

NATIONAL INVESTIGATION AGENCY
MINISTRY OF HOME AFFAIRS,
GOVERNMENT OF INDIA
OPPOSITE CGO COMPLEX
LODHI ROAD, NEW DELHI

No E-35018/01/NIA/Dep-PIO/2022/11486

Dated- 21 Aug, 2023

To,

1. All Ministries/Departments of Government of India.
2. The Ministry of Information and Broadcasting.
3. The Chief Secretaries to the Government of all States/UTs.
4. The Directors General of Police of all States/UTs.
5. The Directors General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, BPR&D, NCRB.
6. The Director of CBI, IB & ED.
7. The Joint Secretary (Pers), Cabinet Secretary, New Delhi.
8. The Chairman of CDBT/ CBIT.

Subject:- **Principal Information officer (PIO) in NIA on deputation basis.**


Sir,

Nominations are invited for the post of Principal Information Officer on deputation basis in NIA. Details of posts and vacancies are as under:-

SN	Post with pay scale	Vacancies	Proposed place of posting depending on vacancies
i)	Principal Information officer Pay Scale – Pay Matrix Level – 13 (Rs. 1,23,100/- to 2,15,900/-) (PB-4 with GP 8700/- pre-revised)	01 (One) On Deputation basis	Delhi

2. The eligibility criteria (educational qualification, experience, etc.) are furnished in the **Annexure-I (available at NIA website www.nia.gov.in/recruitment-notice.htm)**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. It is requested that the above advertisement may kindly be circulated among all Departments/Institutions/Offices under your charge and also hosted on their websites. The nominations of eligible officers alongwith following documents in **Hard Copy should reach to the SP(Adm), NIA HQ, Opposite CGO Complex, Lodhi Road, New Delhi 110003 through proper channel within 02 months from the date of publication of this item in 'Employment News'**. Applications/Documents received through mail will not be entertained.


SHANKAR BRATA RAIMEDHI, IPS
 Superintendent of Police
 National Investigation Agency
 Ministry of Home Affairs
 Govt. of India, New Delhi

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- i) Bio-data in prescribed proforma (**Annexure-II**) (**Available in NIA website (www.nia.gov.in/recruitment-notice.htm)**) duly countersigned by the competent authority.
 - ii) Supporting certificate/ documents in respect of claimed educational qualification including essential qualification of Bachelor Degree.
 - iii) **Cadre clearance certificate stating that 'in event of selection, he will be relieved immediately' issued by cadre controlling authority.**
 - iv) **Photo copies of APAR dossier from the year 2017-18 to 2021-22 duly attested (it may be ensured that the same are attested on each pages with rubber stamp by an officer not below the rank of Under Secretary to the Government of India.)**
 - v) Vigilance Clearance Certificate and Integrity Certificate issued by the respective department.
 - vi) The details of major/minor penalties imposed on the officer during the last 10 years.
4. Applications received after the last date, or application of incomplete in any respect or those not accompanied by the documents/ information as per Para-3 above will not be considered. The Cadre Authorities may ascertain that the particulars sent by the officers are correct as per the records.
5. The eligibility criteria and application form as well as Recruitment Rules are also available on NIA website www.nia.gov.in/recruitment-notice.htm.
6. The eligibility criteria and application form as well as Recruitment Rules are also available on NIA website www.nia.gov.in/recruitment-notice.htm.

Encl:- Annexure- I, & II.

Yours sincerely


(S.B. Raimedhi, IPS)
 SP (Admin)
 NIA Hqrs, New Delhi
SHANKAR BRATA RAIMEDHI, IPS
 Superintendent of Police
 National Investigation Agency
 Ministry of Home Affairs
 Govt. of India, New Delhi

Copy forwarded for information and needful action to:-

- i) Sr. PS to DG, NIA.
- ii) Sr. PS to SDG, NIA.
- iii) The IsG, NIA.
- iv) The SP (IT), NIA HQ, New Delhi for uploading the matter on the NIA Website.
- v) The all BOs of NIA- for information and wide publicity.
- vi) The all Section/ Divisions of NIA Hqtr.

**DETAILS OF THE POST OF PRINCIPAL INFORMATION OFFICER IN
NATIONAL INVESTIGATION AGENCY**

1	Name of the post	Principal Information Officer
2	Nos. of post	01 (One) Post for deputation
3.	Classification of the post	General Central Service, Group – ‘A’, Gazetted, Non-Ministerial.
4.	Scale of pay	Pay Matrix Level – 13 (Rs. 1,23,100/- to 2,15,900/-) (PB-4 with GP 8700/- pre-revised)
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Security Allowance	20% of basic pay.
7.	Eligibility Criteria for deputation (ISTC) / absorption to NIA	<p><u>Deputation :-</u></p> <p>Officers under the Central Government or State Government or Union territories :-</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre/ department, or</p> <p>(ii) With five years’ service in the grade on regular basis in posts in Level-12 in the pay matrix or equivalent in the parent cadre/ department, and</p> <p>(b) Possessing following educational qualifications and experience:</p> <p><u>Essentials :-</u></p> <p>(i) Bachelor Degree from a recognized University or institute ; and</p> <p>ii) Ten years’ experience in publicity or journalistic work in a Central Government or State Government or Union territories Organization.</p> <p><u>Note 1 :-</u> - Period of deputation including period of deputation in n another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years.</p>



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Superintendent of Police
National Investigation Agency
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New Delhi

		Note 2: – The maximum age-limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of received of applications.
8.	Nature of duties	<ol style="list-style-type: none"> 1. Planning and hosting press conferences to announce major news or address crises. 2. Preparing press releases, speeches, articles, social media posts, and other materials for public consumption. 3. Developing strategies and procedures for working effectively with the media. 4. Maintaining good working relationships with media organizations. 5. Collaborating with executive management and the marketing team to ensure a cohesive public image. 6. Working with various teams to organize and host public events and promotions. 7. Speaking directly to the public or media to address questions and represent the organization. 8. She/he shall perform any other duties as assigned to him/her from time by his/her supervisory officer.
9.	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 and as amended from time to time.

S.B. Raimedhi

(S.B.Raimedhi, IPS)

SP (Admin)

NIA Hqrs, New Delhi

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Superintendent of Police

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Ministry of Home Affairs

Govt. of India, New Delhi