

**National Institute of Disaster Management
(Ministry of Home Affairs)**

VACANCY ANNOUNCEMENT

Date: 16.07.2020

Applications are invited for the following position in the National Institute of Disaster Management, New Delhi on contractual basis:

S.no.	Positions	No.	Emoluments (Rs.) p.m.
1.	Sr. Consultant (e-Learning)	one	Rs. 1,50,000/-

2. The detailed ToR for the above position and prescribed format of application are placed below.

3. Interested candidates may send their application in the prescribed format with superscription “**Application for the post of _____**”. Application should be addressed to **The Executive Director, National Institute of Disaster Management, Ministry of Home Affairs, A-wing, 4th floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001** and must reach latest by **06.08.2020**.

4. Soft copy of the application may also be sent through email at **admofficer.nidm@nic.in**

**Executive Director
NIDM**

Terms of Reference for Sr. Consultant (e-Learning)

Duties and Responsibilities:

- Develop & update contents of NIDM's e-Learning portals
- Develop Course material, Training Modules, Manuals, articles related to Disaster Management & e-Learning
- Suggest & implement use of technology & audio visual tools for the modernization of NIDM's e-Learning portals
- Contribute in NIDM's trainings, research-based studies, journal & publications
- Coordinate with various external agencies & stakeholders for updation of NIDM's e-Learning portals
- Any other task(s) assigned by the Controlling Officer/Executive Director

Qualifications

Essential

- Masters Degree in Social Sciences /Environmental/Earth Science/ Engineering/Disaster Management or allied subjects with at least 55% of the marks or its equivalent grade.
- Good academic record with Ph.D. degree in the concerned or allied disciplines.
- Minimum 10 years of training experience in national level/state level training institutes dealing with Disaster Management fully funded by the Central Government /State Government either on regular basis or contract basis.
- Experience of conducting training programs, seminars, workshops at the national or state level.
- Evidence of at least 5 publications in a national/international journal that shall also include book chapters/Training Needs Analysis Reports/ National Guidelines /Monographs.

Desirable

- Experience in e-Learning/distance learning platforms.
- Evidence of contribution for designing trainings / Undertaking research-based studies on Training Needs Analysis
- Evidence of developing course delivery tools on Disaster Management viz. distance course materials / online courses/UGC sponsored programs /Audio-visual Aids etc.
- Experience of working in apex Disaster Management organizations of the Union Government such as NDMA /NIDM/NDRF

Remuneration

- Rs. 1,50,000/- per month (Consolidated)

Age

- Below 55 years

Mode of Recruitment

- Contractual basis initially for a period of one year, which may be further extended as per requirement.
