

No. NHSRCL/Vacancy Notice-01/2021

National High Speed Rail Corporation Limited (NHSRCL), is a joint sector company of Govt. of India and Participating State Governments formed for implementation of High Speed Train Corridor Project in India.

It is one of the most ambitious project in rail infrastructure sector, to give economy a boost and to build first ever high-speed rail corridor of India, between Mumbai-Ahmedabad. The corporation is planning to position itself as one of the best employers by adopting modern HR practices and is designing an employee's friendly HR policy. To work with NHSRCL will not only give exposure to its employees in terms of best-in-class technology but will also provide other benefits.

The company invites application from the candidates working in **Registered Law Firm/Registered Company/Central Public Sector Undertakings (or SPVs)/Metro Railways** for the post of **Assistant Manager (Legal)** on **Contract Basis**.

Organization	NHSRCL
Title of post - No of vacancies	Assistant Manager (Legal) – 1
Place of posting	New Delhi.
Scale	Assistant Manager (E-2) (50,000-1,60,000)
Period of Employment	For a contract period of 3 years extendable by another 2 years as per decision of NHSRCL.
Education Qualification	<u>Essential:</u> - 1. Three years full time LL.B (or) Five years full time integrated LL.B from recognized university/law school. <u>Desirable:</u> - 1. Master's degree in Law. 2. Candidates who have shown an interest in one or more of the following fields will be preferred. This preference can be demonstrated by optional papers taken, publications or any other demonstrable activity/achievement. i. Contract Law ii. Trade/Commercial/Business Law iii. International Law iv. Land acquisition and related matters. 3. Outstanding academic performance. 4. Presentation and writing skills of a high order.
Eligibility criteria	For the post of Assistant Manager (Legal) Working in analogous grade E2 grade. Or Minimum 2 years' experience in E-1 grade who have joined directly in E1 grade.

	<p style="text-align: center;">Or</p> <p style="text-align: center;">Minimum 4 years of post-qualification experience.</p> <p>The candidate from Law Firm/Registered Company should be drawing a compensation more than Rs.6,00,000/- per annum.</p>
Mode of Selection	<p>1. Written Examination. 2. Interview. 3. Medical Examination.</p> <p>Management may include/dispense with any of the selection methodology as deemed fit.</p>
Job Description	<p>Assist the NHSRC team at Corporate office in-</p> <p>i. Liaison with advocates, preparing brief for advocates. ii. Handling all kinds of litigations, arbitrations, negotiations. iii. Handling matters, drafting/finalizing & vetting different types of documents like pleadings, agreements, bonds, undertaking affidavits etc. iv. Maintaining data base of all court cases. v. Rendering legal opinions. vi. Vetting of legal documents. vii. Handling empanelment of advocates and law firms or other contractual activities. viii. Any other job assigned by senior management.</p>
How to apply	<p>The candidates applying for the above post should submit their application to General Manager/HR as per enclosed application form.</p> <p>The envelope containing the application should be superscribed “Application for the post of Assistant Manager (Legal)” The application should be addressed to General Manager (HR), National High Speed Rail Corporation Limited, Asia Bhawan, Road-205, Sector-9 Dwarka, New Delhi-110077. Last date of Application reaching the addressee either by post or by hand is <u>10.06.2021</u>.</p> <p>Candidates may also send their scanned copy of application along with all supporting documents by email to exehr@nhsrcl.in (Single File in PDF format only)</p>
Closing date	<u>10.06.2021</u> .

General Conditions:

1. Experience and other eligibility criteria shall be reckoned as on last date for receipt of applications.
2. NHSRCL will not be responsible for any postal delay/ wrong delivery/ non-delivery of communication by the candidate at any stage of the recruitment process.

