

F. No. 6(17)/2025-Pers.
Government of India
Ministry of Electronics and Information Technology
National Informatics Centre
(Personnel Division)

A-Block, CGO Complex,
Lodi Road, New Delhi-110003
Dated: 11-2-2026

VACANCY CIRCULAR

Subject: Filling up the posts of Section Officer in National Informatics Centre on deputation.

National Informatics Centre (NIC), an attached office under MeitY, is a premier Government of India Organization providing e-Governance services, Network Services and Data Centre services at the Central, State and District levels on 24x7 basis. NIC is closely associated with the government in different aspects of e-governance by establishing a nationwide state-of-the-art ICT infrastructure and services for Central Government, State Governments, UT Administrations, Districts and other Government bodies. Its state-of-art IT infrastructure includes Multi-Gigabit PAN India Network NICNET, National Knowledge Network, National Data Centres, National Cloud, Video Conferencing, Email and Messaging Services, Command and Control Centre, Multi-layered GIS based Platform, Domain Registration and Webcast. With an advanced and robust infrastructure, digital platforms as well as on-ground services, NIC is connecting the citizens with the government through a holistic digital landscape and ensures tech-enabled services that reach the unreached.

2. NIC Headquarters / NIC State Centres require the services of suitable officers with excellent service records and work experience from Central Government or State Government or Union territory Administrations on deputation basis initially for a period of two years for the post of Section Officer. Details of the same are given below:

1.	Name of Post	Section Officer in Level-8 of the Pay Matrix Rs.47600-151100
1.	Number of Post(s)	10 (Ten)
2.	Locations	One post at following NIC State Centres : (i) NIC Assam State Centre, Guwahati - (2 posts) (ii) NIC Chhattisgarh State Centre, Raipur (iii) NIC Himachal Pradesh State Centre, Shimla (iv) NIC Jharkhand State Centre, Ranchi (v) NIC Jammu & Kashmir UT Centre, Jammu (vi) NIC Karnataka State Centre, Bengaluru (vii) NIC Software Development Unit, Pune (viii) NIC Odisha State Centre, Bhubaneswar (ix) NIC Tamil Nadu State Centre, Chennai
2.	Eligibility	Officers of the Central Government or State Governments or Union territory Administrations,— (a) (i) holding analogous post on a regular basis in the parent cadre or department; or (ii) with six years regular service rendered in the grade of Assistant Section Officer in level-7 of the pay matrix (Rs.44900-142400) in the parent cadre or department; and (b) possessing the following educational qualifications and

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		<p>experience, namely:—</p> <p>(i) Essential qualifications: Bachelor's degree from a recognised University or institute.</p> <p>(ii) Experience: Three years experience in establishment or personnel matters or purchase or finance matters.</p>
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3. The place(s) of posting mentioned above are tentative and subject to change for reasons such as posting / transfer / retirements etc., and NIC reserves the right to change the place of posting as per organization requirement.

4. General terms and conditions:

4.1 Initially the period of deputation will be for a period of two years and can be extended based on the vacancy position and performance of the official.

4.2 The period of deputation including period of deputation held against another ex-cadre post immediately preceding this appointment in the same or some other organization shall not ordinarily exceed five years. The maximum age limit for appointment on deputation (including short term contract) shall not be exceeding 56 years as on closing date of receipt of applications. The terms and conditions of deputation and pay & allowances will be governed in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt. (Pay-II) dated 17.06.2010, as amended from time to time.

4.2 The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationist shall not be eligible for consideration for appointment by promotion.

4.3 The period of deputation including period of deputation in another ex-cadre post, held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years.

4.4 The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.

5. It is requested that the particulars in the prescribed proforma (Annexure-I) of eligible and willing persons who can be spared immediately may be sent to this organization along with their up-to-date APAR Dossier for the last five years and Vigilance Clearance/Disciplinary Clearance to the undersigned at the above-mentioned address within 45 days of the publication of Advertisement in Employment Newspaper.

6. Applications received after the due date and without APAR dossiers and Vigilance Clearance/Disciplinary Clearance will not be entertained under any circumstances. The official once selected shall not be allowed to withdraw his/her candidature at a later date.

Digitally signed by
OM PRAKASH WADHWA
Date: 11-02-2026
19:46:05 (Om Prakash Wadhwa)

Director

Email: director-pers@nic.in

To:

1. All Ministries/Department of Government of India.
2. Notice Board through website <https://recruitment.nic.in> / DigitalNIC