

**Application Proforma for Inter-Institutional Transfer
for the post of Subject Matter Specialist & Senior Technical Assistant under KVK**

1. Sr. No. and Name of the post applying for
2. Name of KVK for which applying
(KVK-NDRI, Karnal / KVK-NDRI,
Kalyani)
3. Name of the Applicant
4. Father's/ Husband's Name
5. Date of Birth & Age as on closing date
6. Gender (Male/ Female)
7. Whether belongs to UR/ SC/ ST/ OBC/
Physically Handicapped)
8. Corresponding Address
9. Permanent Address
10. Mobile No.
11. E-mail ID
12. Date of Initial Appointment
13. Reasons of transfer (Please specify-Max
100 and attach necessary documents, if any)
 - a) Spouse ground (Whether employed in
ICAR/ Stage Govt./ Central Govt./
Autonomous Body/ PSUs. If yes, please
attach copy of self attested ID Proof
issued by spouse's department/ office
 - b) Medical ground (self or spouse)
 - c) Other, if any (Give details)

14. Educational Qualification including Technical Qualifications (10th Onwards)

Exam passed	Board/ University	Year of Passing	Subjects	Percentage

15. Service Details (starting from initial appointment)

Name of the KVK and ICAR Institute where working at present	Name of the Post, Category and functional group	Pay Level	Period		Nature of Duties
			From	To	

Declaration by the Applicant

I do hereby declare and clarify that the information furnished by me is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall be abide by the decision of the Director-ICAR-NDRI, Karnal.

Signature of applicant with date

For Use of Forwarding Office

1. It is certified that particulars furnished by the applicant have been verified from the Service Book/ record(s) and found correct.
2. It is certified that no vigilance case is pending against or contemplated against the applicant.
3. It is certified that in the last five years, no penalties/ following penalties have been imposed against the applicant:
4. It is confirmed that in case of selection of the applicant, he/ she may be relieved within 10 days of receiving the orders.

Signature of the Head of Office

**Application Proforma for Inter Institutional Transfer
for the post of Technical Assistant & Technician under Institute**

1. Sr. No. and Name of the post applying for
2. Name of station for which applying
(Hq. Karnal / SRS, Bangalore/ ERS,
Kalyani)
3. Name of the Applicant
4. Father's/ Husband's Name
5. Date of Birth & Age as on closing date
6. Gender (Male/ Female)
7. Whether belongs to UR/ SC/ ST/ OBC/
Physically Handicapped)
8. Corresponding Address
9. Permanent Address
10. Mobile No.
11. E-mail ID
12. Date of Initial Appointment
13. Reasons of transfer (Please specify-Max
100 and attach necessary documents, if any)
 - d) Spouse ground (Whether employed in
ICAR/ State Govt./ Central Govt./
Autonomous Body/ PSUs. If yes, please
attach copy of self attested ID Proof
issued by spouse's department/ office
 - e) Medical ground (self or spouse)
 - f) Other, if any (Give details)

14. Educational Qualification including Technical Qualifications (10th Onwards)

Exam passed	Board/ University	Year of Passing	Subjects	Percentage

15. Service Details (starting from initial appointment)

Name of the ICAR Institute where working at present	Name of the Post, Category and functional Group	Pay Scale/ Level	Period		Nature of Duties
			From	To	

Declaration by the Applicant

I do hereby declare and clarify that the information furnished by me is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall be abide by the decision of the Director-ICAR-NDRI, Karnal.

Signature of applicant with date

For Use of Forwarding Office

1. It is certified that particulars furnished by the applicant have been verified from the Service Book/ record(s) and found correct.
2. It is certified that no disciplinary/vigilance case is pending or being contemplated against the applicant.
3. It is certified that in the last five years, no penalties/ following penalties have been imposed against the applicant:
4. It is confirmed that in case of selection of the applicant, he/ she may be relieved within 10 days of receiving the orders.

Signature of the Head of Office