3. Incomplete application or application without supporting documents will be rejected and no correspondence in this regard will be entertained.
4. Experience of Teaching/Faculty/Freelancer will not be considered as part of required years of experience.
5. Proof of compensation in respect of candidates from private sector (where ever applicable) should be supported by Pay Slips/CTC Structure/Form 16.
6. Mere conformity to the job requirements or submission of application will not entitle a candidate to be called for further selection process. Instead, depending upon the quantum of response of applications, the Management may, if found necessary, prescribe a competitive written test/ personal interview or both or raise/relax the Eligibility Criteria to restrict/allow the number of candidates to be called for further selection process.
7. Management reserves the right to call or not to call any / all of the candidates who have responded against this advertisement or to cancel/postpone the entire process itself due to various administrative reasons.
8. No correspondence will be entertained with the candidates not short listed for further selection process or for any enquiry.
9. Candidates are advised to check their email (including spam) and official website of NHSRCL from time to time for any information/updates on the recruitment process.
10. Eligible candidates shortlisted based on the initial scrutiny will be called for further selection process. Suitable communications in this regard will be sent to the candidates individually.
11. Out-station candidates called for interview will be paid TA as per company rules.
12. The decision of Management regarding selection will be final.
13. The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Company.

The medical standard for different categories are outlined below: -

- a) **Executive/Technical:** (Civil, Electrical, S&T, IT, Architecture, Property Development etc) Physically fit in all respects, Visual Standards – Distant Vision: 6/9-6/9 or 6/6-6/12 with or without glasses/contact lens. Near Vision:II-III with or without glasses. Color Vision, Binocular Vision, Field of Vision & Night Vision should be normal. Lasik Surgery not allowed.

- b) **Executive/Non-Technical:** (Accounts, Legal, Finance, Personnel etc.) Physically fit in all respects. Visual Standards – Distant Vision: 6/9-6/12 with or without glasses. Near Vision: JI-JII with or without glasses.

(In respect of technical services, the total amount of myopia (including cylinder) should not exceed – 4 Diopters and the total amount of Hypermetropia should not exceed +4 Diopter).

Note: The above medical standards (criteria) are indicative and not exhaustive, and apply to candidates in general. For detailed information, refer Indian Railway Medical Manual (IRMM). Candidates may note that for vision correction, Lasik surgery or any form of racial keratotomy is not permitted at all.

14. Applicants appointed on regular basis will be on probation for a period of one year.
15. Selected candidates during the period of his/her employment will be required to serve at any location/office of NHSRCL.
16. After completion of 5 years of contract, the services may be considered for regularization subject to continued requirement of the corporation and performance of the candidate. This shall also be subject to prevailing policy at the time of consideration for regularization.
17. The candidates selected for the above post will have to execute a surety bond for an amount of **Rs. 3,00,000/-** plus GST along with cost of training plus GST if any to serve the corporation for a minimum period of **two years** (exclusive of the period in which one remained on LWP or EOL) and also a prior notice of 90 days, will be required before seeking resignation from the corporation.

18. The details of various grades, Pay scales & CTC are as under:

Sl. No	Grade	Pay Scale	CTC per annum (In INR Approx.) On Deputation/ Absorption Basis	CTC per annum (In INR Approx.) On Contractual Basis
1	E-1	Rs.40,000-1,40,000	Rs. 13.00 Lakhs	Rs. 12.00 Lakhs
2	E-2	Rs.50,000-1,60,000	Rs. 17.00 Lakhs	Rs. 15.00 Lakhs
3	E-3	Rs.60,000-1,80,000	Rs. 20.00 Lakhs	Rs. 18.00 Lakhs
4	E-4	Rs.70,000-2,00,000	Rs. 23.00 Lakhs	Rs. 20.00 Lakhs
5	E-5	Rs.80,000-2,20,000	Rs. 28.00 Lakhs	Rs. 24.00 Lakhs
6	E-6	Rs.90,000-2,40,000	Rs. 31.00 Lakhs	Rs. 26.00 Lakhs
7	E-7	Rs.1,00,000-2,60,000	Rs. 34.00 Lakhs	-
8	E-8	Rs.1,20,000-2,80,000	Rs. 40.00 Lakhs	-
9	E-9	Rs. 1,50,000-3,00,000	Rs. 48.00 Lakhs	-