
7	Assistant Section Officer (Level-7) (Rs.44,900-1,42,400/-)	2 (Two)
8	Legal Assistant (Level-7) (Rs.44,900-1,42,400/-)	8 (Eight)
9	Research Assistant (Level-7) (Rs.44,900-1,42,400/-)	4 (Four)
10	Jr. Hindi Translator (Level-6) (Rs. 35,400-1,12,400/-)	1 (One)
11	Personal Assistant (Level-6) (Rs. 35,400-1,12,400/-)	6 (Six)
12	Lower Division Clerk (Level-2) (Rs.19,900-63,200/-)	1 (One)

2. Details of the eligibility criteria, proforma of the application and list of documents, to be attached is available on website of NCW i.e. www.ncw.nic.in

3. Applications may be sent to the Joint Secretary, National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi-110025. Last date for receipt of applications is 30 days from the date of publication in the Employment News.


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